



The Beacon Falls Public Library

Library Board of Trustees

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December 3, 2015

Mr. Leonard Greene

Town Clerk, Town of Beacon Falls

10 Maple Avenue

Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, December 9, 2015 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: November 18 meeting minutes
Correspondence
- IV. Public Comment
- V. Friends' Report
- VI. Long Range Plan subcommittee - meet December 9 immediately before regular meeting
- VII. Library Director's Report: Sue Dowdell
 - a. November Service Report
 - b. November Financial Report/Bills Paid
 - c. Approval for any Bills to be Paid
- VIII. Old Business
 - a. Bibliomation update: Sue Dowdell
 - b. CT State Library Board of Trustees listserv: Erik Dey
 - c. Current policy review
 - d. Technology Librarian job description
 - e. Budget presentation, approval and adoption
- IX. New Business
 - a. 2016 Library Closing Dates
- X. Executive Session (if needed)

Announcements/adjournment

The next regular monthly meeting will be on Wednesday, January 13, 2016 at 7 p.m.

Respectfully submitted,

Martha Melville
Clerk, Library Board