



The Beacon Falls Public Library

Library Board of Trustees

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October 3, 2017

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, October 11, 2017 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: September 13, 2017
- IV. Correspondence
- V. Public Comment
- VI. Friends' Report
- VII. Building Committee Report - M. Melville
- VIII. Library Director's Report: Sue Dowdell
 - A. September Service Reports
 - B. September Financial Reports/Bills Paid
 - C. Approval for any Bills to be Paid
 - D. Other Library related news
- IX. Old Business
 - A. CT State Library Board of Trustees listserv: Erik Dey
 - B. Code of Conduct Policy: Approve and Adopt Revision
 - C. Material Selection Policy: Approve and Adopt Revision
 - D. Director's Attendance at Meetings
- X. New Business
 - A. 2018 Library Board Meeting Schedule
 - B. Credit Card Processing
 - C. Library Strategic Plan
 - D. Gingerbread Workshop Supplies
- XI. Executive Session (if needed)
- XII. Announcements/adjournment

The next regular monthly meeting will be on Wednesday, November 8, 2017 at 7 p.m.

Respectfully submitted,
Martha Melville
Clerk, Library Board