



The Beacon Falls Public Library

Library Board of Trustees

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December 4, 2013

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Library Board of Trustees** will hold its regularly scheduled meeting on **Wednesday, December 11, 2013 at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The agenda will be as follows:

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes/Correspondence: November 13
- IV. Public Comment
- V. Friends' Report: Ken Priestley
- VI. Long Range Plan subcommittee – update/survey
- VII. Library Director's Report: Sue Dowdell
 - a. Reports
 - b. Copier Status
 - c. Wowbrary
 - d. Print management software
 - e. Professional development update
- VIII. Old Business
 - a. Bibliomation update: Sue Dowdell
 - b. CT State Library Board of Trustees listserv: Erik Dey
 - c. Credit/Debit Card for Library Use
 - d. Matthies Grant: Pursuing Your Future – update
 - e. 2014-2015 Budget
 - f. Bulletin Board policy
- IX. New Business
 - a. Part-time Assistant Librarian Replacement
- X. Executive Session (if needed)
Announcements/adjournment

The next meeting will be held on Wednesday, January 8, 2014 at 7 p.m.

Respectfully submitted,

Martha Melville
Clerk, Library Board