



# The Beacon Falls Public Library

## Library Board of Trustees

10 Maple Avenue, Beacon Falls, Connecticut 06403

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October 26, 2017

Mr. Leonard Greene  
Town Clerk, Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, November 8, 2017 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: October 11, 2017
- IV. Correspondence
- V. Public Comment
- VI. Friends' Report
- VII. Building Committee Report - M. Melville
- VIII. Library Director's Report: Sue Dowdell
  - A. October Service Reports
  - B. October Financial Reports/Bills Paid
  - C. Approval for any Bills to be Paid
  - D. Other Library related news
- IX. Old Business
  - A. CT State Library Board of Trustees listserv: Erik Dey
  - B. Director's Attendance at Meetings
  - C. Credit Card Processing - update
  - D. Gingerbread Workshop Supplies
- X. New Business
  - A. Library Strategic Plan
  - B. Book Selections for Outgoing Trustees Erik Dey and Anne O'Dell
  - C. Elect Pro Tem Officers
- XI. Executive Session (if needed)
- XII. Announcements/adjournment

The next regular monthly meeting will be on Wednesday, December 13, 2017 at 7 p.m.

Respectfully submitted,  
Martha Melville  
Clerk, Library Board