

**Town of Beacon Falls, Connecticut**  
**BEACON FALLS EMPLOYEES SAFETY COMMITTEE**  
**10 Maple Avenue**  
**Beacon Falls, CT 06403**  
**203-729-4340, Fax: 203-729-2730**  
**Minutes – June 17, 2015**

Road Foreman R. Pruzinsky called meeting of the Safety Committee to order at 9:37 A.M.

**ALSO PRESENT:** First Selectman C. Bielik, J. Tucciarone (Building Official), Peter Colon (Custodian) E. Rodriguez (Police Department), S. Mis (Town Nurse), L. Greene (Town Clerk) and Karen Wilson (Clerk)

**ABSENT:** W. Opuszynski (Treatment Plant), M. Trzaski (Senior Center Representative), S. Ruhl (Parks Department), J. Gracy (Public Works)

Attached is the list of Members of the Safety Committee. Note that new members will be appointed and current members will be re-appointed at the July 6, 2015 Special Meeting of the Board of Selectmen, and will be sworn in after those appointments.

**READING AND APPROVAL OF MINUTES**

No Minutes available.

**OLD BUSINESS**

Since this Committee has not met in a long time, minutes from the last meeting were not available.

**NEW BUSINESS**

1. It was noted not to approach any black bears spotted in the Town, especially a mother and her cubs.
2. S. Mis also cautioned about ticks, and gave symptoms to look for if a bite might have occurred.
3. S. Mis will also be offering a Blood-Borne Pathogen Training with date, time and location to be announced.
4. Town Clerk L. Greene noted that there are carpet issues in both the Assessors and Town Clerk's Offices. Custodian noted that he is working on getting prices to take care of the problems.
5. L. Greene also was concerned about safety of employees, especially downstairs in the Town Hall when staff is on vacation, leaving a skeleton crew in place. Discussion on having some type of alarm button in place. J. Tucciarone will work on this. P. Colon also suggested that bathrooms should be checked before closing the building.
6. C. Bielik suggested there be some type of training and information given with regard to heat exhaustion for those employees working outdoors in severe weather. S. Mis will check on this.

7. R. Pruzinsky suggested that all contractors who do work for the Town have all of their credentials and training completed in place.
8. R. Pruzinsky asked about the work to be done at the Town Hall parking lot. He noted that the ramp should be replaced. He also suggested that new signage be placed as part of this project. Custodian noted that signs should be placed higher to accommodate high amounts of snow. He also noted that there have been problems with the side door entrance to the Town Hall. He asked if there are any problems with any of the stair treads at the Town Hall, with the custodian noting that sometime there is a problem with one of the stairs coming from the library but he has been taking care of it. It was noted that all emergency signs are in place in the Town Hall.
9. L. Greene noted that there have been water problems with the Vault. Apparently the roof drains have to be connected.
10. E. Rodriguez noted that he is an OSHA Compliance Officer, adding that he should be contacted whenever any problem comes up. He noted that is very important to keep a Record of Training and that it is also very important that any contractor knows what is required of them. L. Greene noted that he keeps a file of the contracts. E. Rodriguez said he would put together a checklist with all of the requirements to follow. He also noted that he is able to provide many types of training.
11. R. Pruzinsky added that it is also very important that any worker follows BPE and wears a hat and vest.

### **TRAINING**

None to report at this time.

### **INJURY REVIEW**

No injuries to report at this time.

### **SAFETY BUSINESS**

Nothing to report at this time.

With no further business, motion made and seconded to adjourn the meeting at 10:00 A.M.

Respectfully Submitted,

Karen A. Wilson  
Clerk for the Safety Committee – Meeting June 17, 2015