

**BEACON FALLS BOARD OF SELECTMEN
SPECIAL MEETING
Budget Transfers
February 26, 2014
MINUTES
(Draft Copy-Subject to Revision)**

C. Bielik called the special meeting to order at 5:15 P.M. with the Pledge to the Flag.

Present: First Selectman C. Bielik, Selectman P. Betkoski and Selectman D. Sorrentino

C. Bielik explained that the purpose of the meeting was to discuss budget transfers. It was decided that the board would go over each deficit line items with discussion and then motion on whether to request a transfer.

Budget Line Item 10-03-1080- Postage: At present, this line item is at a \$31.30 deficit. It was noted that this line item was under budgeted and that postage has gone up 5 cents per stamp. Considering the increase and that there is 4 months left to this fiscal budget, it was recommended that a transfer of \$1,000.00 be made to the line item.

Budget Line Item 10-03-1167-Mileage: This line item is currently at a \$277.63 deficit. It was noted that this line item is used for the Town Nurse, the Town Clerk and also library personnel for travels. It was

recommended that a transfer of \$900 be made into this line item to sustain it until the fiscal year ends.

Budget Line Item 10-05-1010-Wages Town Clerk-It was noted that while this is currently at a deficit, it is a nonissue in that revenue collected replenishes this account.

Budget Line Item 10-13-1255-Workers Compensation: \$117,000 was a rough estimate that was budgeted for this line item and it is currently at a \$590 deficit. It was suggested that no action be taken at this time as they can clean it up at the end of the fiscal year.

Budget Line Item 10-18-1220-Zoning Board of Appeals: It was noted that this line item is currently at a deficit of \$349.48 and it is due to expenses that were incurred in the previous fiscal year but not submitted until the current fiscal year. It was suggested that no action be taken at this time because there is a possibility that this can be taken care of from last year's funds.

Budget Line Item 10-19-1380-Audit: This line item is currently at \$3,000 deficit. It was noted that this is because the audit is taking longer than they had anticipated. This was discussed for information purposes. C. Bielik explained that there is one outstanding issue pertaining to some final charges on Depot Street Bridge. He noted that there is a file missing which would have the answers to this and if they cannot locate that file, they the auditors will have to call the vendors directly to get copies of these charges. The auditors need this information to complete their audit. C. Bielik noted that he just signed a two week extension noting that this will not be a problem for OPM. Although a two week extension was given, C. Bielik was told that the audit could be complete within one week.

Budget Line Item 10-37-1410-Property & Casualty: This line item has a \$169 deficit and it was recommended that this be cleaned up at the end of the year.

Budget Line Item 10-44-1471-Vehicle Maintenance: This line item is currently at a \$75.65 deficit. C. Bielik explained that the Fire Department required some unexpected vehicle repairs on the ambulance. It was noted that they should anticipate some more maintenance expenses and that they will get approval from the BOF to run in the negative until the end of the year.

Budget Line Item 10-44-1485-New Turn out Gear: A P.O. was just submitted for \$7300 which will bring this line item down to approximately \$300. C. Bielik explained that he spoke with Chief Pratt and was told that he does not anticipate any other expenses to this line item.

Budget Line Item 10-53-1048-Extra Duty Wages: This was discussed for education purposes for Selectman P. Betkoski. It was explained that while this is at a deficit, this line item runs in the negative until extra duty is billed out a reimbursed to this account.

Budget Line Item 10-59-1049-Wages Overtime Public Works: It was noted that this line item is in the negative due to all the snow this winter however there is a line item 10-13-1235 Wage Salary Adjustment that will off-set this number at the end of the year.

Budget Line Item 10-61-1122 Electricity: It was noted that this will run in a deficit until the end of the year

Budget Line Item 10-71-1121 Electricity Fuel: Again, no action required until the end of the year – it will run in a deficit

Budget Line Item 10-79-1130 Telephone Senior Center: It was explained that just today J. Rodrigo found that the senior center 3 land lines are being billed at an outrageous amount from a contract from way back when. There are 3 land lines, one for the senior bus, one for the town nurse and a 3rd. These lines are not used for long distance, the

town is just being charged way too much (approximately \$400 per month). J. Rodrigo is going to look for an alternative in the next 30 days. It was discussed that the time has most certainly reached its' contractual obligations where these lines are concerned. A further discussion took place regarding updating the phone system. The last project had a few plans to it but only the town hall was taken care of. D. Sorrentino noted that there are still lines in town that we get billed for noting that we just have to continue to look for them.

Budget Line Item 10-79-1943-Building Maintenance: Although this line item has \$37 left, there is an outstanding bill for \$265 for an inspection. C. Bielik noted that the bill cannot be paid until they get a transfer so this line item they will have to take action on. He suggested a transfer of \$1000 as it is very possible other maintenance will be required at the senior center before the end of the year.

Budget Line Item 10-57-1655-Drug and Alcohol Testing: It was noted that the same tests budgeted for last year went up in cost by \$50 each test. It was recommended that a transfer of \$100 be made to this account go make it flush through the end of the year.

After the above discussion, it was recommended that transfer be requested for Postage, Mileage, Senior Center Maintenance and Drug and Alcohol Testing.

D. Sorrentino motioned that after much discussion, a request to transfer the following and send it to the BOF be made all from line item 10-83-1170 Contingency. \$1000 to line item 10-03-1080 Postage, \$900 to 10-03-1167 Mileage, \$1000 to 10-79-1943 Senior Center Maintenance and \$100 to 10-57-1655 Drug and Alcohol Testing for a total of \$3000 in transfers from Contingency. P. Betkoski 2nd the motion. All voted aye.

P. Betkoksi motioned to adjourn the meeting at 5:50 P.M. D. Sorrentino 2nd the motion. All voted aye.

Respectfully Submitted,
Lauren Classey
Clerk for the Board of Selectmen