

PLANNING AND ZONING COMMISSION

Regular Meeting Minutes Aug 18, 2016 Draft Minutes Subject to Modifications

Present: Chairman K. McDuffie, Commissioners J. Fitzpatrick, B. Giglio, D. Taylor, E. Groth and R. Villano.
Absent: D. Setaro, D. Parsons and R. Jurzynski.

I CALL TO ORDER

Chairman K. McDuffie called the regular meeting of the Beacon Falls Planning and Zoning Commission to order at 7:56 P.M. The Pledge of Allegiance was recited.

II APPROVAL OF MINUTES

A motion to approve the minutes of the regular meeting of July 21, 2016 as submitted was made by Comm. J. Fitzpatrick and 2nd by Comm. B. Giglio. 4 in favor. 2 abstentions.

III COMMENTS FROM THE PUBLIC

Chairman McDuffie asked if there were any comments from the public and Doug Bosquet came forward and stated that someone has been going through the files and computer in the building dept and the zoning officer dept. and he wanted the Planning and Zoning Commission to be aware of it.

Chief Jim Trzaski spoke up and said that it would be beneficial to the dept if they were informed of new projects at the start. This would enable the Fire Dept to assess any possible concerns at the onset of a project rather than trying to find solutions midway or at the end of projects. Their job is to protect the residents of the town and he feels that this would help them to do their job more efficiently. It was decided that the Fire Chief would be notified via email regarding every new project that comes before the Planning and Zoning Commission.

IV ZONING ENFORCEMENT OFFICERS REPORT

The ZEO report was not in attendance, but submitted a written report.

A motion to accept report as submitted was made by Comm. J. Fitzpatrick and 2nd by Comm. D. Taylor. All in favor.

V TOWN ENGINEER REPORT

The Town Engineer was present and submit a verbal report in which is stated that there are no new projects in town. A motion to accept was made by Comm. B. Giglio and 2nd by Comm. D. Taylor. All in favor.

VI COMPREHENSIVE PLAN OF CONSER. AND DEVELOPMENT

No activity

VII OLD BUSINESS

- 1) Chatfield Farms – No activity
- 2) Civil One – No activity
- 3) Oakwood Estates – Pump station should be in next week
- 4) Pond Spring – No activity
- 5) Tiverton – C. Edwards is working on wetland issues and new plans.
- 6) Pent Road – plans will be brought to town clerk by Chairman K. McDuffie.
- 7) Mesa Construction – No representative present. (remove from agenda)

VIII NEW BUSINESS

- 1) Hop Brook – No activity
- 2) O & G – No activity (remove from agenda)
- 3) Pent Road – (remove from agenda)
- 4) Riverbend Park – No report

IX NEW APPLICATIONS

No new applications

X CORRESPONDENCE AND PAYMENT OF BILLS

A motion to approve payment of bills was made by Comm. J Fitzpatrick and 2nd by Comm. Villano.. All in favor. Chairman McDuffie is working on arranging in house training to fulfill all of the commissioners mandated once a year training course.

XI PETITIONS FROM COMMISSIONERS

Comm. J. Fitzpatrick mentioned the table situation in the meeting room.

XII EXECUTIVE SESSION

A motion to go into Executive session at 8:40 was made by Comm. J. Fitzpatrick and 2nd by Comm. Villano. All in favor.

A motion to return to the regular meeting was made by Comm. J. Fitzpatrick and 2nd by Comm. Taylor at 8:54. All in favor.

Chairman K. McDuffie asked the clerk to send a letter to the Board of Selectman regarding non personnel being in offices, files and computers that they are not authorized to access.

XII ADJOURNMENT

A motion to adjourn at 8:55 P.M. was made by Comm. B. Giglio and 2nd by Comm. D. Taylor . All in favor.

Respectfully submitted,
Mary Ellen Fernandes

Clerk Aug 24, 2016