



# The Beacon Falls Public Library

## Library Board of Trustees

10 Maple Avenue, Beacon Falls, Connecticut 06403

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October 2, 2015

Mr. Leonard Greene

Town Clerk, Town of Beacon Falls

10 Maple Avenue

Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, October 14, 2015 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: Sep 9 monthly meeting & LRP notes; Sep 30 special meeting  
Correspondence - resignation from Patricia Caldwell; resignation procedure memo
- IV. Public Comment
- V. Friends' Report: Ken Priestley
- VI. Long Range Plan subcommittee
  - a. Proposed 6-year timeline
  - b. Goals
  - c. Library Hours
  - d. Library Marketing
- VII. Library Director's Report: Sue Dowdell
  - a. Reports: Service
  - b. Financial; Bills Paid; August \$150 donation from United Day for programming
  - c. Approval for any Bills to be Paid
  - d. Other: Outdoor display case at town hall
- VIII. Old Business
  - a. Bibliomation update: Sue Dowdell -
  - b. CT State Library Board of Trustees listserv: Erik Dey
  - c. Current policy review - Circulation of DVDs
- IX. New Business
  - a. Library Board Officer Transition Plan
  - b. Approval of proposed 2016 meeting dates memo
  - c. Donation for Gingerbread House workshop
  - d. United Way Festival of Trees
- X. Executive Session (if needed)  
Announcements/adjournment

The next regular monthly meeting will be on Wednesday, November 18, 2015 at 7 p.m. \*\*\* Note \*\*\* this is the 3rd Wednesday of the month due to Veteran's Day

Respectfully submitted,

Martha Melville  
Clerk, Library Board