

NAUGATUCK VALLEY HEALTH DISTRICT
98 Bank Street, Seymour, CT

March 12, 2019
6:45 PM

**Public Hearing on NVHD Proposed Budget and Fees for Fiscal Year
July 1, 2019-June 30, 2020**

BOARD MEMBERS PRESENT: Tom Clifford, Camille Kurtyka, Mary Connolly, Adam Bronko, Rosalie Averill, Jennifer Saksa, Jean Jones, and John Zikaras.

STAFF PRESENT: Jessica Stelmaszek, Carissa Caserta, Melanie Dokla, Lisa McEachern

BOARD RECORDING SECRETARY: Betty King

Rosalie Averill, Chairman, opened the Public Hearing at 6:45 p.m.

Rosalie Averill, Chairman, read the following Legal Notice:

LEGAL NOTICE

Notice is hereby given that the Naugatuck Valley Health District will hold a Public Hearing on its Proposed Budget and Fees for Fiscal Year 2020 (July 1, 2019 to June 30, 2020) on March 12, 2019 at 6:45pm in its 2nd floor conference room, 98 Bank Street, Seymour, CT. Phone: 203-881-3255. Copies are available at NVHD offices from 8:30 am to 4:00 pm, weekdays except holidays. If the Public Hearing scheduled for March 12, 2019 needs to be postponed, for any reason, the Public Hearing will occur April 9, 2019 at 6:45 PM in the 2nd floor conference room of NVHD, 98 Bank Street, Seymour, CT. If necessary, postponement notice will be posted on the NVHD website, www.nvhd.org. This notice is in accordance with the requirements set forth in Section 19a-243 of the C.G.S.. Board Chair Rosalie Averill, February 25, 2019.

Rosalie Averill, Chairman, closed the Public Hearing at 7:00pm. No one was in attendance.

BOARD OF DIRECTORS MEETING
Tuesday, March 12, 2019

MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Tom Clifford, Lisa Brailey, Camille Kurtyka, Mary Connolly, Adam Bronko, Jennifer Saksa, John Zikaras, Jean Jones, and Ed Kisluk.

BOARD MEMBERS ABSENT: Gary Merlone, Sue Mis, Edith Sletner, and Barbara Lombardi.

STAFF PRESENT: Jessica Stelmaszek, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Regular Board Meeting of February 5, 2019

2019-39 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Regular Board Meeting of February 5, 2019, seconded by Camille Kurtyka. All Ayes. Abstain: Tom Clifford, and Jean Jones.

III. Correspondence - Jessica Stelmaszek

Jessica delivered the Preliminary Budget Packets to the Chief Elected Officials.

NVHD has partnered with neighboring health districts, Pomperaug and Chesprocott, to apply for a Connecticut Community Foundation grant called the Regional Opioids Alliance and Data Sharing (ROADS) Initiative. Rosalie signed a letter of support addressed to the Board of Trustees on behalf of the Board of Directors.

IV. Financial Report - Lisa McEachern

The February 2019 Financial Reports was reviewed and discussed.

V. Chairman's Report - Rosalie Averill

a. Reschedule May 2019 Board of Directors Meeting

2019-40 **ACTION TAKEN:** Motion made by Tom Clifford, to reschedule the May meeting to May 7th as a Special Board Meeting, seconded by John Zikaras. All Ayes.

b. Director of Health Evaluation - - Rosalie Averill

The Executive Committee will meet after this meeting to schedule a time for the Director of Health Evaluation.

VI. Director's Report - Jessica Stelmaszek

The Director's Report was reviewed and discussed.

VII. Committee Reports

a. Budget Committee - Ed Kisluk

A Budget Committee meeting was held in January and everyone had a chance to explore our topics. Topics were reviewed and discussed its progress.

Tom thanked the Budget Committee for their work on the Budget.

b. Strategic plan Committee – Jean Jones

Jean discussed the Strategic Plan for 2015-2020. Jean reviewed the Strategic Plan and it was distributed to Board Members. Jean invited Board members to attend meetings.

c. Facilities - Rosalie Averill

A preliminary discussion was held regarding the lease status and current offer for NVHD to take ownership of the building from the Town of Seymour.

VIII. Old Business

a. Proposed Budget for Fiscal Year 2019-2020

2019-41 **ACTION TAKEN:** Motion made by Ed Kisluk, to adopt the Fiscal Year 2019-2020 Budget and fee schedule in the amount of \$1,445, 285.50. Further move the Fiscal Year 2019-2020 Budget shall fund 12 full time Core positions and that each eligible Core employee shall receive a 2 ½ per cent pay raise held as retroactive to July 1, 2019, subject to the receipt of adequate funding, seconded by Adam Bronko. All Ayes.

IX. New Business

None at this time.

X. Adjournment

2019-42 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 7:50 pm, seconded by John Zikaras. All Ayes.