



# The Beacon Falls Public Library

## Library Board of Trustees

10 Maple Avenue, Beacon Falls, Connecticut 06403

(203) 729 –1441 • fax: (203) 729 – 4927

[beaconfallslibrary@yahoo.com](mailto:beaconfallslibrary@yahoo.com)

[www.mybflib.org](http://www.mybflib.org)

**July 15, 2015**

### **Library Board of Trustees Long Range Plan Subcommittee**

#### **Workshop Notes**

**(Draft Copy – Subject to Revision)**

- I. Call to Order/ Pledge of Allegiance: The Long Range Plan Subcommittee workshop was called to order at 4:00 p.m. in the Beacon Falls Town Hall Assembly Room.

Present: Chairman Ken Priestley, Jessica DeGennaro and Library Director Susan Dowdell

- II. Review of Agenda

- III. Long Range Plan Discussions

- Library hours were discussed and it was decided not to recommend changes at this time, but library hours would be part of the Long Range Plan.
- New draft of library brochure was discussed. S. Dowdell will bring copies of both versions to the next Long Range Plan workshop.
- Suggestion raised about having a booth at St. Michael's Four Season Fair on August 23 to disseminate library information.
- Proposed goals for the Long Range Plan were discussed. It was agreed that the LRP will include a marketing budget.
- Process and timelines for a building plan was discussed. It was noted that most library projects take 4-6 years after the state library grant approval.
- ADA compliance of current library space was discussed. S. Dowdell will attend a workshop this summer on this topic and explore information on costs of a consultant to evaluate.
- Teen use of the library was discussed. It was agreed there was a need to get input from teens for improvement to the library.

- IV. Announcements/adjournment

The next Long Range Plan Subcommittee workshop is scheduled for Wednesday August 12, 2015 at 6 p.m. in the library.

The workshop ended at 4:50 PM

Respectfully Submitted,

Martha Melville  
Library Board Clerk