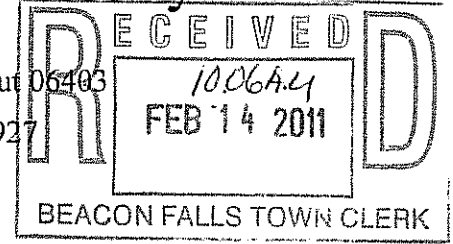


The Beacon Falls Public Library

Library Board of Trustees
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February 9, 2011 Meeting Minutes

- I. Call to Order: Chairman Lurana Siemenski called the meeting to order at 7:04 p.m. in the Connie Christensen Children's Room of the Beacon Falls Public Library.

Members present: Julie Fitzpatrick, Ken Priestley, Erin Schwarz, Alex Chamenko, Lurana Siemenski

Members Absent: Linda Chamenko

Staff present: Marsha Durley, Library Director

Public present: Sue Dowdell

- II. Review of Agenda: The agenda was reviewed. Motion to approve agenda: Schwarz/Fitzpatrick; all approved.

- III. Approval of Minutes: The January 19, 2011 meeting minutes were reviewed. Motion to accept January 19, 2011 minutes: Schwarz/Fitzpatrick; all approved. Lurana Siemenski abstained as she did not attend the January 19, 2011 meeting.

Correspondence: NTR

- IV. Public Comment: NTR

- V. Friends' Report: Ken Priestley

- January's income included \$300 in Scrabble donations
- Sue Cable asked Sue Dowdell to help develop a PowerPoint presentation for an informational meeting about background on the Wolfe Ave property.
- FOL anniversary committee: logo contest, PRs out, info posted on web site, distributed throughout Region 16 schools, already have 3 submissions; winner will be announced at April 30 Open House.
- Wanda Mulinski is working with an insurance agent for a policy for the Friends.
- Feb 15 meeting of Scrabble and anniversary committees
- Scrabble: 3 teams paid, commitments from 11 other teams
- FOL will provide refreshments for To Your Dog's Health program on Feb. 24
- Cupcake contest – still in the works

- VI. Library Building Committee: NTR
- VII. Long Range Planning Goals Task Force Update/Library video/site visits:
 Erin Schwarz: Burlington Library Visit - Have contacted the librarian to reschedule and she will get back with a date soon.
 Library Video - To show the video to the St. Michael's Ladies' Guild on Feb. 28 and to Laurel Ledge PTO at March or April meeting
 Marsha Durley had photos to share of the Burlington Library.
ACTION: Julie Fitzpatrick will send a thank you note to Jim Bucciferro for his work on the library video.
ACTION: Erin Schwarz will send a letter of thanks from the Library Board to the Citizen's News editor commending Jim Bucciferro's work on the library video.
- VIII. Library Director's Report: Marsha Durley
 Received a memo from the Board of Selectmen on Feb. 7 re budget, asking all departments to refrain from spending any additional monies, other than normal expenses. Marsha Durley sent a memo to Dominick Sorrentino re the water damage to books from the Jan. 15, 2011 roof leak. The insurance deductible will probably prohibit placing a claim.
 Circulation in January is way up on adult videos; the Kill-o-Watt meter was checked out 3 times; ILL-lent and Connecticard loans are above last January's numbers.
 Programs were changed because of inclement weather, health and stress talk postponed until later in 2011; pet health program had over 50 registered, rescheduled to Feb. 24. Web site visits almost doubled over January 2010 hits.
- IX. Old Business
- a. Bibliomation update: Marsha Durley
 To accommodate Bibliomation's project schedule of loading databases of all the libraries in the consortium into Evergreen database, BFPL staff will operate in offline mode on Saturday, Feb. 19 until Tuesday Feb. 22, 2011.
 BFPL staff will receive phone training on Monday 2/14 from Bibliomation. Staff must stop cataloging until conversion is complete and operational. Impact: patrons won't be able to place holds or access their accounts, won't be able to renew items starting 2/18 at 4 PM until Tues 2/22. Meg Gill will post this info to the web site and on Facebook.
 Marsha Durley noted that there are many new functions and added features and improvements on new Evergreen 2.0 version.
 - b. Trustees listserv – Erin Schwarz
 Workshops - Ken Priestley and Erin Schwarz are scheduled to attend a workshop on March 28 at the Woodbury Library about finding funding for your library.
 - c. Wall mural for young adult area: Linda Chamenko
 Marsha Durley hasn't heard anything yet.
ACTION: Linda Chamenko, who is the students' mentor, will check on the status of the wall mural project.
 - d. 2011-2012 proposed budget: Marsha Durley

Needed to resubmit original proposal sent to Board of Selectmen office on January 6, no feedback yet.

BFPL staff received a letter from the Union president about their contract through 6/30/13; the town is looking for concessions from all unions and requested suggestions on saving money.

X. New Business

a. Status of Blu-ray DVDs

All (3 or 4) adult Blu-ray DVDs have disappeared, the children's Blu-ray DVDs have been moved to behind the circulation desk; signs are posted on DVD racks.

Also, a sign was posted on magazine rack for periodicals on computing instructing "ask at the circulation desk"

ACTION: Marsha Durley will alert Susan Cable to the problem of DVDs and magazines disappearing from the library.

XI. Announcements/Adjournment:

The next meeting will be held on March 9, 2011 at 7 p.m.

Motion to adjourn the meeting at 7:52: Priestley/Fitzpatrick; all approved.

Respectfully Submitted,


Martha Melville
Library Board Clerk

FEB 14 2011