

BOARD OF DIRECTORS MEETING
Tuesday, June 12, 2018

MINUTES

BOARD MEMBERS PRESENT: John Zikaras, Chairman, Tom Clifford, Gary Merlone, Sue Mis, Lisa Brailey, Camille Kurtyka, Mary Connolly, Rosalie Averill, Jean Jones, and Barbara Lombardi.

BOARD MEMBERS ABSENT: Edith Sletner, and Ed Kisluk.

STAFF PRESENT: Jeff Dussetschleger, Melanie Dolka, Carissa Caserta and Lisa McEachern.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Pledge of Allegiance

John Zikaras, Chairman, called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Regular Board Meeting of May 8, 2018

2018-46 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of Regular Board Meeting of May8, 2018 as presented, seconded by Rosalie Averill. All Ayes.

Jeff introduced Jennifer Saksa of Seymour as our new Board Member. Jennifer was also introduced to each Board Member.

III. Correspondence – Jeff Dussetschleger

None at this time.

IV. Financial Report - Lisa McEachern

The Financial Report for the month of May 2018 was reviewed and discussed.

V. Chairman’s Report - John Zikaras

None at this time.

VI. Director's Report - Jeff Dussetschleger

The Director's Report was reviewed and discussed.

VII. Committee Reports

a. Nominating Committee - Mary Connolly

2018-47 **ACTION TAKEN:** Motion made by Mary Connolly, to Nominate *Rosalie Averill as Chairman of the Board of Directors* and *Edie Sletner as Vice-Chairman* as presented, seconded by Tom Clifford. All Ayes.

VIII. Old Business

A. Annual Code of Conduct and Confidentiality Agreements for Board Members

Jeff stated that there is a copy of the Code of Conduct and a copy of the Confidentiality Agreement in each board packet, to be signed, dated and returned to the sign-in table. The Board agreed to renew these agreements annually.

IX. New Business

a. Nomination of NVHD Chair, Vice- Chair for 2018-2019 – Mary Connolly

The Nominating Committee presented as follows:
Rosalie Averill, Chairman
Edie Sletner, Vice- Chairman

b. Re-appointment of Medical Director, Clinic Administrator and Medical Staff

2018-48 **ACTION TAKEN:** Motion made by Tom Clifford to re-appoint for Fiscal Year 2018-2019, Kenneth Ward, MD, as Medical Director, Carissa Caserta, as Clinic Administrator, and Kristin Charest, Medical Staff, seconded by Gary Merlone. All Ayes.

c. Resolution for Director to Sign Contracts for 2018-2019

2018-49 **ACTION TAKEN:** Motion made by Tom Clifford, to authorize the Director of Health, Jeff Dussetschleger, and in his absence, Carissa Caserta, Assistant Director for Community Health, to sign grant contracts and amendments and to

execute on behalf of Naugatuck Valley Health District other instruments as part of or incident to such contracts and amendments, effective immediately, and for Fiscal Year 2018-2019 including, but not limited to, those with the State Department of Public Health, The State Department of Social Services, other state and federal agencies, private foundations, educational institutions, and other public health related programs, seconded by Barbara Lombardi. All Ayes.

X. Adjournment

2018-50 **ACTION TAKEN:** Motion made by Sue Mis, to adjourn at 7:44 PM, seconded by Mary Connolly. All Ayes.