



The Beacon Falls Public Library

Library Board of Trustees

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January 16, 2015

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

Due to lack of quorum on their regular monthly January meeting night, the **Library Board of Trustees** has rescheduled and will hold a **Special Meeting on Wednesday, January 21, 2015 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**.

The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes: December 10/Correspondence
- IV. Public Comment
- V. Friends' Report: Ken Priestley
- VI. Long Range Plan subcommittee - update
- VII. Library Director's Report: Sue Dowdell
 - a. Reports: Service; Financial; Bills Paid & Approval for any Bills to be Paid
- VIII. Old Business
 - a. Bibliomation update: Sue Dowdell
 - b. Library Self Check-out: Discussion
 - c. CT State Library Board of Trustees listserv: Erik Dey
 - d. Current policy review
 - e. Staffing - update on Program Librarian position
 - f. Redefining Library Board Treasurer's Duties; note changes in by laws in spring
 - g. FY 2015-2016 budget
 - h. LSTA Grant - update
- IX. New Business
 - a. Late Fines on Family Passes - discussion
 - b. Library brochure proposal
 - c. Develop Budget for Library Board Funds: Sue Dowdell
 - d. Scrabble Team
- X. Executive Session (if needed)
Announcements/adjournment

The next regular monthly meeting will be on Wednesday, February 11, 2015 at 7 p.m.

Respectfully submitted,
Martha Melville
Clerk, Library Board