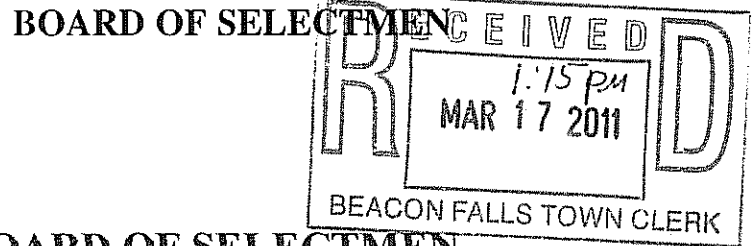


TOWN of BEACON FALLS
Connecticut



**BEACON FALLS BOARD OF SELECTMEN
SPECIAL BUDGET WORKSHOP MEETING
MARCH 15, 2011
MINUTES
(Draft Copy-Subject to Revision)**

First Selectman S. Cable called the Special Budget Workshop Meeting of the Board of Selectmen to order at 6:00 P.M.

PRESENT: First Selectman S. Cable, Selectman M. Krenesky and Selectman D. Sorrentino

S. Cable began the meeting asking for a motion to authorize the First Selectman to adjust the schedule of the agenda.

M. Krenesky motioned to authorize the First Selectman to adjust the schedule so that interviews could be held in executive session first. D. Sorrentino 2nd the motion. All voted aye.

D. Sorrentino motioned to go into executive session at 6:05 P.M. D. Sorrentino 2nd the motion. All voted aye.

The BOS went into Executive Session at 6:05 P.M.

7:00 P.M. The BOS came out of Executive Session.

The Budge Workshop began:

Page 5 - S. Cable asked if they were comfortable with going to \$9,000 on the phone. All were comfortable.

Wages Elected Officials: will get back to this as S. Cable is waiting for some information (it will coincide with the plan they are working on)

Administrative Assistant - Have to leave it at 3.2% increase

Town Clerk - Overtime - S. Cable noted they do not allow overtime any more. A discussion continued regarding using Contingency should they need to cover any expenses. If an overtime situation is forced to be funded, they will take it out of contingency. The discussion continued regarding coverage of assistant town clerk being absent and needing coverage and what the contract does and does not say.

Police Overtime - This is part-timers covering. It will be the same type of thing as pulling it out of contingency

Election Expenses - was changed to \$3,750 (it appears that that the \$750 was added rather than subtracted) - M. Gomes will be notified.

The Town Clerk also asked for \$36,000 for micro film - it was cut back to \$20,000. Discussion: M. Krenesky noted that he was told (by the assistant Town Clerk) this money was needed to go forward and had nothing to do with catching up. He noted that this was not confirmed with K. Novak.

Regarding the micro-film - S. Cable said that she needs documentation to prove what is going on with the micro-film.

A discussion continued and it was decided that \$20,000 was a good guess for this number but the question should still be asked.

The lease purchase on the copier is correct at \$6,950

It was noted that the Town Clerks office was given \$4,500 for records, copier and maintenance supplies \$200 more and vital statistics and training was removed.

Tax Collector: It was suggested that this category should have two new line items added to cover the new scenario. This will all be reviewed with M. Gomes. The discussion continued regarding changing positions in this department making one full time and one part time and that they will be non-union jobs. Again, M. Gomes will be notified of how this scenario should appear in the budget.

(Tax Collector \$42,000, Assistant Tax Collector \$16,000)

M. Krenesky noted that he wonders why we have a tax refund line item. S. Cable will ask the question but it has something to do with accounting. M. Krenesky noted that at some point, he would like clarification. A discussion continued.

Building Inspector - will remain the same

Treasurer - will remain the same

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Employee Benefits - S. Cable will ask M. Gomes to lower all the numbers on benefits.

A discussion continued regarding the benefits and what went up. It was noted that his whole section is a Financial Manager question.

Board of Assessors Over-time: S. Cable noted she has a problem with over-time as it relates to this line item. M. Krenesky noted that they should follow the same practice with contingency on overtime.

Licensing went up.

S. Cable noted that she will speak with J. Chadderton re: increase in computer services and printing noting that she would like 1 half the increase. A discussion continued as to whether it was related to reval.

Zoning Board of Appeals: It was noted that the clerk did not get a raise.

EDC - it was noted that they put \$10,000 in but could do 1/2 of that if need be - line item 1220 will go to \$5,000 and membership & marketing \$1,000 will be removed.

Planning & Zoning - the raise was taken out

Registrars was cut already.

Professional Fees - S. Cable noted that she thinks Professional Fees should be cut noting that we don't have many issues pending. S. Cable noted that they come to meetings to get hours so she thinks it should be cut (it was noted that the current numbers do not reflect February and March).

Land Use Attorney - M. Krenesky asked why this number is at 0. It was noted that all the money is coming out of legal fees so these line items should be consolidated.

A discussion continued regarding legal fees and that it should be cut from \$60,000 to \$50,000

S. Cable will discuss with M. Gomes the best way to list the legal fee line items in the budget.

Engineering fees - a discussion took place as to whether the engineering fees will go up if the bond passes. It was noted that this number should be looked at after the vote.

Agency Membership - Housatonic Valley will be cut to 0. A discussion continued.

Insurance - S. Cable is still waiting on numbers for insurance.

COG - needs to stay in.

CCM will be dropped

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A discussion continued regarding membership fees and how they related to grants.

Page 10 - Emergency Services

A lengthy discussion took place regarding Emergency Services.

It was noted that any change to the phone system at the town hall does not include the Fire Department.

Electricity - back to \$17,000 (it was noted that they are waiting for bills to come it so we don't have an accurate idea of what they have used so far but still nothing there to justify that it will go up \$2,500)

Heating Oil - will stay at \$18,000 (a discussion continued regarding actual)

Personnel Insurance - this is not insurance but for training. A discussion continued. S. Cable thinks this number will be 0 because she said it couldn't be explained.

Water - put back to \$1,000

Building Maintenance - up \$10,000 - lengthy discussion - it was noted this may have to do with a door and hot water. It was decided to reduce this number to \$8,000

Equipment Maintenance line item 1466 will be \$16,800 (a discussion took place as to what is taken out of which budget i.e., vehicle maintenance/equipment maintenance).

Communication equipment went down due to pagers.

S. Cable noted that she does not understand doubling the fuel. A discussion continued regarding fuel prices, etc. S. Cable noted they would give them 1/2 the increase which would bring this number to \$14,000.

Training - will stay the same

Service Award - is ok at \$5,000 increase

Department Supplies - will stay at \$20,000 - no increase

S. Cable noted that the ambulance contract will not be negotiated until November noting that the F.D. gets a lot out of that.

Fire Marshal - will go back to \$1,000

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Police - Department Supplies - brought down to \$8,000

Uniform Allowance - it was noted that there is no need for a \$1,000 increase

Gas and Oil will be kept at \$22,000

The BOS scheduled another budget workshop for Monday 3/21 at 6:00

M. Krenesky motioned to adjourn the meeting at 7:55 P.M. D. Sorrentino 2nd the motion. All voted aye.

Meeting was adjourned at 7:55 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Classey".

Lauren Classey

Clerk for the Board of Selectmen, Special Budget Workshop March 15, 2011

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