



**Beacon Falls Board of Finance
Minutes July 9, 2019
(Subject to Revision)**

July 18, 2019

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **Monthly MEETING** on Tuesday, July 9, 2019 at 7:00PM in the Town Hall Assembly room.

Board of Finance Members: Chairman Tom Pratt(TP), Marc Bronn (MB), Larry Hutvagner (LH), Steve Leeper (SL), and Kyle Brennan (KB), missing Jim Carroll (JC)

Board of Selectman members: First Selectman Chris Bielik (CB), missing Pete Betkoski (PB), and Mike Krenesky (MK)

Other Members present: Natasha Nau, Finance Manager (NN), and Erin Schwarz, Finance Assistant (ES)

1. Call to Order / Pledge of Allegiance: Chairman Tom Pratt called to order the meeting with the pledge of allegiance at 7:01pm.
2. Public Comment- any public comment, any public comment, any public comment, no public comment

3. Approval of Minutes from the Previous Meetings

Minutes for the 6/19/19 meeting:

TP: Questions or concerns?

Natasha in discussion brought up she reviewed the minutes and had questioned some grammatical issues or if it was the original draft. The Board took that into consideration and moved forward to approve as presented. There was no further discussion.

Motion to approve minutes as presented

LH/KB, all ayes, no further discussion

4. Correspondence / Payment of Bills

a. Board of Finance Clerk's Invoices

Two invoices for the Special Town Meeting 6/5/19 and the regular scheduled monthly meeting 6/19/19

Motion to accept and pay both clerk invoices

LH/KB, all ayes

- b. Other Invoices- TP: I'd like to share with the board to put into Documentation, that Mr Brennan and Tom Pratt names were submitted to the Ethics Board for a conflict of interest. Unfortunately, I never got certified notice to attend the meeting, but Kyle did attend the meeting. I'm going to ask the Secretary to read the letter into the minutes.
SP: Read the letter. Letter attached. Letter of Correspondence: July 3, 2019, The Board of Ethics of the Town of Beacon Falls met on June 26, 2019 and addressed the reference complaint. "The letter concludes that in considering the effect of voluntary work for Beacon Hose on the respondent's work for the Board of Finance, the Board did not find a substantial conflict, and therefore no probable cause to proceed further with this complaint. The decision was unanimous."

- c. Other Correspondence- no other correspondence

5. Reports

- a. Ambulance Service Report-review next month's meeting, the information was received today, so did not send out by email
- b. Town Treasurer's Report- It was discussed among the Board Members and the Finance Department on timeliness of receiving reports prior to meetings. Board members would like to have the reports emailed to the whole Board the Thursday before the Tuesday meeting. There was some discussion that it really only affects the times that the second Monday of the month being too close to the first of the month. It was then discussed that because July the Finance Department is working on the close of the fiscal year, that maybe the Treasurer's report is deferred to August for July.

Another question on the treasurer's report-

LH: Interest for the period, the major funds all have all interest except for the library, special activities, and the town clerk do not, Why?

It was discussed by Erin that the largest funds if they go over \$25,000 get transferred to the general fund and thus do not earn interest. Larry then suggested renegotiating with the bank to reduce the threshold to \$20,000 and to earn some interest on the accounts. It currently isn't the way the accounts are set up but can be further looked at. Larry suggested he'd like to see interest earned for the period with a beginning month, an amount and the end of the month, with interest earned. It was also mentioned by Chris that they do meet with the banks periodically. Tom concluded that maybe fine tune the interest policy.

- c. Town Clerk's Report- KB: did we sell something big this month?

NN: Yes, everything except 08 expedition

ES: The month was busy from real estate property

LH: The conveyance fee town tax includes some money from May, but the \$24,000 is included in June conveyance fee.

No more discussion.

- d. Tax Collector's Report- NN: Did everyone receive this today?

ES: MaryAnn just handed in today. MaryAnn is revising the format of the spreadsheet

CB: I'm surprised that it was submitted, historically do not get it in July because it is too close to the first of the month.

6. Finance Manager's Report

- a. Report-The auction proceeds, sold all except but 08 expedition, took the title back to it, and did not resell it.

MB: How much was it?

NN: It was sold at \$2,250, but we took it back. We are still following up on audit items, 24,000, forecasting CBDG manual, that mandates this, witness to the document, small cities employee, did not make the post

On the Street Scan data: 16 streets total removed, 5 streets added, 3-4 renamed, data updated, still working on a dollar figure for 10 year plan

There is a 2014 IRS issue stating we owe 14,000, this was before I came on board. Tom Bursar, was the Finance Manager at that time. He was researching this with the IRS. We reviewed all documentation, which confirms, we do not owe. It was determined that a signature was missing. Mike Krenesky was Treasurer at that time, found signed form, met the IRS deadline response. Budget was passed after last meeting

Microfund: Still doing all the updates, worked with the company to upload

Not including pending grants that we have not got yet

10 year capital plan- still working on

Tom from waste water says he may have some materials to review

Budget Transfers: more are coming in August

Are there any questions on roads?

Bond Council-resolution 184,000 can be voted on, assigning to general road maintenance

CB: We heard of the resolution from Bond Council last month

NN: Clerk monthly's report-Erin will be posting from now on

Not moving forward for the Hazard mitigation grant not enough information to submit,

Working with Sadie on DOT, main street concept plan for another grant that is 2,000,000

We received for the 2017 EMPG, 5,000. When the time comes we will submit for 2018 tornado reimbursement.

Questions on EEA?

LH: The follow up from auditors like police private duty, what is the accounts receivable number at the end of June? What is the procedure and how the rate is determined? What is the tax collector policy and procedures?

The discussion of implementing an accounts receivable process and procedure for private duty for the police officers was suggested. The auditors provided a written procedure that Finance Department is reviewing with the auditors. Mark asked if currently when the payments come in, do we have receivables or is it cash basis?

Erin mentioned that the payments are booked at year end. Tom closed discussion with the need to establish a procedure according to the policies in place.

NN: any further questions?

LH: At what point in time do we limit budget transfers for minimal purchases?

TP: When we work on the Finance policy, we will add this in when we sit down to make improvements.

CB: For three months, we have discussed this but are in accordance with the current policy manual and the expectations of the auditors. The auditors suggested this a few years ago, if we want to change the process, then we need to work on it.

ES: We need to have a town meeting needed for police activity.

CB: Previous years, part time police we never fully extended to fill in the slots midnight shift, leaving some shifts on the table three years in a row. Now we have part time officers to fill those shifts but need to determine the budget for these actuals. Based on historical trend, we didn't allocate enough to spend, by budgeting to actual, now we have part timers, the actual which were lowered, small component part time transition to retirement.

7. First Selectman's Report

a. Possible Proposed Budget Transfers-

Motion to accept the two budget transfers for \$122.00 and \$160.00.

LH/SL, all ayes

b. Pent Road Bid and update on work-

TP: What is going on with Pend Rd?

CB: Pent Rd drainage, I apologize, I'm going to defer to Natasha to see if we have an update?

NN: No, I do not, the money is received

TP: When we went out for bid, one price and the cost is 15,000 higher? Why was the cost higher? Does someone have that answer? Along with that bid, was the town engineer cost included?

CB: Will get that answer by email?

Tom then asked where are the town engineer costs? Erin said it is paid out of the engineer line. Further discussion was that a policy needs to be in place to show all costs included in the project itemized. The public needs to know what the actual costs are for projected projects.

- c. Beacon Valley road, survey PO for the work of Beacon Valley

The same discussion for Beacon Valley Road survey, the actual costs need to include the engineer costs and the bid cost. Kyle asked what is written in the policy and who is the author of the finance policy maker? It was determined that it is the Board of Finance. But it needs to be updated, so they will be working on establishing a Finance policy manual.

- d. Bid and update process on Skokorat Road drainage- start in July, it's the 9th of July

TP: We know we have a project in town, who oversees the job and oversees the start and end date? It was discussed that the start date was beginning of July, the engineer should oversee this. Natasha dealt with the contractor directly.

- e. Skokorat Road upgrade under new approved budget-no one has sat down, town line to 42, where does that stand?

MB: Who is paving? The road will be a mess all summer,

NN: The paving will go out to bid, and is not determined yet. I think we have a need for an admin assistant.

- f. West Road grant movement- west road

CB: West road grant: The document came to us unsigned, but on June 13, 2019 was resent signed, money is set for us to use, \$500,000.

- g. Beacon Valley Road upgrade-no bid yet, had to make sure we had the funds

TP: Will Rob have an opportunity to see request for proposal before it goes out to bid?

- h. Resident Trooper-

CB: The towns have signed contract with Bethany and state, Resident Trooper Ed Rodriguez is sharing time with the Bethany. Now that this is happening, we need to find out how he is handling this and what the schedule will be.

Resident Trooper news: the suspect from the Liberty Bank robbery was apprehended and arrested by Resident Trooper Ed Rodriguez.

It was discussed that the Resident Trooper line will have money spent in overtime and will need to make accommodations for this overtime because he can no longer swap shifts to make it straight time. Further discussion was that this is a management decision to oversee the overtime and limit overages. The budget was projected at \$187,400 but split with the state.

Motion to send a letter to the Board of Selectman regarding the resident trooper program

MB/SL, all ayes

8. Finance Policy Manual- TP: Natasha, will you set this up sometime in August?

NN: I will set this up between Jim and I.

Erin noted that the payroll vacation and sick payouts are posted and one week of payroll is posted, and utilities need to be updated. Tom mentioned that over the past two years, Finance has been improved and much better than in the past.

Budget Transfers for August are coming up.

9. New Business

a. Setup Meeting Work Shop Session Dates: to cover Street Scan/ PW proposal for present and future schedule road repairs, 10 Year Cap Plan- no update, move to August

b. Project by project to itemize the budget for the public to view, Projected Debt Services- TP: Do we show that in our budget? Do people get to see that?

Brief discussion was to set up work shop sessions to update fees for Departments and any fees that our outdated so that the public can see updated information.

c. Work sessions set up for these BOS, and if necessary to restructure some policy

KB: Suggested to send letter to set up the meeting, every department, and rates with possible increases, additional sewers and or upgrades, plus additional items deemed to improve the town.

d. TP: Another expense that is being forgotten about is sewers: There is a need to address this and to come up with a plan for the residents. This is no different than a water line, the residents pay in water taxes. Current septic issue off of Rte 42.

ES: Would need to cost all that out, there are ten residents on each road

MB: Residents would need to upgrade their septic issues,

LH: Need to determine the health issue and responsibility of the resident

It was determined, that can't make the decision at this time, need to add it to the work sessions:

TP: Workshop sessions need to be set.

NN: While we are on the topic, emails are being changed, the phases of the email, tobfcf./com, and it will negate file sizes

e. Next meeting Board of Finance 8/13 and workshop session date tentatively 8/20

11. Public Comments- any public comment, any public comment, any public comment, no public comment

12. Executive Session (If needed)

13. Adjournment

Motion to Adjourn 8:26pm

KB/SL all ayes

The next scheduled monthly meeting is Tuesday August 13, 2019 7pm at the Town Hall Assembly Room.

Respectfully submitted,

Angela Moffat

Meeting Clerk, Board of Finance



To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: July 8, 2019
Subject: June Monthly Report – Finance Office

GENERAL:

- **Municibid auctions:** all vehicles were successfully auctioned except for the 2008 Ford Expedition, which was returned due to extreme dissatisfaction. The buyer was refunded, and the Town accepted the vehicle and title back. Successful sales totaled: \$21,500.
- We worked on **annual audit** follow-up items from their preliminary visit in May such as Small Cities, Economic Development, Police Private Duty and Tax Collector/Assessor policies/procedures. The auditors return in November.
- **StreetScan:** we sent over our corrections. 16 street are being removed, 5 streets are being added (at no charge) and 4 segments are being renamed (named properly).
- Worked on trying to resolve an **outstanding 2014 IRS issue;** IRS claims we owe \$13,800.86 due to errors found on the Q1 2014 941 report.

BUDGET:

- Budget **vote** occurred 6/5: 76 yes, 22 no.
- FY20 operating, capital non-recurring and bond line items were entered in **Microfund**.
- Continued to develop a **10-year capital plan** (infrastructure, fleet, etc.).
 - Working with **WWTP** Director to see if we can acquire a sewer piping shapefile overlay to download into StreetLogix.

PAYABLES/RECEIVABLES/PROJECTS:

- Revenue & expenditures up-to-date (6/30) WITH THE EXCEPTION OF WAGES, UTILITIES, FUEL, PHONE, etc. that still need to be closed out. See note on transfers for more information. Revenues and EE&A attached with notations.
- **Road/infrastructure updates:**
 - Crack filling/sealing completed for **Burton Rd., Oakwood Rd., Noe Pl. and Town Hall parking lot.**
 - **Annual line painting** completed.
 - NOT moving forward with fiber mat (and fog seal) overlay of **Rimmon Hill Rd.** due to further degradation of road and it no longer being a candidate.
 - Engineering survey PO done for **Beacon Valley Rd.** milling/paving project. Engineer working on the bid(s).
 - The remaining pavement maintenance operating funds was used for **Skokorat Rd.** drainage/pavement prep.
 - **Railroad Ave.** milling and paving PO being drafted to O and G.
 - Concern was raised by Selectman Krenesky about the **Burton Road wall repair** project being moved up in our timeline. Engineer working on budget figures for total project. Determined FHWA not a potential funding source.
- **Bond counsel** finished drafting the **resolution** required to **re-appropriate the \$184,468.09.** First Selectman's Office scheduling the special town meeting.
- Created a **Due/Due From journal entry** for the **Clerk's** monthly report of collections to resolve this discussion from the May meeting.

GRANTS:

- **FEMA Tornado reimbursement:** we received a phone call from our program coordinator who indicated CRC was almost done with their review and we should have word on encumbrance of "CAT A" by the middle of July.
- **2016 EMPG:** award notice for \$5,000 for 2017 grant received. Paperwork to be reviewed, signed and returned.
- **STEAP:** award change request (from West Rd. to Beacon Valley Rd.) was approved.
- **VFA grant:** Submitted on 6/25 for \$2,500 for wildland (or brush) fire hose. \$2,500 match comes out of operating hose replacement line.
- **DOT BUILD grant:** due 7/15; will be a CHALLENGE getting an application submitted by the deadline due to covering for vacation absences and other deadlines in June. We have the EDC plan and budget and the StreetScan data. Just need to write the 30-page narrative.
- **Hazard Mitigation Grant Program (HMGP):** I have not received any suggested localized flood risk reduction areas. Therefore, NOT submitting an application by the 7/10 deadline.
- **Firehouse Subs grant:** due 8/28. Will be applying for the rescue struts in the FY20 proposed non-recurring capital list. 100% funded; no local match.

Attachments:

- Transfers
- Statement of Actual & Estimated Revenue
- Statement of Expenditures, Encumbrances & Appropriations
- Clerk Journal Entry



Beacon Falls Ethics Board

July 3, 2019

Shawn Styfco
71 Lasky Road
Beacon Falls, CT 06403

Thomas Pratt
125 Bethany Road
Beacon Falls, CT 06403

Kyle Brennan
401 Burton Road
Beacon Falls, CT 06403

Via Certified Mail Return Receipt Requested

Re: Town of Beacon Falls, Board of Ethics
Notice of Decision -- Complaints filed June 6, 2019 (the "Complaint")
Shawn Styfco, Complainant
Thomas Pratt and Kyle Brennan, Respondents

Mssrs. Styfco, Pratt and Brennan:

The Board of Ethics of the Town of Beacon Falls met on June 26, 2019 and addressed the above-referenced complaints. Pursuant to section 1-82a(c) of the Connecticut General Statutes, this notice is sent to inform you of the Board's finding and to provide you with a summary of our reasons for making such finding.

In addressing this or any ethics complaint, the Board acts pursuant to the Town of Beacon Falls Ordinance Creating a Board and Code of Ethics (the "Ordinance"), as well as the procedures contained in the General Statutes, especially 7-148h and 1-82a. Under section 1-82a(b), an investigation prior to a probable cause finding with respect to a complaint shall be confidential except upon request of the respondents, in this case Mr. Pratt and Mr. Brennan. There was no request to proceed publicly.

As directed by statute, the Board considered and discussed the Complaint in closed session. After due consideration the Board determined that there was no probable cause to investigate the allegations of the Complaint further. The reasons for the Board's determination can be summarized as follows:

1. The allegations of the Complaint did not support a finding of any "Prohibited Activity" as set forth in section 2.0 of the Ordinance or the General Statutes.
2. With respect to 7-148h of the General Statutes, the activity alleged in the Complaint did not support a finding of probable cause that either Respondent used his position as Chairman or member of the Town Finance Board for the purpose of enriching himself or deriving monetary gain by reason of his official capacity;
3. With respect to the contention that either or both respondents were or are required to file a written disclosure of interest, the Board found that the voluntary work of the respondents for Beacon Hose did not constitute a "financial or private" interest requiring written disclosure.
4. Addressing the Board of Finance Bylaws, Article 4, concerning disqualification, the Board did not find that membership in a voluntary association receiving funds from the Town constituted "interest...in a financial sense," therefore requiring disqualification.

To the extent that there is any ambiguity in the phrase "private interest" as used in the Ordinance, the General Statutes provide guidance. Section 7-184h(b), which governs this Board, provides, in pertinent part:

"[A]n elected official ... has an interest that is in substantial conflict with the proper discharge of the official's duties ... if the official has reason to believe or expect that the official, the official's spouse or dependent child, or a business with which he is associated ... will derive a direct monetary gain or suffer a direct monetary loss, as the case may be, by reason of the official's official activity. Any such elected official does not have an interest that is in substantial conflict ... if any benefit or detriment accrues to the official, ... to no greater extent than to any other member of such profession, occupation or group." (Emphasis supplied.)

In considering the effect of voluntary work for Beacon Hose on the respondents' work for the Board of Finance, the Board did not find a substantial conflict, and therefore no probable cause to proceed further with this complaint. The decision was unanimous.

Town of Beacon Falls
Board of Ethics

By: 

Rod W. Farrell, Chairman

cc: Len Greene, Town Clerk

Town Monthly Report

TOWN OF BEACON FALLS CT

Len Greene Sr - Town Clerk

5/1/2019 TO 5/31/2019

ACCOUNT	AMOUNT
CLERK FEE TOTAL	
Burial Permit	5.00
Community Investment Account - Town	73.00
Copies	1,189.00
Dog License Fees - Town	0.00
Fish & Game - Town	6.00
Liquor Permits	0.00
Maps	40.00
Marriage Fees - Town	16.00
Notary Fees	20.00
Recording Fees	2,549.00
Trade Names	30.00
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CLERK FEE TOTAL: 3,928.00	
FUND TOTAL	
Community Investment Account - Town MERS	90.00
Conveyance Tax - Town	10,214.69
Dog License Fees	0.00
Dog Surcharge	0.00
Historic Preservation - Town	146.00
Local Capital Improvement - Town	219.00
Miscellaneous	22.00
Payment On Account	10.00
Recording Fees - MERS	415.00
<hr/>	
FUND TOTAL: 11,116.69	
TRUST & AGENCY	
Community Investment Account - State	2,628.00
Conveyance Tax - State	30,644.06
Fish & Game - State	152.00
Historic Preservation - State	584.00
Marriage Fees - State	34.00
MERS Fees - State	1,879.00
<hr/>	
TRUST & AGENCY TOTAL: 35,921.06	
<hr/>	
GRAND TOTAL: 50,965.75	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	6/1 2017	Current	2017-Int	Back Years	Liens	Fees	Suspense	Suspense Int	TOTAL	Adjustments Back Years	Adjustments Current	Refunds Back Years	Refunds Current		
1															
2															
3	G/L 2017 Budget Totals														
4	RE-TAX	\$14,316,150.74	\$5,447.63	\$4,801.60	\$48.00				\$79,261.18	-825.60	-4430.80		-554.00		
5	PP-TAX	\$902,495.70	\$68.14	\$310.33	\$71.88				\$1,042.36						
6	MV-TAX	\$1,591,893.59	\$1,250.50	\$4,911.81	\$1,592.75	\$164.34	\$567.79	\$1,442.81	\$18,077.73	-293.31	-535.90		-5591.14		
7		\$67,642.43	\$6,766.27	\$45,298.80	\$8,466.23	\$164.34	\$567.79	\$1,442.81	\$456.70						
8	DUPLICATE	\$16,810,540.03					\$2,010.60								
9	UNCOLLECTIBLE	\$12,561.12							\$98,381.27						
10		\$16,797,978.91													
11	MVS-TAX														
12	DUE 1/1/19	\$238,551.00	\$3,010.86	\$225.85	\$1,207.69	\$28.40	\$368.38	\$884.11	\$5,791.84		\$47.47				
13	COLLECTIBLE	\$17,036,529.91					\$1,252.49								
14									\$104,173.11						
15	BACK TAXES														
16	Back Bal	\$425,906.23													
17	UNCOLLECTIBLE	\$91,770.04													
18	2017 UNCOL	\$12,561.12													
19	2017 DUE	\$321,575.07													
20	2017 DUE	\$289,862.41													
21															
22	Total	\$611,837.48	5/31/2019												
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															

2017 DELINQUENTS
 77 RE \$161,423.09
 29 PP \$14,898.23
 393 MV \$78,672.96
 211 MVS \$34,868.38
 5/31/2019 \$289,862.41

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 29 PP \$14,898.23
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ALL BALANCES REFLECT TAX ONLY

SURPLUS MONIES FOR BUDGET YEAR G/L 2017
 Jan 18-4-19
 CURRENT MD
 R/E INT
 PP INT
 MV INT
 MVS INT
 SUSPENSE
 SURPENSURE
 5/31/2019

SURPLUS MONIES FOR BUDGET YEAR G/L 2017
 Jan 18-4-19
 CURRENT MD
 R/E INT
 PP INT
 MV INT
 MVS INT
 SUSPENSE
 SURPENSURE
 5/31/2019

SURPLUS MONIES FOR BUDGET YEAR G/L 2017
 Jan 18-4-19
 CURRENT MD
 R/E INT
 PP INT
 MV INT
 MVS INT
 SUSPENSE
 SURPENSURE
 5/31/2019

\$150,014.54

**TOWN OF BEACON FALLS BOARD
OF SELECTMEN SPECIAL
MEETING C/O TOWN HALL 10
MAPLE AVENUE BEACON FALLS,
CT 06403
Minutes June 5, 2019
(Subject to Revision)**

June 9, 2019

**LEGAL NOTICE TOWN
OF BEACON FALLS
SPECIAL TOWN
MEETING
WEDNESDAY, JUNE 5,
2019**

Please be advised that the **Beacon Falls Board of Selectmen** will hold a Special Town Meeting of the electors and citizens of the Town of Beacon Falls, on Wednesday, June 5, 2019 beginning at 7:00PM at Woodland Regional High School, 135 Back Rimmon Rd., Beacon Falls to VOTE on the following:

"Shall the proposed 2019-2020 Town Operating Budget in the amount of \$7,197,668 and the 2019-2020 Non-Recurring Capital Projects Schedule in the amount of \$366,809 for a total amount of \$7,564,477 be adopted?"

**BUDGET
SUMMARY**

Regional School District No. 16	\$14,777,586
Proposed Town Budget (Operating & Non-Recurring Capital)	\$ 7,564,477
Less Revenue Other than Current Property & Supplemental Motor Vehicle Taxes	\$ 5,704,558
TOTAL TO BE RAISED BY TAXATION	\$16,637,505

Copies of Proposed 2019/2020 Municipal Operating Budget are available for inspection in the Office of the Town Clerk, Town Hall, 10 Maple Avenue, Beacon Falls, CT and http://www.beaconfalls-ct.org/Pages/BeaconFallsCT_Finance/Index.

Board of Selectman: Chris Bielik, Mike Krenesky, Peter Betkoski
Board Members Present: Tom Pratt, Kyle Brennan, Larry Hutvagner,
Other members present: Finance Team Natasha Nau, Erin Schwarz
Members Absent: Jim Carroll, Marc Bronn
Electors and citizens of the Town of Beacon Falls present

Call to Order/Pledge to the Flag Called to Order by First Selectman Chris Bielik, at
7:03pm,

At this time, First Selectman, Chris Bielik: I would like Angela Moffat, temporary clerk, read
the legal notice, Call letter to the public meeting

1. **Motion was made accept the call read by the temporary clerk.** by
Jeremy Rodorigo/ Sheryl Feducia
All in favor yes, one no, no abstentions, accepted call

Angela Moffat, temporary clerk, read the legal notice, Call letter to the public meeting

2. **Motion was made to have a Permanent Clerk, Angela Moffat**
Jeremy Rodorigo/Steve Leeper
Any other nominations, any other nominations, any other nominations
One ballot cast for permanent clerk, all ayes

3. **Motion was made for Permanent Moderator, Chris Bielik**
Larry Hutvagner/Sheryl Feducia
Any other nominations, any other nominations, any other nominations
One ballot cast for permanent Moderator for Chris Bielik, all ayes

4. **Motion to move the vote by paper ballot**
Mike Krenesky, Jeremy Rodorigo
All those in favor, say aye, all ayes

Chris Bielik: Quick announcement, circle answer that you intend, Registrars has made a
request, do not fold in half, straighten out a lot, if we ran out of paper ballots, use the
green paper, just write the word yes or no as your intended selection, and put that in the
ballot box, hope that explains it precisely

Move the question to a vote, the question as read by the permanent clerk, proposal as
as in favor vote yes or if opposed vote no and place in the ballot box,

5. Appoint of order, Mike Krenesky,
Entertain the motion at this time to vote
Gary Komarowsky/Kyle Brennan
All those in favor, all aye
Accepted motion unanimous to vote paper ballot

The ballot box is up on the stage, sections front half,

7:24 pm called the voting at this time, is closed, the registrars will count the votes

Thank you for taking the time to vote, there are bottles of water, compliments from student government, if you need refreshment

Results are in 76 yes, 22 no, printed up 100, 98 ballots were submitted, motion carries

6. **Entertain motion to adjourn.** 7:29 pm

Sue Mis, Kevin MCduffie

Respectfully Submitted,
Angela Moffat,
Meeting Clerk

TOWN OF BEACON FALLS
BOARD OF FINANCE
C/O TOWN HALL
10 MAPLE AVE.
BEACON FALLS, CT 06403

June 6, 2019

Tax Collector, Mary Anne Holloway
C/O Town Hall
10 Maple Ave.
Beacon Falls, Ct 06403

Mrs. Holloway,

Please be advised that at a Special Meeting of the Beacon Falls Board of Finance, held on June 5, 2019 at the Woodland Regional High School Auditorium, the Board of Finance voted to set the 2019 / 2020 mil rate at 35.9 mils. Chairman Thomas Pratt, Steven Leeper, Kyle Brennan and Larry Hutvagner all voted unanimously to keep the current mil rate of 35.9. All ayes

The mil rate for the Town of Beacon Falls for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 shall be 35.9mils.

Respectfully submitted,



Thomas Pratt
Chairman, Board of Finance

CC:
Board of Selectmen
Board of Finance
Town Clerk
Finance Manager
Assessor

MUNICIPAL BUDGET DATABASE
FISCAL YEAR 2019-20

1st Draft

NAME OF ENTITY: Town of Beacon Falls

Enter data below based upon your municipality's General Fund Adopted Budget

REVENUES	
Property Tax Revenue	<u>16,452,505.00</u>
Intergovernmental Revenue	
Revenues from State of CT Govt.	<u>285,855.00</u>
Revenues from Federal Govt.	<u>0.00</u>
Use of Fund Balance	<u>366,809.00</u>
<small>(amount of prior year(s) fund balance to be used in financing the adopted budget)</small>	
* Total Revenue	<u>22,342,063.00</u>
<small>*not intended to be the sum of the above, but should include the above components, if applicable</small>	

EXPENDITURES	
Education Expenditures	<u>14,777,586.00</u>
Debt Service	<u>966,000.00</u>
Contingency Account	<u>100,000.00</u>
* Total Expenditures	<u>22,342,063.00</u>
<small>*not intended to be the sum of the above, but should include the above components, if applicable</small>	

Budgeted Tax Collection %	<u>97.74</u>
Mill Rate	Real Estate: <u>35.90</u> Motor Vehicle: <u>35.90</u>
Date Budget Adopted:	<u>6/5/2019</u>

General Comments:

Name and Phone Number of Person
Completing Form:

Natasha Ray, Finance Manager
2034904395

This form should accompany the adopted budget that is submitted to OPM.

For assistance, please call 860.418.6400.

SPECIAL TOWN MEETING

VOTE ON BEACON FALLS ANNUAL BUDGET

JUNE 5, 2019

WOODLAND HIGH SCHOOL

YES

NO

76

22

Helen K. Mis

Helen K. Mis
El. Adm/ROV

Marion Zollo

Marion Zollo
Deputy ROV

Dated at Beacon Falls, Ct. June 5, 2019