



# Beacon Falls Board of Finance Budget Workshop Minutes

April 29, 2019  
(Subject to Revision)

**May 2, 2019**

Mr. Leonard Greene  
Town Clerk, Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance and the Board of Selectman Continuation from 4/22/2019** will hold a joint Budget Workshop on Monday, April 29, 2019 at 7:00 pm at the Beacon Falls Senior Center, located at 57 N Main Street, Beacon Falls.

**1. Call to Order / Pledge of Allegiance**

Board Members present: Tom Pratt(TP), Marc Bronn(MB), Steve Leeper(SL), Jim Carroll(JC), Larry Hutvagner(LH), Kyle Brennan(KB)

Board of Selectman members present: First Selectman Chris Bielik(CB), Selectman Michael Krenesky(MB) and Peter Betkoski(PB)

Others Present: Natasha Nau(NN), Erin Schwartz(ES), and Elio Gugliotti(EG) from the Citizen News, S. Styfco(SS)

Members Absent: none

Chairman Tom Pratt called the meeting to order at 7:10pm, with the Pledge of Allegiance

**2. Board of Finance Clerk's Invoices**

**One invoice for 95.00, for each meeting and clerical meeting,**

**Motion to approve and pay the clerks invoice**

**L.Hutvagner (LH)/M.Bronn (MB), all ayes**

**3. Budget Transfers: T.Pratt(TP) handed to C.Bielik(CB), all new budget transfers,**

**E.Schwartz (ES): 5 budget transfers two for library, one for Public works, one for Waste Water Treatment, and Fire, all new**

**TP: all on agenda**

- 1) Library to copier leases to computer support line: without this transfer will run out of funds prior to 6/30, in past Board of Finance would prefer to see it fully encumbered, however, at Board of Selectman's, encumbered, needs move to \$150. Open to discussion

**Motion to move \$150.00 from copier leases to computer support**

M.Krenesky(MK)/C.Bielik(CB), all ayes

- 2) Library: 1,500 from full time wages 10.90.69.1010 to part time wages 10.90.69.1019 library anticipating overage in part time wages: fill in when full timer is not available.

**Motion to approve transfer of 1,500 to part time wages**

MK/CB, all ayes

MK: just to clarify, that was when the full timer was on vacation or more medical as well

CB: yes to combination of vacation and medical

- 3) Waste water treatment: sludge 10.90.67.1770 to nitrogen 10.90.67.1776: move 14,467 running efficient for sludge processing, we can treat for phosphorus, but can't treat for nitrogen, buy credits from the state, tax on exceeding the town threshold of nitrogen, 14,467

**Motion to approve the transfer from sludge processing 14,467 to nitrogen processing.**

MK/CB, one abstain

- 4) EMS training 10.90.44.1486, 2K, transfer to Fire house training 10.90.44.1495, membership drive has been successful, there has been an increase in fire members to take training courses, this transfer will pay 2 fire fighter classes, and one officer class.

**Motion to approve the transfer of 2,000 from EMS to Fire house training.**

MK/CB, Please note that Peter Betkoski left the room, all ayes

- 5) Public Works: move \$375.00 from department highway equipment 10.90.59.1550 to equipment rental 10.90.59.1555, request for excavator rental for catch basins to do internally instead of contracting out.

**Motion to approve the transfer of \$375.00 from department equipment to equipment rental.**

MK/CB, all ayes

Peter Betkoski re-enters the room

**Board of Finance will now review and accept transfers approved by Board of Selectman**

**Motion to accept and approve the transfer of \$2,000 for Fire house training**

LHutvagner(LH)/JCarroll (JC), no discussion, all ayes

**Motion to accept and approve the transfer from sludge processing 14,467 to nitrogen processing.**

S. Leeper (SL)/M.Bronn (MB), no discussion, all ayes

**Motion to accept and approve the transfer of 1,500 library transfer**

LH/SL, no discussion, all ayes

**Motion to accept and approve the transfer of \$150.00 library transfer**

LH/MB all ayes

**Motion to approve the transfer of \$375.00 from department equipment to equipment rental.**

SL/JC, all ayes

LH: one comment about making the small transfers, looking into the way I understand it, look into the board policy, that the department can't over spend the whole budget, over budget in regular training, and under budget in EMS training, double check with the auditors, spend time to review the small budgets, as long as the department head and finance do not go over the total department budget before they get to June, year to year, over budget by 2K, yes they need fire dept. training, and that is appropriate and it's appropriate for the department's need to ask for the request, but I don't think we need to approve the small amounts as long as they are within the department budget.

CB: establish this process, in the Finance policy manual, previous Board of Finance wanted to do this, no objection to change, need to revisit that if the Board wants to do this

MB: As long as the dept. is within the budget for the year, no transfer towards the end of the year, I like that idea, that's a smart idea

LH: overspend the custodian education training, by state law, look at the year ahead and see where they are under/over, you wouldn't have to clean it up, that would give the Board of Finance to see where they were over/under by the line item.

CB: the Board of Finance wanted to look at the granual budget, we have to check with the auditors but it was a suggestion to encourage to clean it up prior to the year end.

TP: to encourage the department heads to get their budgets reviewed prior to year end

NN: my experience from Columbia, wait until absolute necessary, granually, it was not proactively

LH: Given the ultimate goal, is they shouldn't spend each line over, but things do happen,

CB: Past Finance, experience, different lines, moved as long as they stayed within the department, and that was at the Federal level. But there has been objection by past the Board of Finance

NN: it varies by state, no transfers during the year, in the state of PA, stay between 10% of each line

TP: I'd agree within staying in each line, and if there are suggestions to do this smoothly as long as it is being monitored.

JC: I like the idea to not make the transfers all year long, I agree with Larry H, looking at the budget, need to manage the budget

NN: Make a recommendation of report of transfers at the end of the year, to document,

TP: yes it needs to be documented

CB: it does actually show up

ES: in July there already is a report of adjustments to the line items,

CB: line items visibility over the year, overage, transfers have been made, what have we been looking at the departments, the numbers are available, but bottom line what are we looking at managing the departments or the departments to their funds

MK: In previous years, it depends on what administration want,

TP: Ok, moving on to the budget

### **Economic Development**

Sadie submitted Economic Development Coordinator: review of her report: indicated since 2018, commercial roughly 268000 has been reduced to 47,000 sq. ft., the concern of the board, at one point is the items will be done in Beacon Falls, What is our growth going to be? If all these items, are done between 2018 through 2020.

CB: the review is a year to year, what projects are available, adjust as necessary

MB: On the list, she brought, there are 6 were already beacon falls based businesses.

CB: CKS packaging new concern, they replaced Tulle, 60,000 sq. ft. took more space than, Murtha is at 100% capacity, CKS took more space than what Tulle had.

NN: If anyone is curious 500,000 it is what Cirka uses, is a blended rate 1.8 per sq. foot

TP: any questions, moving on to the Revenue Accounts

**Revenue:** eliminate EMS account, we put in 26,000 and we hardly end up with anything, projected 10,000 this year and we got 7,000

NN: The only reason to leave 3,000 to have accountability purposes, didn't zero it out,

TP: Trying to get realistic revenue, PNZ last year revenue, this year we are at \$1,600.00

ES: At one point they were going to change their fee structure, PNZ fee is \$25.00, it's been stalled, and it is still at \$25.00

TP showing revenue not really receiving, want it to be more realistic

PB: where does the check go?

ES line for zba: larger zoning project changes are different revenue:

NN: Could drop that, not expecting more than 2,300.00

MB: Do we want to move to \$105,000 in to revenue from unassigned fund balance, or do we want to leave it in fund balance, do we want to build this up or leave it?

CB: I'm never in favor of taking unassigned fund balance; we haven't done that in the last 5 years,

LH: Property Tax: 700,000 in past due taxes, not interest and penalties, can only collect so much of that.

CB: doesn't count new delinquency that is going to become the prior year taxes at the beginning of this year, it does refresh itself at one point

TP: 2019-2020, up there, declining afterwards

CB: Prior projected is on target

LH: Prior taxes ok with, what I'm looking at is 148,000 in interest, should go even higher, interest rates went up, which we attended 1.98% to 2.43%, as the State Treasurer Investment Fund, that Erin, Natasha, and Larry went to. The State treasurer will keep the interest rate, I'm sorry that is the wrong line item of interest I'm referring to.

NN: but the interest will be on the lower pool of back taxes

LH: you are correct; I'm looking at the wrong line item

CB: revenue numbers should be conservative, leave matches to history and expectations

TP: where do numbers come from ES and NN?

NN: Projections from past years spending, prior years, propose to bump up property current up to 30,000 to project year end, but not any higher, I was just noting that I made an error here, 16.73 mil, we are at least meeting the current year.

JC: new real estate, July 1, when I built house 2016, closed November 21<sup>st</sup>, prorated tax bill next July, there are 13 homes that have sold since November 1, houses been built, collected conveyance fee, why aren't we counting this revenue, after the October 1<sup>st</sup> grand list,

MB: new revenue

NN: been told by Mary Ann Holloway, this is included in this property tax number

JC: I've been told this number has never been listed

ES: grand list is the October 1 number

JC: do not have the amount not budgeted collecting more 100%, looking at a tax increase, buildings are being built, the ones I'm talking about are already recoded in the town hall, Chatfield booming

JC: need to add the new taxes, building permits, more homes getting built, conveyance fees, why is going to get 128K, why aren't we counting that revenue for the November sales and after.

NN: I will look into add a line item for those additional revenues

CB: we need to look at one example and will go back to the 17-18 budget, 16 million in change, we ended up collecting 175,000 more than what we had budgeted before because of the example you are discussing. Building permits, bumping up

JC: Building permits are under projected; conveyance fee is under projected because of the buildings that will all be built this year. All tied into these new home sales,

MB: Houses in Beacon Falls are selling, Chatfield houses,

MK: we can't predict how many houses will be built this year

CB: the question becomes we need to be conservative in our budget

MB: Houses are being built; we should increase to 135K

ES: more inflated due to tornado damage, that is only going to be one year

CB: conveyance fee 73,500 for one beacon mill apartments, is a one-time revenue received

LH: We started with 1.98% as I said before the State Treasurer is going to increase the interest fee will be increased, we should increase this according to the State Treasurer

NN: in the first year, drastic interest structure, we necessary felt comfortable to increase this

LH: what is drastically different from the interest structure?

ES: new in getting the STIF rate, from the sweep accounts

LH: but that is guaranteed

CB: Start of last year, 13,000, budgeted, and we are going to collect a 1000%, jumping from 13,000 to increase 100,000, a big number

JC: 92,900 actual number and that is only through March

LH: I agree with Jim, this should be 150,000; cash flow is going to increase unless you have knowledge of history of people not paying

MB: agree,

CB: more revenue as long as we put into our budget as we can account for it

JC: based on real estate taxes, conveyance fees, and building permits, interest is not going down by much, and that is not for the whole year, these rates are not going down

KB: recent budget, lowest surplus, it is also a safe number, calculate a risk higher, somewhere else, isn't a bad idea, considering that number maybe higher

MB: Increase 25,000 in permits, 55,000 Town clerk conveyance, 50,000 on interest income

LH: question on the Town road aid, the state budget has 195,332, you have 190,370, state numbers from February haven't changed, same thing for municipal grant aid from 43809, but you show 40,809.

MB: make a motion and table the interim taxes

CB: Erin and Natasha, in your spare time: go back two more fiscal years, to compare 15/16,16/17 get what the current budget property taxes compared to actuals, assuming there may be overage,

JC: take a ride with me; look at the homes sold last year after November 1<sup>st</sup>. Chatfield increase

MB: every house on sale, is under contract

MB: can you have this for the second Tuesday of May?

NN: at today's date, there are still all unknowns, may need a few more weeks

TP go to the assessors for real money, Jim has been pushed for this,

LH Ask October grand list, board of assessment appeals up or downs, any other prorates, Who is giving you a new 10/1 budget and that is what you should use, who is giving us the best guess for supplemental car taxes,

ES: current taxes, don't budget separately, on top of the grand list, 150-200K historically

LH: who is giving the amount to the Board of Finance, Assessor and tax collector?

NN: tax collector and assessor work together

LH look at town road aid, and won't change since February

CB town aid road is a grant, that we receive from the state, which we receive every year, state gave us half, the promise to give the other half, second half of the money received late in April, not an adjustable number, state provides, second payment was given to us total 190,730.00:

LH: today you got the second year payment of this town road aid, go with the 190,730.00

After discussion, indicated to place this for a future dated meeting, need to conduct research

4. Jointly both the Board of Selectman and Board of Finance shall continue discussion and may take action on the Budget sections and Line items that have not been voted on

**ECONOMIC DEVELOPMENT COMMISSION:** approved/reviewed report-  
**Motion to leave the recommended amount 48K, to put in marketing/and edc line**

MB/SL, all ayes

**CONSERVATION COMMISSION-NN:** no presentation no narrative, all what is reported is the amended, 5K open space maint.

CB: in the past funded 1,000 open space purchase, overall 4,500 in budget, Lantern Ridge is set aside for passive use, no maintenance, no improvement, leaners/hangers, 4,300 to clean up in the open space, ordinance does not allow us to use.

MB: 5,000 to clean up the Lantern Ridge, FEMA grant: are we getting the grant in 19/20?

ES: that is hard to say,

CB: replenish the unassigned fund that we used to pay the cost,

MB: put back what is projected

TP: 45K committed

ES: the large piece is ½ million, owe Supreme Industries, we will owe 60K to pass through DEET facility, 75% less 60K, 300K,

MB: are you done submitting paper work

ES: no still doing paperwork, almost, photos, etc, process completed, Buildings and vehicle, debris removal is pending

MB: mapped every tree for this,

ES: almost done

LH FEMA we won't see the funds before 2020.

CB: Do we put in the budget for July 1? Remember we had the Halloween snow storm, Hurricane Irene, November 2013, Summer of 2011 event, finally got our payment from Summer 2011, two years later FEMA paid for past damage, if we get it sooner than that, we will see

**Motion to increase to 5K maintenance,**

**KB/MB, all ayes**

**EMERGENCY MANGEMENT/HOMELAND SECURITY:** Code Red:

CB: Larry H has given me information, reviewing with Code Red to see what, what we are buying that we are not using

Place on hold until the second meeting



**Refuse: NO numbers at this point, wait for two more weeks**

NN: Grant Writer within the First Selectman, does the board want to keep the Grant Writer line to book hours in that line item?

TP: transition to Finance Manager, book the Grant Writer hours in that line item, keep accountable. That completes the Town of Beacon Falls Budget Line Items, Refuse is placed on hold, move on to Special Items, capital non-recurring

**Board of Selectman and the Board of Finance shall discuss jointly and vote separately as individual Boards when necessary on all remaining items presented during the previous workshops including items and information presented by the Finance Department and any all departments, relating to 2019-2020 budget and items for a 10 year plan**

**Town Hall** computers/phones

TP: are the phones upgrades?

CB; town hall upgrades are not completed

ES: Server upgrade is taking precedence over this, to add the following to the project: fire/waste water treatment/town hall, Cell phones/senior center/VPN at the fire house

NN: waiting for Don, check on the status, 21,000 could reduce pending,

TP: annual replacement program, always going to maintain 10K, every three years,

NN: very good question, next year 2021

ES: repurposing

TP: two more years after, looking at 10,000 and 6,000 for phones

ES: free maintenance

LH: maintenance cost

NN: passed out the 10 year plan, 4K every year,

TP: comments from the

**Motion to 16,000 capital request computer replacements and 6,000 for phones**

MB/SL,all ayes

**Fire and EMS**

NN: Erin and I were talking about this earlier separate out where grant funding is not guaranteed, the application is being submitted, but do not know how long it would take?

ES: July for Cathy Mathis Foundation, hear back in July

ES: we are already purchased one chest compression machines,

KB: been used, and saved a code on it

TP: any comments

MB: are two ambulances used at the same time

KB: mutual aid calls have been used in Naugatuck, they can't take the chest compression off of the ambulance, when that ambulance is out, and then the other one does not have it

NN: proven to increase, can't use on pediatric, but the chest compression is useful,

MB: did we get the grant?

ES: the question is what happens if we do not get the grant, but would still need to get? Third column would show grant balance

JC: approves here,

NN: can't guarantee but looking at 140K to get from grants

KB: saved lives, need chest compression

TP: comments

**Motion to keep all three line items, chest compression, radios, and lift stretch lease**

LH/KB second, all ayes

TP: skid pump onto a piece of apparatus: does this number pay 15,800 for equipment? Or what is the cost? Supply and install

NN: a good question,

TP: whatever it is going to cost, need to know cost, item, and install?

NN: report shows cost of install and item

TP: they put in two major items, skid pump and SVA compressor, 43,700

NN: grants 2500 per year,

TP: Do you think this would be one of the items that we would receive the grant for?

NN: very competitive, EMS, multifaceted approach and ask for more items, however, need fluid comprehensive, go for the big ticket item, and try to fund other items,

TP: I would be good if we could pursue that for the SVA compressor

NN: small update on 250K, cooperative agreement,

ES: Houston Galveston, same company ladder truck,

NN: submitted zero down 5 years prepay, 50K down and finance the rest, or look at the option 25K down,

MB what does the board of selectman think about this? How does the public feel after buying a ladder truck? Is the general public going to agree with this?

CB: According to the Fire Dept., need a new ambulance

TP: Lease the Colorado, scratch the year off, and rather see ambulance

NN: lease to purchase, public works truck interest rate,

CB: 25K over 5 years,

JC: how much is in our current fund balance:

ES: 478, plus 9.25,

CB: good notion Finance policy manual, required to keep in general fund balance, keeping 2 million, plus 478,000

ES: Needs to update current fund balance, need to keep 2 million

KB: vehicles, ambulance air conditioning needed to updated, state law mandates this, the one that would be replaced is 2006, 3 years past due,

TP: we do the same thing for our roads, but we aren't maintaining the things we have

KB: we can sell that small box could sell to a smaller community, remounting the box, causing problems with it, both boxes were remounted 7 years ago, and a second remount is a disaster

TP: Natasha were you thinking to going to 250K with a vendor, finance the full amount, or less the down payment of 50K,

NN: I put in two options today, to finance the full amount, and finance the less than 50,000 for the down payment

LH: we have to put a 50,000 in the budget

TP: comments, I know we like to save money, but we can't keep putting money into something that keeps costing us

CB: costs us more in the long run

NN: 5-7 years, life span, build time for the work truck was 6 months, you know what you want with a few modifications

**Motion to put 50,000 in budget for ambulance replacement in cap project**

LH/SL, all ayes

TP: Compressor in the grant?

NN: AFG grant cycle opens in October

TP: says has some life

NN: advocate the split project costs 15%, 85%

MB: any fire EMS items not necessary at this time:

TP: pump, skid, tablet apparatus,

CB software not supported

KB: purchasing the new ESO software, tablets needed to function with that

NN: act as your NBT, only computer for them

Comments about tablets:

LH says necessary tool

Vehicle stabilizer kit

TP: It's an item they like to have, is it necessary at the time, we cross out

Alterain vehicle scratch the budget, put it back in next year to review

Jaws of life: 15-30 years old, beyond their life-

CB: drifting in beyond their life

KB: do they grant fund for this

NN: fund one or hard to determine

MB: Fire Department 144,440

NN: for the items that we scratch it, we will put it into next year's capital plan

TP: keep putting it back in

KB: the Colorado the neighboring towns are looking into a fly car

**Motion to compressor 7,000, moving ambulance to 50,000, scratching the vehicle stabilizer kit, leaving the spreader rams, scratch out the skid pump, funding the tablets, totaling \$144,140**

LH/KB, all ayes

### **Police Dept.:**

TP: can you fill us in about body cams? Is that a grant?

NN: not pursuing a grant on this. I have an email from (Rodrigues): Body cameras, not enough data to Panasonic company, give on 5-7 years, 4-5 years to replace batteries, extended warranties, mostly gimmick for extended warranties, will reship out to replace, \$200 under per camera per year, no storage fees, intend to use CSP server to store these. I don't see that the state trooper was going to take on some of this cost

TP: We have never bought these body cameras?

MB: does BF need cameras?

LH: yes

TP My understanding, how do we know the body cameras will be turned on when they are supposed to be turned on, will they work or when are they on, is it a program or policy for these.

MB: what do the police want, do they want the cameras?

CB: yes, police want it, if you are a cop that does things right, then yes absolutely

TP: having them protects the police, public, etc.

MB: Has it cost us if we don't have it

TP: insurance issue? Getting a 10% lower for liability, look at positive exposure

NN: insurance won't adjust due to the body cameras, under the crime section of our insurance policy?

CB: fine with getting ahead of the game

TP discussion

**Motion for 18, 450 for body cameras. police cap project.**

KB/LH second, one opposed 5/4

Laptops for police vehicles

Mandatory:

**Motion to approve laptops tough books,**

SL/JC all ayes

Bullet Proof vest: NN should have removed from budget, Joan depend on the size of the individual, can repurpose depending on the body type. Two are up, the bullet proof partnership grant deadline, and can't recoup the difference for what we bought

Moved off the capital plan until next year

**Public works**

TP: are projects in black and white for guardrail replacement, and we are following this program

NN: not yet

CB: adhoc, doesn't mean they haven't identified what needs to be replaced per year would be

TP: investing money where it needs to be, did meet with Erin Natasha and Rob, not the line item area but need part time clerical, to free up the morning, and utilize our people more

LH: material of guard rails- they make materials change to brown from silver, that don't deteriorate the material

TP: move the old scag from Pent Rd/ use the old mower at Mathies, deserve a new scag, keep the new mower over at the parks, dump side conveyor, asking for this for awhile, but I don't see them laying out much asphalt, but I don't know if it is useful for this year, come out for the this year

MB: 11K pent rd.

Take out the 11K

TP: asphalt conveyor; come out this year

TP: asphalt for basketball court, pretty bad, leave it in the

CB: historical purposes; has been approved,

ES: It is the reclaiming, can't put in for maintenance

TP: Fund balance and the Losef availability, leave to next meeting

CB: contract out the sweeper,

PB: Not much debris on the road, because of the magic salt

MB: sand/salt

SL: catch basin maintenance

PB: sand/salt fills in those cracks of the roads

MB: advocated for that, do we still take the sweeper out?

SL: Do they have the drivers for this equipment

MB: yes, they do

TP: 9900 tabled to next meeting

MB: sweeper is out,

**Motion to 46,600, approve in the public works category, tabling asphalt repair to basketball courts**

MB/LH, all agree

Waste water treatment: ES: sewer fund Tom is currently looking at another vendor, removed to his department, tabled to next meeting,

NN: remove it to and update the status

Roof Replacement: TP: new roof

ES: new roof reminder, not part of the overall engineer plan

TP: life span: 2-3 years?

NN: between 2-3 years

MK: subjective to weather too

CB: repair work can do at a much reduced risk for the roof

PB: pump station

PB: sell that pump house building not put up

MB: that material is 10 years old, it's a temporary building

TP: did the union get involved? A contractor would have charged \$17,000 to put it up

CB: it is not bargaining work? no requirement not a bargaining unit work, suggested to save money to put it up ourselves

ES: has to put a temporary building

PB: the materials is tarped

TP: it was funded, and permission to build it

KB: who is being held accountable?

PB: the previous employee,

CB: ten years ago, to build the building, sitting on it for a while, not knowing what to do with it, was a wish list from Walter, and putting it up for Losef, the expectancy was that it would be built interior

KB: whose job is to pull the trigger?

MB: will the town have it up by July

ES: contract it, or over time,

MB: do we have the use of it?

TP: it was bought to put portable pump in it, but my understanding is it won't fit in there

NN: portable pump is question, do we continue to own it, sell it, or rent it out?

PB: building, dictate by Board of Finance

TP: Not use it, do we know if it works, sell it? how are we doing for apparatus and vehicles?

NN: titles and origins two duplicate titles, before things are sold, 25K found revenue, add pump to the list, was proposed to Tom,

ES: have 6 vehicles, to get rid of

NN: all the photos are uploaded just a few days to pull the trigger on it

TP: who handles all the documents? They should be centrally located

CB: town of the hall, there is a book that is not fully complete, do not know how complete this is

NN: policy moving forward, originals will be retained by the town hall locked safe

Waste water treatment



3,100 looking into Losef for the roof

Senior busing: Bus

CB: idea is the car, to use instead of using the min-bus,

TP: use one of the old police cars

CB: the old police cars are impractical to use for a senior to use the car, it was suggested to purchase an old SUV, 5,000

MB: 5K, insurance, fuel, etc. up to 75K

KB: I'm not really comfortable purchasing a car, when the use of the mini-bus with the second person has been questioned

CB: second person has been solved, unless there is a documented need that is wheel chair bound to used second person,

TP: paying for two people verses the one person, no reflection that if a policy is in place, then they know and it is documented

TP: not comfortable with car, agree with Kyle, what's the cost of an uber driver?

NN: using uber for other cities for fire/ems emergencies

MK: is there a grant, to log on every trip

CB: is it documented for mini-bus? Or pov? I have authorized in the past for her to use her pov?

MK: increase liability if she uses her pov?

NN: Set a schedule, instead of last minute scheduling,

TP: how many times is this documented for every rider? Is there a log?

Building Improvement: ES: 3,600 to replace the fire system,

LH mandated

ES Sue wanted to closet built in the building

TP: monthly fee can be used under operating fund

ES: 3,600, monitoring is 1.00 a day for a year

CB: 3,600, is the fire alarm system Losef available

ES: not the fire alarm system, the closet would be

NN: does not meet the threshold for \$5,000 capital plan? Remove to operating fund

Not in favor of the car, no closet for the nurse

NN: 2<sup>nd</sup> document behind the memo, 10 year draft capital plan

23-30 data: milling paving sq ft number, there could be roads reconstructive

I do not know how many roads need to be reconstructive? 33 million dollar figure

MB: what is the plan for the roads? Are we going to do a bond package? Road improvement package? 10 million Should we put this into this years budget?

NN: rates page 2, issued to the school district, 2.86%, 2.96%,

MB: how many year term?

NN: short term is 13 months or less, Page 1, 2014 bond, 5.8 million, band within that bond, builds on itself, 180 in existing 2016 bond go to resolution and re-appropriate that money to certain roads,

CB: copy of the resolution we allocated ½ million for the purpose of general road repair

NN: part of package blue writing across the page, currently spending down the bond budget 910K, payment this year, to the debt service

MB: 966 budget,

CB: impractical to borrow 13 mil

ES: non-recurring money, allocated 200K,

CB: 175 on railroad ave, 35 K from water company,

TP: public works taking care of the water drains

NN: high way materials, 20 per sq. ft., one section of 380 feet, will eat up the entire budget

TP: snow removal materials; roll existing to pavement and maintenance

CB: what is the current surplus in snow removal?

ES: used 90% of the line of snow removal?

CB: inventory of salt/used

TP: additional funds, move to existing, and chip sealing,

Beacon Valley road project

CB: OPM, In May Board of Selectman, move to ....33:29:40

CB: west rd. has

TP: Gas line goes up and down the road,

TP: prep the road ourselves

CB: not expending the road repair 125 on skokrat, 50 on railroad ave, plus 35 k from Water Company

West rd., already was allocated

TP: sewer/water lines, nothing worse to take care of roads, need to look at those lines, over/under, we saw what that happened on Highland Ave, can't have that happen again

ES: smaller dollar LOSEF, not doing maintenance,

NN: what is the priority order for FY20?

TP: roads can do chip seal and save some money too

PB: asphalt can still crack

TP: chip/seal

NN: cheaper options

MB: Board of Selectman has to tell us, we don't set up the roads

NN: has to add fleet numbers, prior work that has been done

MK: is there a way on this report for each of the sections, do a subtotal? Majority of the roads

MK: Wolfe Avenue: guesstimated 40K every year, add 6-7 million years, have to plan 100K a year to

CB: keep it separate to authorize the fund to out of unexpended to demolition piece

TP: why would it 100K demolish? To take it down up 1/2 million dollars

CB: perspective 450, sub cost, top of the market, debate the merits, study in two competing options, take the existing the structure, build off, or take down and build, the idea, was known cost to take down, think about it from the start of the process, bought the property with intention of doing something with it, still have a need for something, sell it at a loss, taking the bad money, no reason to sit on it indefinitely

EX: orange part of Bethany, Woodbridge, school district, town of orange purchased property meeting house lane, on orange center rd., nothing on the property, fenced off , has had for 60 years, I looked at the structure as that

PB: take the 70K, and use towards the wolf eave

TP: put it in the black/white/ sit on it for 5 years

PB: will you take 70K to take down the wolf ave house?

MB: have to look at the big picture; the other roads need to be funded

MB: years passed, out of the taxes

NN: waste water treatment plan: 5 million could support

PB: putting the cap project aside, are we in good shape?

MB: we aren't making progress?

PB: two brand new roads

MB: some roads

NN: 100 even roads, 5 roads a year, need to do sizable

KB: roads will never get ahead, can't see funding the community center

Can't buy in for 7 million

TP: next meeting regular meeting

Regular meeting 14 days, next meeting,

CB: interim workshop meeting, revenue numbers are critical

TP: Place holders,

MB: need to

LH: bond rate will be lower

5. Next Joint Budget Workshop with the Board of Selectman and Board of Finance shall be Tuesday May 7th, workshop senior center at 7 pm at the Beacon Falls Senior Center, located at 57 N Main Street, Beacon Falls.

10. Adjournment at 9:35pm

**Motion to adjourn: 9:35 adjourned**

**MB/KB**

Respectfully submitted,  
Angela Moffat  
Meeting Clerk