



The Beacon Falls Public Library

Library Board of Trustees

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September 9, 2015

Library Board of Trustees Long Range Plan Subcommittee

Workshop Notes

(Draft Copy – Subject to Revision)

- I. Call to Order/ Pledge of Allegiance: The Long Range Plan Subcommittee workshop was called to order at 6:02 p.m. in the Connie Christensen Children's Room of the Beacon Falls Public Library.

Present: Chairman Ken Priestley, Anne O'Dell, Jessica DeGennaro and Library Director Susan Dowdell
- II. Review of Agenda
- III. Long Range Plan Discussions
 - a. Brochures - the subcommittee reviewed and determined this topic is closed
 - b. Goals - There's a need to differentiate between goals and objectives
reviewed sample templates to form goals
looked at former long range plan, will keep the same service responses
(early literature, community center, lifelong learning)
there may be a need to include a technology librarian in long range plan which
was missing from the last plan
reviewed summary data from survey
process of building committee

S. Dowdell presented a proposed 6-year time line; will review again at the
October 14 session and it will eventually go to the Library Board for adoption.

K. Priestley suggested adding town referendums to the timeline.
 - c. Library Hours: Staff will track patron attendance through October 31st
It was suggested to consider having summer and winter hours.
 - d. Library Marketing -
Noted that money for library marketing needs to be including in the budget and
not taken out of the library budget.

IV. Announcements/adjournment

The next Long Range Plan Subcommittee workshop is scheduled for Wednesday October 14, 2015 at 6 p.m. in the library.

The workshop ended at 6:55 PM

Respectfully Submitted,

Martha Melville
Library Board Clerk