

# PLANNING AND ZONING COMMISSION

## Regular Meeting Minutes July 20, 2017 Draft Minutes Subject to Modifications

Present: Vice Chairman B. Giglio, Commissioners D. Taylor, P. Hinman, R. Jurzynski , R. Starkey and J. Burns.  
Absent: Commissioner Cal Brennan, Chairman K. McDuffie and D. Setaro.

### **I** CALL TO ORDER

Vice Chairman B. Giglio called the regular meeting of the Beacon Falls Planning and Zoning Commission to order at 7: 31 P.M. The Pledge of Allegiance was recited.

### **II** APPROVAL OF MINUTES

A motion to approve the minutes from the June 15, 2017 regular meeting as submitted, was made by Comm. R. Starkey and 2<sup>nd</sup> by Comm. D. Taylor. 5 in favor. 1 abstention.

A motion to approve the minutes from the Public Hearing on Application P-2016-207A, was made by Comm. D. Taylor and 2<sup>nd</sup> by Comm. R. Starkey. 4 in favor. 2 abstentions.

A motion to approve the minutes from the Public Hearing on Application P-2017-212A, was made by Comm. R. Starkey and 2<sup>nd</sup> by Comm. D. Taylor. 5 in favor. 1 abstention

A motion to approve the minutes from the special meeting to set Effective Date for application P-2016-207A, was made by Comm. D. Taylor and 2<sup>nd</sup> by Comm. R. Starkey. 5 in favor. 1 abstention.

### **III** COMMENTS FROM THE PUBLIC

1) John Makarewicz, Fairfield Place came forward and stated that he didn't understand why he only had a couple of lines written in the minutes, when he had spoken quite a bit at the June monthly meeting.

2) Steven O'Day, 64 Fairfield Place expressed his concern about the preservation of the audio tape from last months meeting because of pending litigation.

Vice Chairman B. Giglio asked 3 times if there were any other comments from the public and no one came forward.

### **IV** ZONING ENFORCEMENT OFFICERS REPORT

The ZEO was present and submitted a written report. The report shows 3 certificates of compliance were issued, 4 pool permits and 1 deck permit. Blight citations was issued to 6 South Circle. A motion to accept the report

as submitted was made by Comm. P. Hinman and 2<sup>nd</sup> by Comm. R. Jurzynski. All in favor.

**V TOWN ENGINEER REPORT**

The Town Engineer was present and submitted a verbal report. He stated that he is working with Mario Trepka, 113-119 S. Main St to correct retaining wall issues and the correct materials needed to complete the work correctly.

Mr. Galligan stated that he spoke with Dave Keating and that Dave has received many questions regarding the Pent road project. After a brief discussion, a motion was made by Vice Chairman B. Giglio to send a letter to C. Edwards, Pent road, and ask him to provide a report to “ Identify spot elevation on site, as to the Plan. Also to provide a time frame of completion. The motion was 2<sup>nd</sup> by Comm. R. Starkey. All in favor.

**VI COMPREHENSIVE PLAN OF CONSER. AND DEVELOPMENT**

No report.

**VII OLD BUSINESS**

- 1) Chatfield Farms – No activity
- 2) Oakwood Estates – No activity
- 3) Pond Spring – No activity.
- 4) Pent Road – Letter to be sent regarding spot elevations

**VIII NEW BUSINESS**

None

**IX NEW APPLICATIONS**

None

**X CORRESPONDENCE AND PAYMENT OF BILLS**

A motion to approve payment of bills was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. R. Jurzynski. All in favor.

**XI PETITIONS FROM COMMISSIONERS**

Vice Chairman B. Giglio welcomed Jack Burns to the commission.

**XII ADJOURNMENT**

A motion to adjourn at 8:13 P.M. was made by Comm. P. Hinman and 2<sup>nd</sup> by Comm. D. Taylor. All in favor.

Respectfully submitted,  
Mary Ellen Fernandes  
Clerk, July23, 2017