



The Beacon Falls Public Library

Library Board of Trustees

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October 28, 2014

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold their regular monthly meeting on **Wednesday, November 12, 2014 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**.

The following agenda will be addressed at the discretion of the Chair.

- I. Call to Order/Pledge of Allegiance
 - II. Review of the Agenda
 - III. Approval of Minutes: October 8/Correspondence
 - IV. Public Comment
 - V. Friends' Report: Ken Priestley
 - VI. Long Range Plan subcommittee - no workshops held
 - VII. Library Director's Report: Sue Dowdell
 - a. Reports: Service; Financial; Bills Paid & Approval for any Bills to be Paid
 - VIII. Old Business
 - a. Bibliomation update/Library Self Check-out: Sue Dowdell
 - b. CT State Library Board of Trustees listserv: Erik Dey
 - c. Current policy review
 - d. Passport to CT Libraries - winners
 - e. Staffing - update
 - f. Internet Access
 - IX. New Business
 - a. Redefining Library Board Treasurer's Duties; proposed change to by laws
 - b. Discussion of guidance for using Library Board Funds
 - c. Request to purchase tools for Library program
 - d. Policy for eReaders
 - e. Director evaluation format
 - f. Donation for Gingerbread House workshop - December 6
 - X. Executive Session (if needed)
Announcements/adjournment
- The next regular monthly meeting will be on Wednesday, December 10, 2014 at 7 p.m.

Respectfully submitted,
Martha Melville
Clerk, Library Board