



# The Beacon Falls Public Library

Library Board of Trustees

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## October 26, 2009 Special Meeting Minutes

A special meeting of the Library Board of Trustees was called to order by Lurana Siemenski at 7:09 p.m. in the Connie Christensen Children's Room of the Library.

Other members present were: Susan Levine, Erin Schwarz, and Linda Chamenko

Members absent: Julie Fitzpatrick, Maryann Smith

Affiliate present: Sue Dowdell

### I. Long Range Plan Task Force update: Sue Dowdell

Presented the 11-page PowerPoint slide show for the task force to present to local groups which is an extension of Rodney Perry's work including vision, mission, roles, goals & objectives.

Will need to include stats from Marsha Durley to verify that the library is on track with the long range plan goals and programs stats from Meg Gill for an update.

Bibliomation implementation is scheduled to start in January for the automated consortium goal.

The library web site has been revised and updated; library staff updating the web site now.

Building community goal slide will show that it's been met.

Circulation per capita slide deleted.

Library's Value: library calculator link

Physical features of modern libraries; no need for photos.

Building Program slide has all the numbers about the current library status.

Some of this info can be sent to Jim Bucciferro to use with the video clips; interviewees can say the info on the slides to use in the video.

Goal 4: have library staff hand out promotional material to market the library, i.e. bookmarks with library facts.

**ACTION:** Sue Dowdell will email the PowerPoint file to the Library Board members.

Task Force objective: keep momentum going, get support from public when it comes time to vote on library issues.

### II. Library video clips for use in presentation: Erin Schwarz

Videos consist of library building, children's story time, craft programs, program at lyceum, scenes of crowds.

Erin recommends adding background info on the town, size, crowded school classrooms, senior population, high school, show library shelves and books, interview with Marsha Durley.

State that the library is playing a key role in today's economy by saving families money.

Interview Miss Meg on children's programs in limited space. Interview Laura Marcella on technology challenges. Also can add some photos from the photo club of the library and activities.

**ACTION:** Erin Schwarz will pass on this info to Jim Bucciferro and share the PowerPoint slideshow, using photos and interview ideas.

III. Technology policies – what other libraries have done: Julie not present; item tabled until November meeting.

IV. Announcements/Adjournment

Motion to adjourn the meeting at 7:58: Chamenko/Levine; all approved.

Respectfully submitted,

Martha Melville  
Board Clerk

SEP 28 2009