

**Beacon Falls Board of Selectmen
10 Maple Avenue
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF SELECTMEN
Monthly Meeting
October 3, 2016
MINUTES
(Subject to Revision)**

1. Call to Order/Pledge to the Flag

First Selectman Chris Bielik called the meeting to order at 7:35 P.M.

Members Present: First Selectman Chris Bielik, Selectman Peter Betkoski, and Selectman Mike Krenesky

Others present: Kevin McDuffie, Chairman of Planning & Zoning; Joe Rodorigo, Chairman of the Board of Finance; Luke Marshall, Citizens News; and 1 member of the public.

2. Comments from the Public

Doug Bousquet, Cedar Circle, indicated that he has been very happy with Jim Galligan and Nafis & Young for what they have done for the past month on Burton Road and Highland Avenue.

Steve Csiga, Highland Avenue, indicated that he was unaware of the sidewalks being done on Highland Avenue, past North Circle. He recently had the sidewalk in front of his residence redone and had been told in the past that it was his responsibility. The cost out-of-pocket was \$4,200 and he presented a copy of the bill and pictures of the new sidewalk. S. Csiga had been told in the past that the sidewalk in front of his home was his responsibility and he would like a reimbursement from the town since it was just done in May 2016 and now the town is doing the sidewalks themselves. C. Bielik indicated that the Selectmen will be able to discuss this in detail under the agenda item Highland Avenue Construction Project update.

Kevin McDuffie, Hayley Ridge Road, indicated that Jim Galligan has been invaluable to Planning & Zoning, helping with any engineering issues and directs questions that K. McDuffie may have to the proper people.

C. Bielik asked three times and there were no further comments from the public at this time.

C. Bielik indicated that he would entertain a motion to rearrange the agenda to accommodate the people in attendance for tonight's meeting.

Motion to change Agenda Item 16b – Highland Avenue Construction Project - Update to new Agenda Item 3, and then and move the other agenda items up one letter: **Betkoski/Krenesky; no discussion; all ayes.**

3. Highland Avenue Construction Project - Update

C. Bielik indicated that the on-site inspector was supposed to delivered handbills regarding the update of significant milestone events would be done. C. Bielik knows that this was done on lower Highland Avenue area. C. Bielik has informed the necessary people involved that the sidewalk in front of Steve Csiga should not be ripped up. The only consideration is the slope and grade and as long as the sidewalk conforms with the requirements, the sidewalk will not be touched.

C. Bielik noted that there have been 2 extensive discussions at Board of Selectmen meetings about a year ago on this project. C. Bielik also noted that there was a special meeting with the residents of Highland Avenue and had the engineer discuss the details of the plan.

C. Bielik indicated that the sidewalks and drainage is being finished, regrading will begin, then paving, and the project is expected to be completed within the next three weeks, weather permitting.

4. Read and Approve Minutes from Previous Meeting

The three members reviewed the meeting minutes from the regular monthly meeting held on September 12, 2016.

Motion to accept the minutes from the regular monthly meeting held on September 12, 2016: **Betkoski/Krenesky; no discussion; all ayes.**

5. Resident Trooper/Police Report

There was no monthly report submitted by the Resident Trooper/Police for tonight's meeting.

6. Wastewater Treatment Plant Report

Motion to accept the report as submitted by the Wastewater Treatment Plant for tonight's meeting: Krenesky/Betkoski; no discussion; all ayes.

7. Report of Public Works

Motion to accept the report as submitted by Public Works for tonight's meeting: Krenesky/Betkoski; no further discussion; all ayes.

C. Bielik noted that the last transfer event is scheduled for Saturday, October 29, 2016. The next event is scheduled for possibly in March 2017.

M. Krenesky inquired on the status of the cameras and it was noted that the cameras have been installed.

8. Report of the Fire Marshal

Motion to accept the report as submitted by the Fire Marshall for tonight's meeting: Betkoski/Krenesky; no further discussion; all ayes.

9. Report of the Finance Manager

There was no report submitted by the Finance Manager for tonight's meeting.

10. Report of the Tax Collector

There was no report submitted by the Tax Collector for tonight's meeting.

11. Report of the Town Treasurer

Motions to accept the monthly report as submitted by the Town Treasurer for tonight's meeting and forward to the Board of Finance for their next scheduled meeting: Krenesky/Betkoski; no discussion; all ayes.

12. Report of the Town Clerk

Motions to accept the monthly report as submitted by the Town Clerk for tonight's meeting and forward to the Board of Finance for their next scheduled meeting: **Betkoski/Krenesky; no discussion; all ayes.**

13. Report of the Library

Motion to accept the report as submitted by the Asst. Librarian for tonight's meeting: **Krenesky/Betkoski; no discussion; all ayes.**

M. Krenesky asked if there will be a walk-through in regards to the new projector. C. Bielik indicated that, generally speaking, a library representative is always present during the programs held in the Assembly Room.

14. Report of the Fire Department

Motion to accept the report as submitted by the Fire Department for tonight's meeting: **Betkoski/Krenesky; no discussion; all ayes.**

C. Bielik noted the on-site demonstration at the Fire House scheduled for 6:30 PM tomorrow regarding a replacement vehicle.

C. Bielik reminded everyone that the kick-off for Fire Prevention Week will be on Wednesday, October 12, 2016, starting at 6:00 PM at the Fire House.

M. Krenesky noted that over the weekend, there was advanced training by the firemen at the Lewis House on Wolfe Avenue. The floor between the 2nd and 3rd floors was cut and there is a large hole in the floor. M. Krenesky would like to have anyone going into the house be aware of this.

15. Any Other Reports

a. Report of the Custodian

There was no report submitted by the Custodian for tonight's meeting.

b. Report of the Town Nurse

Motion to accept the report as submitted by the Town Nurse for tonight's meeting: **Krenesky/Betkoski; no discussion; all ayes.**

c. Report of the Animal Control Officer

Motion to accept the report as submitted by the Animal Control Officer for tonight's meeting: **Betkoski/Krenesky; no discussion; all ayes.**

16. Correspondence

1. Two invoices from the clerk was received – one for the regular monthly Board of Selectmen meeting held on September 12, 2016 in the amount of \$87.50 and one for the Ethics Board meeting held on September 21, 2016 in the amount of \$46.25.

Motion to approve and pay the clerk for the Board of Selectmen's September 12, 2016 invoice in the amount of \$87.50 and for the Ethics Board's September 21, 2016 invoice in the amount of \$46.25: **Betkoski/Krenesky; no discussion; all ayes.**

2. M. Krenesky noted that the Woodland/Oxford football game is in the lead for this week's Game of the Week on Channel 8.
3. A note from Bonnie Chevarella, Acting Chairman of the Conservation Commission, indicated that Rich Minnick is interested in being appointed to the Conservation Commission and she recommends R. Minnick to this position.
4. A package of information was received regarding the 50th CCM Convention event to be held at Foxwoods on November 14th through November 15th.
5. A letter from Howd & Ludorf, LLC was received regarding a pending lawsuit being filed by Dawn Gallagher against the town of Beacon Falls and Beacon Hose Co. 1 for a single motor vehicle accident that occurred in August 2014. The law firm of Howd & Ludorf will be contacting Beacon Hose Co. 1 since they are working as the attorneys for the town of Beacon Falls.
6. A request for information was received from Doug Bousquet and had been forwarded to the town attorney, Atty. Fred Stanek. Atty. Stanek deferred to another attorney and C. Bielik indicated that they are waiting for a response at this time.

17. Old Business

a. Wastewater Treatment Plant Study – Discussion

Dave Prickett was not present at tonight's meeting and this agenda item will be postponed to the next regular monthly meeting.

b. Study Committee – Wolfe Avenue – Multi-Use Community Center – Discussion – Charge

C. Bielik indicated that he does not have an update on this agenda item and will postpone to the next regular monthly meeting.

c. Personnel Actions Policy - Discussion

C. Bielik indicated that this agenda item will be tabled at this time.

d. Local Traffic Authority Issues – Discussion/Special Meeting Set Date

After a brief discussion, the Selectmen will have a meeting scheduled for 7:30 PM on Wednesday, October 26, 2016, to be held in the Town Hall Assembly Room.

e. Ordinance Relating to Taxes/Issuance of Permits – Discussion

M. Krenesky noted that the changes that he made follows another ordinance that exists as pertaining to legal notices that the City of Waterbury publishes. C. Bielik indicated that the revised ordinance by M. Krenesky and a copy of the ordinance that he used from Waterbury will be forwarded to the town attorney for his review.

M. Krenesky indicated that he would like to add an agenda item under Old Business in regards to the Senior Center. C. Bielik indicated that he would entertain a motion to add Agenda Item 17f – Senior Center Issues.

Motion to add Agenda Item 17f – Senior Center Issues – Discussion:
Krenesky/Betkoski; no discussion; all ayes.

f. Senior Center Issues

M. Krenesky indicated that he has heard comments being made to people that they are not allowed to go into the kitchen without the Senior's permission.

The Senior Center is a town building and a conversation needs to be held with the private organization. M. Krenesky noted that an organization came to him indicating that they did not have a place to hold their meeting since the Seniors will not give them a key to the building. C. Bielik indicated that he will have the conversation with the Seniors in regards to this.

18. New Business

a. Public Works Maintainer – Interview Schedule – Discussion/Set Date

C. Bielik indicated that 24 applications were received and reviewed by the Public Works Supervisor. The applications were narrowed down to a final 8 applicants. C. Bielik indicated that the Selectmen need to review the applications and narrow the applications down to 4 in order to interview the applicants.

After a brief discussion, the Selectmen will schedule a Special Board of Selectmen meeting on Thursday, October 13, 2016, starting at 5:00 PM in the Selectmen Conference Room, in order to interview the applicants for the Public Works Maintainer. The Public Works foreman will be invited to this meeting as well.

b. Commuter Lot Parking Issues – Discussion

C. Bielik indicated that there were concerns regarding the commuter parking lot that were brought up at the last monthly Board of Selectmen meeting. C. Bielik indicated that an investigation determined that Gabe's is not making money from charging people for storing vehicles on town property. C. Bielik indicated that this matter is considered closed.

c. Town Meeting Discussion/Action and Forward to Board of Finance

C. Bielik indicating the Board of Finance and Selectmen have been working on finding a use for some of the excess General Fund Balance. The list has some long-term leases on it that could be paid off in order to save interest; lift stretchers for the ambulance; a purchase of a command vehicle for the fire house rather than leasing; roofs on various building; and other items that are candidates.

After a brief discussion, C. Bielik indicated that he would entertain a motion to present the list totaling a cost of \$428,990 to the Board of Finance to review and then schedule a town meeting for items over \$20,000 in value.

Motion to present to the Board of Finance the Capital Projects list to be funded from the excess General Fund balance in the amount of \$428,990: **Betkoski/Krenesky;no discussion;all ayes.**

19. Appointments

a. Conservation Commission

Motion to appoint Rich Minnick to the Conservation Commission: **Krenesky/Betkoski;no discussion;all ayes.**

20. Budget Transfer Request

C. Bielik indicated that there are no budget transfer requests to be addressed tonight.

21. Comments from the Public

C. Bielik asked three times and there were no comments from the public at this time.

22. Executive Session

a. Building Official Internal Review Report – Discussion

The Board of Selectmen are not entering into Executive Session under this agenda item since the attorneys were not available to attend tonight's meeting.

b. Discussion of the Finance Manager Salary Review & Possible Action

The Board of Selectmen entered into Executive Session at 9:00 PM in order to discuss the Finance Manager Salary Review.

Motion to enter into Executive Session in order to discuss the Finance Manager Salary Review and possible action: **Betkoski/Krenesky;discussion was by C. Bielik to include the Chairman of the Board of Finance in the Executive Session.**

Amend the Motion to enter into Executive Session in order to discuss the Finance Manager Salary Review to include the Chairman of the Board of Finance: **Betkoski/Krenesky;no further discussion;all ayes.**

The Board of Selectmen exited Executive Session at 9:26 PM.

Motion to authorize an increase in pay for the Finance Manager, effective on 10/01/2016, to the hourly rate of \$53.00:Betkoski/Bielik;no discussion;2 ayes by P. Betkoski and C. Bielik, and 1 nay by M. Krenesky.

23. Adjournment

With no further business to discuss, C. Bielik asked for a motion to adjourn tonight's meeting.

Motion to adjourn tonight'sBoard of Selectmen meeting at 9:27 P.M.:
Betkoski/Krenesky; no discussion; all ayes.

The next regular monthly meeting for the Board of Selectmen is scheduled for Monday, November 14, 2016, starting at 7:30 PM in the Town Hall Assembly Room.

Respectfully submitted,

Marla Scirpo
Clerk,Board of Selectmen