



The Beacon Falls Public Library

Library Board of Trustees

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September 1, 2015

Mr. Leonard Greene

Town Clerk, Town of Beacon Falls

10 Maple Avenue

Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, September 9, 2015 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: June 10/Correspondence
- IV. Public Comment
- V. Friends' Report: Ken Priestley
- VI. Long Range Plan subcommittee
 - a. Brochures
 - b. Goals
 - c. Library Hours
 - d. Library Marketing
- VII. Library Director's Report: Sue Dowdell
 - a. Reports: Service
 - b. Financial; Bills Paid
 - c. Approval for any Bills to be Paid
- VIII. Old Business
 - a. Bibliomation update: Sue Dowdell - Library closure on Nov. 13 for BiblioTech training
 - b. CT State Library Board of Trustees listserv: Erik Dey
 - c. Current policy review
 - d. Checkbook
- IX. New Business
 - a. Passport to CT Libraries - April 2016
 - b. Ratification of Library Director's evaluation
- X. Executive Session (if needed)
Announcements/adjournment

The next regular monthly meeting will be on Wednesday, October 14, 2015 at 7 p.m.

Respectfully submitted,
Martha Melville
Clerk, Library Board