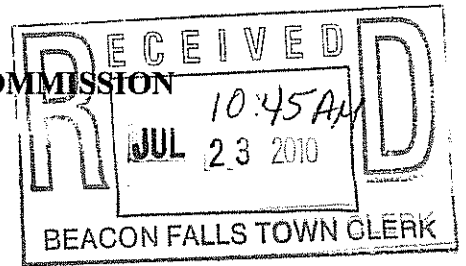


BEACON FALLS PARKS & RECREATION COMMISSION  
MEETING MINUTES  
JULY 19, 2010



**SUBJECT TO APPROVAL**

**CALL TO ORDER**

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:11 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, J. Rodorigo, L. Swanson

COMMISSIONERS ABSENT: R. Kunz, S. Ruhl, A. Sirowich

OTHERS PRESENT: None

**COMMENTS FROM THE PUBLIC**

None

**MINUTES**

**B. Egan called for the approval of the June, 2010 Meeting Minutes as submitted. S. Osowiecki seconded the motion. All ayes.**

**OLD BUSINESS**

**A. MATTHIES PARK**

1. The water aeration system for the pond is being installed this week.
2. Installation of padded material under the playground area has been completed.
3. A summer work list is being put together.

**B. PENT ROAD**

1. Sports leagues have wrapped up play and the softball tournament was completed this past weekend.
2. The RACBL had requested and the commission approved 2 projects for Pent Road which were originally to be completed by April 1. The Baseball League now hopes to complete these projects after July 1. The projects originally approved by the Parks & Recreation Commission were: installation of 2 dugouts on Field #4, and extend and heighten the coaching area behind the fence on Field #1. Orange Fence has been contracted and the plans are the same as the original plans which were approved.
3. While Orange Fence is at Pent Road, they will replace a door to the basketball courts and fix an opening on Field #3 for safety.
4. Some work which needs to be done at Pent Road; the power wire needs to be lifted, plumbing issues in the men's room, and the commission has approval from Inland Wetlands to address water issues, also a lightning strike damaged the motherboard for the sprinkler system.

**C. SPORTS LEAGUES**

1. Overall the season went smoothly with regard to field maintenance issues.
2. J. Rodorigo would like for the leagues to send their maintenance and scheduling requests to the town crew who actually do the work on the fields, rather than using the commission as a middle man. Parks & Recreation would like to be copied on these requests, but they should go directly to the people responsible for completing the work.

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**D. PARK ACTIVITIES**

1. The Family Day fireworks celebration was a great show and a good turnout considering the date change. 1,500 – 1,800 people were estimated in attendance. The festivities and number of buses worked out well. The fireworks were 22 minutes long and Pyro FX was very easy to work with. The band was also well received.
2. Canoe and kayak day at Matthies went very well and the weather was great. The canoes and kayaks were in continuous use. Estimated attendance was 80-85 people total and Park Pals served refreshments. There was a lot of interest among the crowd in what is happening at Matthies Park.
3. There are 5 summer concerts left: July 24 is RBO, July 31 is The Kerry Boys, August 8 is a Sunday at 5:00 PM concert for Naugatuck Community Band, August 14 is the Red Dirt Road Band, and August 21 is Rubber City Blues Band.
4. Summer Recreation Camp is running smoothly with just under 100 registered campers.
5. The art camp may not be running due to lack of attendance. Let's Go Girl camp is also running. Technology camps are set to run the last week of July and first week of August.
6. Zumba will continue at Laurel Ledge in September; however the current instructor is opening her own studio. Taylor Kelly will provide another instructor for the Parks & Recreation program, after the summer session ends on August 24.

**NEW BUSINESS**

None.

**CORRESPONDENCE**

None.

**APPLICATIONS**

1. **J. Rodorigo made a motion to approve an application from the Alfieri family for their picnic this Saturday. The application is complete. S. Osowiecki seconded the motion. All ayes.**
2. The Bulldog Baseball Camp application is now complete with insurance certificate, after correspondence back and forth. There was a discussion regarding the application process and Parks & Recreation's role with this camp. **L. Swanson made a motion for approval the application for Bulldog Baseball Camp. J. Rodorigo seconded the motion. All ayes.**
3. There are 3 incoming applications which require review and approval, prior to the next Parks & Recreation meeting. **L. Swanson made a motion to allow J. Rodorigo authority to review and sign off on these applications between now and the August meeting. B. Egan seconded the motion. All ayes.**
4. S. Osowiecki noted that the commission should have more notice on the applications and a notice should go to the public requesting applications 60 days prior to the event.

**GRANTS**

Responses on the Matthies and STEAP grants are in the mail.

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**PAYMENT OF BILLS**

None.

**BUDGET**

1. For year-end 6/30/2010 all of the Parks & Recreation line items were spent, except for the Summer Program Activities line item, where \$2,000 went back into the General Fund. Next year if this situation occurs, the commission should consider partially funding a camp or activity, or buying group theatre tickets and planning a bus trip in order to utilize these funds the way they are intended.
2. Pay attention to the new line items in the current budget. No significant purchases have been made since July 1.
3. There is currently no method in place for Parks & Recreation to track the balance in the separate pay-for-play checking account for activities. The commission agreed to send a letter to the Board of Selectmen requesting a monthly report on that account, which would be available for the monthly meetings.

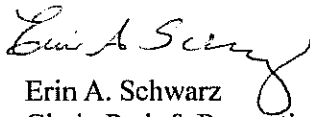
**OTHER BUSINESS**

None.

**ADJOURNMENT**

**B.Egan made a motion to adjourn the meeting at 8:24 PM. S. Osowiecki seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz  
Clerk, Park & Recreation Commission