



NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 · 203-757-0535 · 203-735-8688 · nvcogct.org

MINUTES

Naugatuck Valley Council of Governments

NVCOG Conference Room
49 Leavenworth St., 3rd Floor
Waterbury, CT

10 a.m., Friday, September 9, 2016

NVCOG Representatives: Rich Dziekan, Alternate, Ansonia; Chris Bielik, First Selectman, Beacon Falls; David Deakin, Alternate, Bethlehem; Bob Flanagan, Alternate, Bristol; Jerry Sitko, Alternate, Cheshire; Anita Dugatto, Mayor, Derby; Ed St. John, First Selectman, Middlebury; Pete Hess, Mayor, Naugatuck; David Merchant, Mayor, Plymouth; Tom Galvin, Alternate, Prospect; Kurt Miller, First Selectman, Seymour; Mark Lauretti, Mayor, Shelton; Jeff Manville, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Neil O'Leary, Mayor, Waterbury; Ray Primini, Town Council Member, Watertown; Tom Dunn, Mayor, Wolcott; Bill Butterly, First Selectman, Woodbury.

Guests/Other: Judy Mancini, City of Waterbury; Jean Zanella-Dyer, Ted Norris, South Central CT Water; William Monti, Alex DeSorbo, Woodbury, David Kreschevsky, Greater Waterbury Regional Chamber; Lou Mangini, Congresswoman Rosa DeLauro's Office; Sara Radacsi, CTDOT; Republican-American reporter; members of the public.

Staff: Rick Dunne, Mark Nielsen, Trish Bauer, Lauren Rizzo, John DiCarlo, Max Tanguay-Colucci, Karen Svetz, Ben Muller, Bill Leverage.

1. Commencement of Meeting (Roll Call, Pledge of Allegiance, Public Comment)

Chairman Neil O'Leary called the meeting to order at 10:03 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment. A moment of silence was observed in remembrance of 9/11. There was no public comment.

2. NVCOG Administrative Items

- a. *Approval of the Minutes of the June 17, 2016 CNVMPO & NVCOG Special Meeting* – On a motion by Bill Butterly, seconded by Ed Mone, it was unanimously

VOTED: To approve the minutes of the June 17, 2016 CNVMPO and NVCOG special meeting.

- b. *Approval of the Minutes of the July 8, 2016 CNVMPO & NVCOG Regular Meeting* – On a motion by Ed Mone, seconded by Jerry Sitko, it was unanimously

VOTED: To approve the minutes of the July 8, 2016 CNVMPO and NVCOG regular meeting.

- c. *Financial Report* – Rick Dunne provided a financial update as outlined in Memorandum 090116-FIN. Due to the period of time between finance directors, the balance sheet estimates for the 2015-16 operating year will not be available until the October NVCOG meeting. On a motion by Ed Mone, seconded by Jeff Manville, it was unanimously

VOTED: To approve the financial report.

- d. *Director's Report* – Rick Dunne introduced NVCOG's new Finance Director, Bill Leverage.

3. Education Cost Sharing Discussion/Presentation

Bill Butterly initiated the discussion of education cost sharing and introduced Alex DeSorbo and William Monti who went into detail on the subject. The Connecticut Supreme Court recently ruled that the state’s method for distributing education aid is unconstitutional. Discussion followed.

4. Executive Committee Referrals

- a. *MPO Re-designation* – Rick Dunne explained the need for a timeline for the MPO re-designation in relationship to major funding. Mark Nielsen explained the planning problems the current designation creates. The Executive Committee hopes to have options in place by the end of the month.
- b. *Pension* – Chairman O’Leary said this is a complicated issue. An attorney has been engaged and the Executive Committee will report back.
- c. *Regional Economic Development District Program* – Per Chairman O’Leary, additional discussions need to take place before the Executive Committee can recommend a directional course for this program.

5. NVCOG Planning/Transportation Items

- a. *NVCOG FY 2015-2016 Annual Report* – Mark Nielsen said the annual report was created as an online story map and had been sent to NVCOG members and others. Feedback is welcome.
- b. *Authorization – State of Connecticut Responsible Growth & TOD Grant, Naugatuck River Greenway Thomaston to Torrington Comprehensive Routing Study* – Mark Nielsen said this grant had been awarded by OPM. On a motion by Bill Butterly, seconded by Kurt Miller, it was unanimously

VOTED: To adopt Resolution 2017-03 authorizing the Executive Director to enter into an agreement with OPM for the Naugatuck River Greenway Thomaston to Torrington Comprehensive Routing Study.

- c. *Naugatuck River Greenway Studies Status* – Mark Nielsen gave a status report on planning projects related to the implementation of the Naugatuck River Greenway.
- d. *Transportation Technical Advisory Committee (TTAC) Referrals*
 - i. *LOTICIP Endorsement, Revised Cost Estimates* – Mark Nielsen reviewed the revised cost estimates as outlined in Memorandum 09092016-LOTICIP. Rick Dunne noted that the TTAC Committee had endorsed and approved the revised estimates. Following discussion, on a motion by Bob Flanagan, seconded by Jerry Sitko, it was unanimously

VOTED: To Adopt Resolution 2017-04 approving construction cost estimates based on revised project applications and re-endorsing LOTICIP projects.

- ii. *LOTICIP Consulting Engineering On-Call Lists Endorsement* – Mark Nielsen explained the RFQ, interview and selection process performed by TTAC. Rick Dunne suggested that rather than endorsing two on-call lists, one for third party design review and the other for LOTICIP municipal design services, they be consolidated into one. Mr. Nielsen said one list would work. Mr. Dunne said the municipalities do not have to use firms from the list, they can

choose anyone to design their projects. On a motion by Ed Mone, seconded by Kurt Miller, it was unanimously

VOTED: To endorse the recommendation of TTAC and approve the five firms shown in List 1 for the NVCOG Third Party Design Review On-Call List and to endorse the four firms shown in List 2 for the LOTCIP Design Services On-Call list, as referenced in Memorandum 08302016-LOTCIP CE On-Call, and to combine these two lists into one list.

- e. *USDOT NPRM* – Mark Nielsen reviewed the letter sent on behalf of the CNVMPO, dated August 22, 2016, addressed to Gregory Nadeau of the USDOT and Carolyn Flowers of the FTA, that provides comments on the Notice of Proposed Rule Making, MPO Coordination and Planning Area Reform, 23 CFR 450 and 49 CFR 613, Docket No. FHWA-2016-0016, FHWA RIN 2125-AF68, RIN 2132-AB28. It is believed that no positive comments have been submitted from any MPOs in the country regarding this issue.

At this point in the meeting, Chairman O’Leary needed to leave. The rest of the meeting was chaired by Treasurer Tom Dunn.

6. Authorization of Expenditure to Establish Regional Public Works Database

John DiCarlo provided background information on a regional public works database for sharing equipment, an area that seven towns had identified as a priority for Municipal Shared Services programming. He provided an explanation of how it would work and a demonstration of the CtWarn database, which Bethlehem First Selectman Len Assard had suggested as a replicable model already in operation. NVCOG has a quote from a designer to replicate that database with separate logins to provide all 19 towns access. There would also be an annual webhosting fee. Following discussion, including those of equipment operators and insurance liability, on a motion by Dave Deakin, seconded by Tom Galvin, it was unanimously

VOTED: To empower the Executive Director to allocate \$3,850 to create a public works equipment sharing database and webhosting for one year.

7. MS4 Update

John DiCarlo said the intention at this time was to craft an RFP for consulting services to assist municipalities in meeting the April 1, 2017 and July 1, 2017 deadlines for initial compliance with federally mandated MS4 permitting. It is anticipated that multiple firms will likely be needed to assist up to 18 towns meet permit requirements. Towns will also need varying degrees of assistance to comply. Mr. DiCarlo explained what the RFP would be structured to do. A full MS4 presentation will be provided at the October 14 NVCOG meeting.

8. Approval of the NVCOG DBE Program Plan and Endorsement of the DBE Goal

Ben Muller explained the NVCOG Disadvantaged Business Enterprise Program and Goal, which is required of all direct recipients of FTA funds. Their purpose is to encourage the participation of minority and women-owned businesses in federally-funded contracts. NVCOG staff developed a new DBE Program and Goal to correct findings from the most recent Triennial Review. A public hearing was held on July 14 and draft documents have been available to the public since June 29. On a motion by Ed St. John, seconded by Tom Galvin, it was unanimously

VOTED: To approve and adopt the NVCOG DBE Program Plan FFYs 2016-2018 and endorse the NVCOG DBE Goal FFYs 2016-2018.

9. **Authorization – DECD Grant for 251 Roosevelt Avenue, Derby**

Max Tanguay-Colucci said authorization was needed for an application to be filed with the DECD for a grant for property at 251 Roosevelt Avenue, Derby. Rick Dunne clarified that the grant has already been approved, but in the DECD process for brownfields, the budget and formal application must be submitted. On a motion by Ed Mone, seconded by Chris Bielik, it was unanimously

VOTED: To authorize the Executive Director to execute and file an application and all other documents with the DECD for a grant for 251 Roosevelt Avenue, Derby.

10. **Other**

Max Tanguay-Colucci said the Regional Brownfields Partnership annual meeting would be held on September 21.

Rick Dunne said an email had been sent to the chief elected officials concerning disaster training that NVCOG is co-sponsoring with Northwest Hills and West COG. NVCOG can be contacted for additional information.

11. **Adjournment**

At 11:45 a.m., on a motion by Ed Mone, seconded by Dave Deakin, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Services Coordinator
for
Ken Cockayne
Secretary