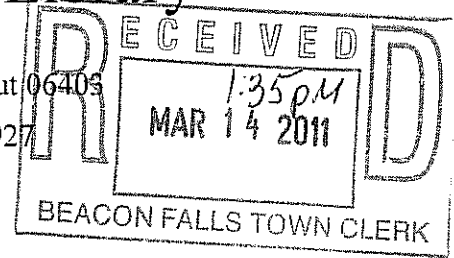




# The Beacon Falls Public Library

Library Board of Trustees  
10 Maple Avenue, Beacon Falls, Connecticut 06406  
(203) 729 -1441 ▪ fax: (203) 729 - 4927  
[beaconfallslibrary@yahoo.com](mailto:beaconfallslibrary@yahoo.com)  
[www.mybflib.org](http://www.mybflib.org)



## March 9, 2011 Meeting Minutes

- I. Call to Order: Chairman Lurana Siemenski called the meeting to order at 7:01 p.m. in the Connie Christensen Children's Room of the Beacon Falls Public Library.

Members present: Julie Fitzpatrick, Ken Priestley, Erin Schwarz, Alex Chamenko, Lurana Siemenski, Linda Chamenko, Julie Fitzpatrick

Staff present: Marsha Durley, Library Director

Others present: Ed Groth

- II. Review of Agenda: The agenda was reviewed. Motion to approve agenda: Schwarz/L Chamenko; all approved.

- III. Approval of Minutes: The February 9, 2011 meeting minutes were reviewed. Motion to accept February 9, 2011 minutes: Schwarz/Siemenski; all approved. Linda Chamenko abstained as she did not attend the February 9, 2011 meeting.

Correspondence: Received a letter from Laura Marcella announcing her pregnancy with twins and plans to take 3-4 months maternity leave, or as directed by her doctor.

- IV. Public Comment: none

- V. Friends' Report: Ken Priestley

- Sue Dowdell and Wanda Mulinski will attend a "Mini Boot Camp" sponsored by the FOCL on April 9 at the University of Hartford.
- Approved the purchase of an extra state park pass after the BFPL receives its free one.
- State budget cut proposes C-car being eliminated. Wanda Mulinski will forward the email to the Friends membership which includes the links to the email addresses for government officials to send emails to speak out about this proposed cut.
- At the March 7 town meeting there was discussion of the bond package and transfers. At the Board of Selectmen meeting which followed, they voted to change phone service to Comcast. The library can keep its phone number, separate fax lines will remain on AT&T service.
- FOL approved the purchase of a 5-pocket acrylic newspaper holder which would hang on the wall on the left side on the walkway into the adult room.

- Sue Dowdell suggested purchasing a label/printer to connect to the computer to print spine labels and bar codes. This device would be a time saver and take up less space on the desk, but the typewriter will still be needed for forms.
- Ken Priestley will research a microphone/speaker system for use at library programs.
- Ken Priestley suggested getting a newer laptop to use for multimedia presentations.
- Rhonda Bielik will contact the local schools to see if there are any educational themes the Friends can tie to a Friends-sponsored children's program, then apply for grants.
- FOL Logo contest: 4 entries from 3 people
- Next 20<sup>th</sup> anniversary meeting is Tuesday March 29 @ 6:30.
- Cabela's support of fundraiser – Family Day would take place the weekend of July 11. Park & Rec did raise enough money for the fireworks deposit. Topic tabled.
- Insurance for FOL: Isabelle Culotta conferred with Atty. Donahue about FOL's immune status. The Friends do not require insurance when we hold any events on town property or the Lyceum.
- Scrabble Tournament: 9 teams paid so far, and received \$725 in sponsorships.
- Pampered Chef fundraiser – Friday March 18, 2011 – 6:30 PM – Sue Dowdell's house. Catalogs and order forms available at the library.
- Duck Race – Martha Melville will contact Lion President Rod Farrell about the date.
- Paint-a-Duck – Griffin Hospital is selling these kits as a fundraiser. Sue Dowdell researched prices for the Friends to do as a fundraiser or children's activity. Tabled pending date of Duck Race.
- Flowers Fundraiser – “Flower Power” – online catalog of bulbs and plants. Tabled
- Ancestry.com/proquest.com – same database available as ancestry.com; would only be accessible on library computers; unlimited use at library; cannot build family trees on this version (privacy issue with minors); downloading files would have to be to a flash drive; the subscription cost is approximately \$1,050/year, too steep for FOL.
- Praxair Grant: **ACTION**: Erin Schwarz will look into the Praxair technology grant.

VI. Library/Community Center Building Committee: not yet formed  
Wolfe Avenue and Library Building committees were disbanded; expect 5-7 people to be on this new building committee; members to be named at March 14 BOS meeting.

VII. Long Range Planning Goals Task Force Update/Library video/site visits: Erin Schwarz E Schwarz – showed video to Ladies' Guild. It was well received, very professionally done. Questions brought up on how much will this cost, financial burden on tax payers and Wolfe Avenue property.  
E Schwarz forwarded a list of library projects similar to Beacon Falls' size and information on a variety of towns and libraries built including their architects to L Chamenko as the Library Board rep to the new building committee.  
Awaiting direction from Board of Selectmen on the Library Board's role compared to the new building committee. The video is available on [www.mybflib.org](http://www.mybflib.org).  
Video will be shown at the Rotary Club meeting on April 18, Erin Schwarz cannot attend, Sue Dowdell will be there, looking for another Library Board member to stand in.

Ed Groth: Suggested putting together a requirements document of what people want in a new library. It was stated by Erin Schwarz that the Long Range Plan had already done that.

MAR 14 2011

Burlington site visit possibly at the end of March, E Schwarz questions if the Library Board should do these visits or should it be done by members of the new building committee.

VIII. Library Director's Report: Marsha Durley

Many programs cancelled or rescheduled and inclement weather closings, so numbers are down compared to last year. ILL up, and Connecticard way down, probably weather-related. Program attendance down because the February school break was in question, people couldn't make plans not knowing if school would closed or not. Ronald McDonald program was cancelled. Computer hours same as a year ago, number of users has increased, web site visits almost doubled over last year. Volunteer hours up a little bit. Meg Gill making plans for the summer reading program now.

IX. Old Business

a. Bibliomation update: Marsha Durley

Upgrade complete to Evergreen 2.0 system. BFPL staff had no problem working in offline mode, and were back online on Tuesday February 22. Many new features and some bugs need to be worked out. BFPL staff is providing Bibliomation with feedback. Over Memorial Day weekend 50 more libraries will come online in Evergreen. Elimination of C-car would greatly impact BFPL patrons and circulation.

b. Trustees listserv – Erin Schwarz

4 emails forwarded to all Library Board members regarding budget issues.

c. Wall mural for young adult area:

WRHS students met with Marsha Durley on March 4 and showed her sketch of their proposed design. It will be adapted to the space in the young adult room (four - 3' sections, overall 12' long and 2' high). M Durley approved it. Hope to have it done and installed by April 30 for the Friends' Open House.

X. New Business

a. Name committee to review and make recommendations for Library Board of Trustees By Laws: **ACTION:** All Library Board members are to review the Library Board By Laws and email any recommendations for changes to Lurana Siemenski by April 6 and she will compile and present at the next meeting for voting on any revisions to the Library Board By Laws.

XI. Announcements/Adjournment:

The next meeting will be held on April 13, 2011 at 7 p.m.

Motion to adjourn the meeting at 8:12: Fitzpatrick/A Chamenko; all approved.

Respectfully Submitted,



Martha Melville  
Library Board Clerk

MAR 14 2011