



# The Beacon Falls Public Library

## Library Board of Trustees

10 Maple Avenue, Beacon Falls, Connecticut 06403

(203) 729 -1441 • fax: (203) 729 - 4927

beaconfallslibrary@yahoo.com

www.mybflib.org

December 1, 2016  
Mr. Leonard Greene  
Town Clerk, Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, December 14, 2016 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: October 12 and November 9, 2016
- IV. Correspondence
- V. Public Comment
- VI. Friends' Report
- VII. Building Committee Report - Darlene Ragozzine
- VIII. Library Director's Report: Sue Dowdell
  - A. November Service Reports
  - B. November Financial Reports/Bills Paid
  - C. Approval for any Bills to be Paid
  - D. Other Library related news
- IX. Old Business
  - A. CT State Library Board of Trustees listserv: Erik Dey
  - B. Current policy review - BFPL Emergency Closing Policy
  - C. Hazard Mitigation Plan/Emergency Preparedness for Library
  - D. Current policy review - Computer Usage- Code of Conduct - status
  - E. FY 2017-18 Budget
- X. New Business
  - A. Library Closure on Friday December 23
- XI. Executive Session (if needed)
- XII. Announcements/adjournment

The next regular monthly meeting will be on Wednesday, January 11, 2017 at 7 p.m.

Respectfully submitted,

Martha Melville  
Clerk, Library Board