

Beacon Falls Board of Finance
10 Maple Avenue
Beacon Falls, CT 06403



Beacon Falls Board of Finance
Monthly Meeting
April 9, 2019
MINUTES
(Subject to Revision)

1. Call to Order/ Pledge of Alliance

Board Members Present: Tom Pratt, Steve Leeper Jim Carroll, Kyle Brennan Larry Hutvagner

Board Members Absent: Marc Bronn

Others Present: First Selectman Chris Bielik, Selectman Peter Betkoski, Selectman Michael Krenesky
Erin Schwartz, Finance Assistant, Natasha Nau, Finance Manager, Mary Anne Holloway, Tax Collector

Chairman Thomas Pratt called the meeting to order at 7:01 PM

2. Public Comment

T. Pratt asked 3 times if there were any members of the public present to make a comment at this time and there were none.

3. Tax Collector Mary Anne Holloway Update

Motion to postpone this agenda item until later in the meeting:

Pratt / Leeper; no discussion; all ayes.

4. **Approval of Minutes from the Previous Meeting**

T. Pratt indicated that the minutes from the last meeting, which was a workshop, will be reviewed at the next meeting.

5. **Correspondence/Payment of Bills**

a. **Board of Finance Clerk's Invoice**

Motion to approve and pay the clerk's invoice - one dated March 20, 2019 in the amount of \$67.00- as submitted for tonight's meeting:
Leeper/Brennan; no discussion; all ayes.

b. **Other Invoices**

There were no other invoices submitted for tonight's meeting.

c. **Other Correspondence**

T. Pratt indicated that he, C. Bielik, and N. Nau are working on a form for the State of Connecticut/OPM - Appointment of Auditor Notification. It must be processed electronically.

N. Nau noted this document is submitted annually, and the town is waiting for the engagement letter from the auditor before they can submit this document. The form is due in June.

6. **Reports**

a. **Ambulance Service Report**

T. Pratt informed the Members that the Ambulance Service Report was submitted on Saturday and he will process and send it out to the Members.

b. **Town Treasurer's Report**

The Treasurer's Report was distributed and reviewed by the Board.

There were no questions or comments from the Members.

c. Town Clerk's Report

The Town Clerk's Report was distributed and reviewed by the Board.

There were no questions or comments from the Members.

d. Tax Collector's Report

T. Pratt noted that Tax Collector M. Holloway will address any questions when she arrives.

Jim Carroll asked if she would be able to answer questions about the tax levy base.

N. Nau said that she was not sure whether M. Holloway would address that specific question, but that she and E. Schwartz could also answer questions regarding that topic.

7. Finance Manager's Report

The Finance Manager's Report was distributed and reviewed by the Board.

N. Nau noted that one item not included in the grant section of her report is the Katherine Matthies Foundation grant application, which is due May 1st. The town plans to submit for this deadline and she supplied three recommendations- (1) \$7,000.00 for printers and computer equipment for IT and tax programs at the Senior Center (this application was drafted last year but never submitted); (2) \$12,000 for signage and historical plaques at Matthies Park (one item from TPA study); and (3) \$15,000 for one more LUCAS device for the fire department.

T. Pratt asked for additional information about the Senior Center computers; whether they were just for the senior center's use or whether the general public could use them as well.

E. Schwartz stated that the Senior Center members wanted more hands on training, an option to learn email and Microsoft Word on a computer. The computers would mainly be for the seniors; the public would still use the computers available at the library.

T. Pratt asked who would manage the program.

N. Nau suggested a point of contact, to be the project manager for execution of the project. Same for the rec park and other projects. N. Nau volunteered herself for this position and could also facilitate the required grant reporting, but eventually handing the reigns over to Bernadette and her staff at the Senior Center.

There were no other questions or comments from the Members.

8. First Selectman's Report

a. **Proposed Budget Transfer**

C. Bielik noted that a recent wind storm damaged some of the fences at the Pent Rd. Complex. The cost to fix them is around \$18,000. The town received \$3900 from our insurance company to restore backstops, netting and poles to their condition prior to the storm. The town attempted to justify the reasons to enhance the structure so that it would be less likely to recur but it was not approved by the agent.

Motion to approve the budget transfer requests from Parks & Recreation as follows:

- 1) From Line Item 10.90.71.1815, Fertilizer/Clay in the amount of \$5,000, to Line Item 10.90.71.1855, Ground Maintenance, in the amount of \$5,000

- 1) From Line Item 10.90.71.1861, Recreational Programs & Activities in the amount of \$1,500, to Line Item 10.90.71.1855, Ground Maintenance, in the amount of \$1,500
Leeper/Carroll; no discussion; all ayes.

b. **Update on other issues**

C. Bielik noted that the Board of Selectmen voted to authorize a \$3,000 proposal from a salvage company interested in removing items from the Wolfe Avenue property. The company will be taking out light switches, sinks, and tubs.

M. Krenesky noted that the company would be removing a refrigerator built into the back porch, as well as the entire front door.

T. Pratt wanted to know who will block the opening once the front door is removed.

C. Bielik responded that the town has hired Doug Bosquet to seal off the door once the salvage company leaves.

C. Bielik noted that the Board of Selectmen voted to authorize a proposal from ST Networks to audit our municipal utility bills. The Board heard two proposals from two different companies - ST Networks and Troy & Banks. ST Networks has a 50/50 cost share, while Troy & Banks offered a 55/45 (in favor of the town). However decided to go with ST Networks due to their experience in this industry. Wolcott's Mayor Tom Dunn has used and recommends ST Networks. CRMA has reviewed ST Networks' contract.

T. Pratt asked about the audit/project's estimated timeline.

C. Bielik responded that the project may take around 6-8 months.

C. Bielik discussed an EMPG Grant - which would help to offset the salary cost of the Emergency Management Director. The town can go back to 2016 and apply for those grants they did not apply for in the past. The Board of Selectmen passed a resolution that authorizes the town to move forward with those grant applications.

N. Nau noted that it will be about \$10,000 for 2016 & 2017.

C. Bielik noted that Board of Selectmen heard a budget presentation from the Region 16 Superintendent. It was a high level review of the budget. For the last few years the region has tried to be responsive to some of the town's concerns, including the retainage amount. We get some of that money back at the end of the year, based on proportion of population. We don't like being overtaxed; no one does. They have driven this number, at least for planning purposes, down to the \$800,000 - \$1,000,000 range. There have also been other changes. Each year, the region sets the percentages, based on student population, of what the two towns (Beacon Falls and Prospect) will pay. Beacon Falls' student population is lower than last year, which will help our bottom line. Even though the Region budget is in the black as proposed by Region 16, Beacon Falls' share of that budget is declining by about \$150,000.

C. Bielik announced that the towns of Beacon Falls and Bethany recently signed a joint letter to the Commissioner of the Connecticut State Police to request to enter in a pilot program to share one shared Resident State Trooper.

9. Tax Collector Mary Anne Holloway Update

The Tax Collector's Report was distributed and reviewed by the Board.

M. Holloway noted that from all of the town's delinquent tax accounts as of 3/31/2019; \$259,271.39 cannot be collected and \$1,013,632.82 can be collected.

M. Holloway noted that there is still \$400,397.17 to collect from the General Ledger year 2017. Accounts that cannot be collected go back many years. They are from properties like the dump site, or Hickory Builders, a company around for years that has a piece of land, but the owner died a long time ago and I cannot find anyone interested in buying the land. I may include some of these properties in the next tax sale to see if anyone is interested.

P. Betkoski asked whether the town would eventually own the property.

M. Holloway replied that she did not know but noted that the Board of Finance did say at one point to take certain properties off the assessment listing, but she has to talk to the attorney to make sure this is done correctly.

M. Holloway noted that motor vehicle accounts make up the largest amount of delinquent taxes.

M. Holloway noted that she uses several methods to collect back taxes, a collection agency, a sheriff, tax sales, and the DMV CIVILS program. With motor vehicles, people tend to wait to pay delinquent taxes until they have to register or reregister a vehicle. She has been using a collection agency for over a year and a half and they have collected around \$80,000 to \$100,000 in delinquent motor vehicle taxes. She also noted that the DMV CIVILS program is great because once you report someone to the DMV they cannot get their car registered. Not as worried about motor vehicles as she used to be in light of this program.

T. Pratt asked whether the collection agency charges a fee.

M. Holloway said no; they charge a separate fee. The individual will have to pay both the back taxes and the collection fee.

C. Bielik noted that M. Holloway has been the Tax Collector for five and half years and when she first began this position, the town had over 2.8 million dollars in back taxes. Over the course of the past five and half years, she has driven that number down by a factor of two to one.

M. Holloway noted that in an effort to contact taxpayers about delinquent accounts she makes phone calls, researches the Secretary of State's database, and writes letters. Writing letters seems to work, it is a provides a personal touch.

T. Pratt asked at what point, what tax year, can a bill no longer be collected?

M. Holloway answered that as of this July 2019, she will no longer be able to collect taxes from the 2003 Grand List.

M. Holloway noted that there are approximately 13 plus individuals on payment plans for delinquent accounts and she prefers to work with a sheriff for real estate delinquencies.

10. 2019-2020 Budget Discussion and Possible Budget Work Shop Dates

Fire Services

T. Pratt opened discussion on the budget, starting with Fire Services. T. Pratt stated that he met with the fire chief to discuss the numbers the chief presented, including his stipend, and a stipend for the Assistant Chief.

T. Pratt discussed the administrative assistant position for the fire services, stating that he feels it adds value to the emergency services, both the fire side and the Fire Marshall side.

T. Pratt stated that he told the Chief that he believes the stipend should remain at \$12,000, and that he does not believe there should be a stipend for the Assistant Chief at this time.

S. Leeper stated that he was in agreement with T. Pratt regarding the Chief's stipend and the Assistant Chief. The administrator position is likely needed due to the Chief's increased workload. He stated that last year, the initial stipend request was \$18,000 which was reduced to \$12,000.

J. Carroll noted that increasing the stipend by 25% in one year is a hard sell when other employees are only receiving 2% increases, and he agreed that the administrative assistant was needed.

L. Hutvagner agreed with prior comments, but was under the impression that new positions must be created by the Board of Selectmen, and wanted to know if the Deputy Fire Marshall was a new position.

K. Brennan agreed with the other Members that \$12,000 for the Chief's stipend is fair. He stated that the administrative assistant is a valuable asset, and if the Assistant Chief is to receive a line item, he would want more delineation between the duties of the Chief and the Assistant Chief.

C. Bielik agreed with the general consensus. He noted that the stipend was a hard sell last year, because it has been a volunteer position historically. He noted that for the Assistant Chief position, the question is whether the position's requirements have been well enough defined.

P. Betkoski agreed with K. Brennan, that for the Assistant Chief, a job description is needed. Worried that stipends may create potential for animosity between volunteers.

M. Krenesky noted that last year there was an argument over whether the Chief would receive a stipend, and that now the discussion is about a stipend for the Assistant Chief. Asked if the Captains and Lieutenants would be next. Stated that longer conversations are needed before we move forward, and that he is not in support of a stipend for the Assistant Chief, but supports the Chief's stipend and the administrative assistant.

T. Pratt asked if there were any other questions or comments about Fire or EMS.

S. Leeper inquired about the Service Award Program's 38% increase in membership.

N. Nau noted that a revision could be coming pulling ineligible members off, thus reducing the size of the roster.

E. Schwartz commented that this roster is actually for life insurance.

T. Pratt noted that the Service Award program was created to retain people; we have learned that people come and go freely.

K. Brennan noted that this program was created prior to the institution of "pay-per-call" for EMS personnel.

K. Brennan praised the hose replacement line item as proactive.

L. Hutvagner asked whether heating oil went out to bid?

E. Schwartz said no.

N. Nau said there were no plans to bid on heating oil, just gas through consortium and potentially diesel.

Fire Marshall

T. Pratt opened discussion on the Fire Marshall section of the budget. Noted that the town has always had a Fire Marshall. Spoke with the current Fire Marshall, noted that the Fire Marshall worked with finance staff to come up with budget numbers. It is a win for the town to keep the Fire Marshall a salaried position, and making the deputy an hourly one. Town will gain; we will be billing for things that haven't been billed for years. Should offset the cost of the office. Questioned the vehicle, because Fire Marshall already has a town vehicle. If town ends up getting rid of R-1 vehicle, maybe roll it into the Fire Marshall's office. Questioned phone expense.

T. Pratt noted that the Fire Marshall's expenses are hard to predict. No prior documentation to go up against. Stated that the Fire Marshall and Deputy should have uniforms.

S. Leeper asked whether the town was doing all of its fire inspections.

C. Bielik responded that there are certain required inspections and we never miss any of those, but there are also inspections that can be done if there is funding available, and that is where there is opportunity for revenue to come in.

K. Brennan noted that while it doesn't look great to go up 110% in one department, we need to keep in mind we weren't where we were supposed to be. Will have a better idea next year how to structure. Disclosure that Deputy Fire Marshall is his brother, agree that Deputy should be hourly position.

M. Krenesky asked when the Board of Finance is going to actually make cuts.

T. Pratt noted that he wanted to get the discussions out of the way first and that changes will be coming up at the upcoming meetings.

Emergency Management/Homeland Security

T. Pratt opened discussion on the Emergency Management section of the budget.

N. Nau suggested that if the town is going to apply for the EMPG grant regularly, it may be helpful to break down salary/hourly information so it shows how much time is dedicated to Emergency Management. It is also helpful for the public to be aware that we have an EMD.

C. Bielik noted that there may be a way to reduce Code Red system costs.

L. Hutvagner suggested that we not put any salaries into the EPMG Grant and focus on equipment.

N. Nau agreed that the grant will require a lot of paperwork, but that she wanted to take advantage of applying for every dollar.

T. Pratt suggested that the town should look into barriers for the electrical panel next to the walkway downtown.

T. Pratt suggested that at the next work session the Board votes on whatever items have been discussed up to this point.

11. Adjournment

T. Pratt asked for a motion to adjourn.

Motion to adjourn tonight's meeting at 9:20 PM: Brennan/Leeper; no discussion; all ayes.

The next Board of Finance meeting will be held on Monday, April 22, 2019, starting at 7:00 P.M.

Respectfully Submitted,
Lisa Daigle
Temporary Clerk, Board of Finance

Town Monthly Report

TOWN OF BEACON FALLS CT

Len Greene Sr - Town Clerk

3/1/2019 TO 3/29/2019

ACCOUNT	AMOUNT
CLERK FEE TOTAL	
Burial Permit	0.00
Community Investment Account - Town	72.00
Copies	840.00
Dog License Fees - Town	3.00
Fish & Game - Town	11.00
Liquor Permits	40.00
Maps	60.00
Marriage Fees - Town	0.00
Notary Fees	60.00
Recording Fees	2,363.00
Trade Names	10.00
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	CLERK FEE TOTAL: 3,459.00
FUND TOTAL	
Community Investment Account - Town MERS	90.00
Conveyance Tax - Town	76,135.54
Dog License Fees	15.00
Dog Surcharge	6.00
Historic Preservation - Town	144.00
Local Capital Improvement - Town	216.00
Miscellaneous	8.00
Payment On Account	80.00
Recording Fees - MERS	283.00
	<hr/>
	FUND TOTAL: 76,977.54
TRUST & AGENCY	
Community Investment Account - State	2,592.00
Conveyance Tax - State	228,406.64
Fish & Game - State	252.00
Historic Preservation - State	576.00
Marriage Fees - State	0.00
MERS Fees - State	1,117.00
	<hr/>
	TRUST & AGENCY TOTAL: 232,943.64
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	GRAND TOTAL: 313,380.18

To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: April 8, 2019
Subject: March Monthly Report



Since I was hired and began work on Monday March 11, 2019, I have been kept busy to say the least!

I have been trained by E. Schwarz on:

- Current budget set-up
- Revenues and expenditures composition
- Transfers
- Fund structure
- Bank reconciliations
- Bonds
- Grants (detailed below)
- Non-recurring capital projects
- Vendors/consortiums/contracts
- Payroll
- Insurance
- Etc.

I have also worked with E. Schwarz on:

- Replying to an FOI request (open data for national payroll data sourcing).
- Coordinating with CIRMA for net/backstop repair (from snow damage).
- Coordinating with McInnis and summer camp director to set-up a training for the camp counselors through CIRMA. This has never been done before.
- Quote/budget research: contacting some of our regular vendors to determine if any cost increases (that are out of our control) that will be passed onto the town.
- Shopping: contacting vendors that have variable costs that could potentially be reduced such as gasoline through consortium; and/or shopping certain vendors that we have had for many years (to be further discussed at 4/9/18 BOF meeting).
 - I will work to post RFQs/RFPs for some of these services/products.
- Asked for and received extension (to 4/30) for our OPM-CCM mandated annual Uniformed Chart of Accounts (UCOA) update; discovered we need to submit both 2017 and 2018. Will attempt to add all special funds (only GF done in the past) by the deadline or ask for another extension.
- Get familiarized with our current Disposal/Auction List; will work on getting the eligible items auctioned by mid-May so we can receive payment with enough time before end of FY. Looking at 2 potential vendors for the auction.
- Began forming a 10-year capital plan (infrastructure and fleet)
 - Met with recreation commission to discuss their 10-year needs.
 - Contracted StreetScan to analyze all 34 roads to determine a priority order for paving and reconstruction. Still discussion to be had about Fleet with Road Foreman.
 - Met with WWTP Superintendent about long-range treatment facility plan priority order.
- Updated the 2/28 YTD revenue and expenditures to 3/31 and provided to boards. Next update will be after 4/30 closes. Updated account names as needed. Added descriptions.**See 4/2 memo & the updated revenue, expenditures and mill rate calculation documentation**
- Met with Belfor Property Restoration (natural disasters) to see if we wanted to use their services.
- Payroll: researching status of long-term IRS payment issue; completing 941 report before 4/30.

GRANTS:

- Renewed System Award Management (SAM) registration by deadline, which enables us to apply for any/all federal grants for the year.
- PA Portal for FEMA disaster grant: reviewed with E. Schwarz. Dividing up tasks for reimbursement paperwork requirements. Need longitude and latitude of every fallen tree.
- Discovered we could submit for prior grant year application periods for Emergency Management Performance Grant (EMPG). Submitting for 2016 and 2017 by 4/15/19 deadline.
- Researching Office of Justice Programs (OJP) Bulletproof Vest Partnership grant (though DOJ). The cycle typically opens in April with a due date in May.
- Working with C. Bielik to revise STEAP award from West Rd. to Beacon Valley Rd.

Salary Survey - Fiscal Year 2018/2019

100%
 * 27 small med particip towns (5K-10K)
 \$129 of 169 towns total participated (76%)

Municipality	First Selectman	Mill Rate	Population	Land Area	Town Administrator	Town Budget Total
Columbia	\$11,716.00	29.33	5418	21.4		
Canterbury	\$33,000.00	26.2	5075	39.9	Yes	\$4.8M
Beacon Falls	\$48,000.00	35.9	6168	9.8		\$2.8M
Thompson	\$48,348.00	27.75	9288	47		\$7M
Thomaston	\$62,873.00	35.79	7602	12		\$7.4M
North Stonington	\$64,948.00	28.2	5270	54.3		\$11M
Willington	\$65,727.61	30.09	5921	33.3	Yes	\$6.2M
Lebanon	\$69,206.00	29.4	7209	54.1		\$5.5M
Westbrook	\$70,641.00	24.37	6956	15.7		\$7.2M
Haddam	\$72,422.48	31.69	8264	44		\$11.5M
Killingworth	\$74,542.00	27.47	6401	35.3		\$7.4M
Litchfield	\$76,547.54	27.7	8168	56.1		\$5.2M
Brooklyn	\$76,608.00	28.09	8208	29		\$12M
East Granby	\$78,200.00	33	5166	17.5		\$5.5M
Woodbury	\$80,000.00	26.58	9557	36.5		\$6M
East Haddam	\$81,485.07	29.66	9036	54.3		\$11.1M
Burlington	\$81,573.00	32.5	9640	29.8		\$8.4M
Marlborough	\$82,050.00	36.52	6397	23.3		\$10M
Woodbridge	\$85,526.00	39.83	8853	18.8		\$6.5M
Old Lyme	\$86,492.00	21.91	7432	23.1	Yes	\$19.6M
Essex	\$87,575.00	21.85	6588	10.4		\$9.3M
Portland	\$88,522.00	33.81	9360	23.4		\$8M
Durham	\$88,659.00	36.5	7240	23.6		\$12M
Redding	\$117,390.77	31.72	9233	31.5		\$5.2M
Hebron	n/a	37.44	9507	36.9		\$14.2M
Prospect	n/a	31	9797	14.3	Yes	\$9M
Putnam	n/a	20.84	9357	20.3	Yes	\$10.5M
Median Salary per Position	\$76,577.77					\$6.8M

First Selectman's Salary 2018-2019
 - Population 5,000-10,000



Salary Survey - Fiscal Year 2018/2019

Notes
 \$27 Small/med towns participated (5k-10k)
 \$129 of 169 towns tot. participated (7k-10k)

Municipality	Tax Collector	Mill Rate	Population	Budget Total including schools	Land Area
Canterbury	\$25,000.00	26.2	5075	\$13.9M	39.9
North Stonington	\$32,097.00	28.2	5270	\$19M	54.3
Beacon Falls	\$36,400.00	35.9	6168	\$22M	9.8
Willington	\$43,000.00	30.09	5921	\$17M	33.3
Lebanon	\$48,450.00	29.4	7209	\$26.5M	54.1
Thomaston	\$48,615.00	35.79	7602	\$26M	12
Haddam	\$48,635.08	31.69	8264	\$31.9M	44
Killingworth	\$51,896.00	27.47	6401	\$21.9M	35.3
Columbia	\$52,100.00	29.33	5418	\$20M	21.4
Old Lyme	\$54,120.00	21.91	7432	\$35M	23.1
Burlington	\$54,535.00	32.5	9640	\$36M	29.8
Prospect	\$54,966.00	31	9797	\$33M	14.3
Brooklyn	\$55,592.83	28.09	8208	\$23M	29
Litchfield	\$59,900.70	27.7	8168	\$31M	56.1
East Granby	\$60,000.00	33	5166	\$27M	17.5
Westbrook	\$61,635.00	24.37	6956	\$29M	15.7
East Haddam	\$61,851.03	29.66	9036	\$28.4M	54.3
Marlborough	\$62,958.00	36.52	6397	\$25.6M	23.3
Durham	\$65,410.00	36.5	7240	\$25M	23.6
Essex	\$65,513.00	21.85	6588	\$24M	10.4
Thompson	\$65,862.00	27.75	9288	\$25.7M	47
Woodbury	\$66,638.00	26.58	9557	\$34M	36.5
Hebron	\$67,130.00	37.44	9507	\$35M	36.9
Putnam	\$67,475.00	20.84	9357	\$24.9M	20.3
Woodbridge	\$69,663.00	39.83	8853	\$34M	18.8
Portland	\$70,368.00	33.81	9360	\$32.6M	23.4
Redding	\$78,945.77	31.72	9233	\$47.7M	31.5
Median Salary per Position	\$59,900.70				

Tax Collector 2018-2019 Salary
 Population 5,000 - 10,000



Analysis of Prior Year Taxes/Assessments Receivable

MICROFUND NUMBERS

	<u>Taxes Receivable</u>	<u>Interest Receivable</u>	<u>Water & Sewer Assessments Receivable</u>
2015 \$	1,131,421	\$ 670,686	
2016 \$	1,112,425	\$ 609,667	1,390,431
2017 \$	837,399	\$ 446,471	1,033,401
2018 \$	741,267	\$ 371,898	935,994

AUDIT REPORT FIGURES

	<u>Taxes & Interest Receivable</u>	<u>Short Term Assessments Receivable</u>	<u>Water & Sewer Long Term Assessments Receivable</u>
2015 \$	1,454,853	\$ 184,663	\$ 1,004,824
2016 \$	1,404,092	\$ 178,648	\$ 1,137,783
2017 \$	1,073,870	\$ 169,853	\$ 1,033,401
2018 \$	935,165	\$ 164,645	\$ 935,995

* The audited numbers are net of allowance for uncollectibles.

Annual billing for Sewer/Water

2018-2019 Billing for Water:	\$67,108.36
2018-2019 Billing for Sewer:	\$153,157.87

* Please keep in mind that the above figures are somewhat dependent upon homesales, which can be unpredictable.

TOWN OF BEACON FALLS - FY 2020 BUDGET

MILL RATE CALCULATION

4/2/19 Draft

	<u>2018 Grand List</u>
Total Net Assessment (Less Exemptions) before the Board of Assessment Appeals	\$ 478,986,021
Amount to be raised by Taxation (From Current Year "Property Taxes" - Revenue Budget)	16,824,190
Tax Levy - assuming a tax collection rate: 98.5%	17,080,396
 (Tax Levy = billed amount=Amount to be Raised by Taxation divided by the Collection Rate)	
	Add Tax Credits:
Emergency Services Tax Relief	\$ 28,720
State Elderly Circuit Breaker Program	\$ 47,800
Elderly Tax Relief	\$ 142,000
	<u>17,298,916</u>
	ADJUSTED TAX LEVY

MILL RATE = (Adjusted Tax Levy divided by (Taxable Net Assessment/1000)) **36.116**

1 Mill = \$ 478,986.02

EFFECTIVE TAX CHANGE Prior Year Mill Rate = 35.9

Effective Tax Increase (Decrease) =	0.22
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**Estimate ONLY at this point. TBDs to investigate on expenditures.*

TOWN OF BEACON FALLS - FY 2020 BUDGET: REVENUE

ACCOUNT NO.	SECTION - REVENUES BY TYPE	BUDGET 2017-18	ACTUAL 2017-2018	%	BUDGET 2018-2019	REVENUE THRU 03/31/2019	%	Proposed 2019-2020	BOS/BOF	NOTES
									Approved	
									4/2/19 Draft	
										COLOR KEY:
										New Budget Lines
										Finance refined / discussion or follow-up needed
10.80.06.4300	TAXES									
10.80.06.4301	PROPERTY TAXES	16,131,365	16,307,616	101%	16,690,570	16,569,385	99%	16,824,180		Estimate based off of prior years and shift from prior to current
10.80.03.4122	PRIOR YEAR TAXES	300,000	344,284	115%	300,000	192,087	64%	230,000		Adjusted downward
10.80.04.4130	INTEREST - TAX COLLECTOR	182,000	194,783	107%	180,000	99,770	55%	105,000		Adjusted downward
10.80.04.4130	TELECOMM. PROPERTY TAX	-	8,536		11,345	8,414	74%	8,400		Annual payment from Frontier
10.80.03.4123	LIENS - TAX COLLECTOR	3,000	718	24%	3,000	1,211	40%	1,200		Tax Collector receives \$2.00 for each lien as part of compensation, per statute.
	TOTAL - TAXES	16,616,365	16,855,917	101%	17,184,915	16,870,866	98%	17,168,790		
	OTHER TAXATION									
10.80.03.4132	WATER PROJECT (2001)	40,000	47,260	118%	60,000	27,358	46%	50,000		Numbers vary depending on home sales
10.80.03.4133	RIMMON HILL SEWER ASSESSMENTS	145,000	113,511	78%	120,000	113,006	94%	120,000		When a property sells, assessments are paid off.
	TAX SALE PROCEEDS	-	-		-	-		-		
	EMERGENCY SERVICES - TAX CREDIT	-	-		-	-		-		
	TOTAL - OTHER TAXATION	185,000	160,770	87%	180,000	140,364	78%	170,000		
	STATE FUNDING									
10.80.01.4005	STATE PROPERTY TAX (PILOT)	29,864	19,012	64%	24,899	24,899	100%	24,899		Based on preliminary State numbers released 2/20/19
10.80.01.4006	GRANTS IN LIEU OF PROPERTY TAX	-	-		-	19,645		-		Cameo Metal - State Enterprise Grant, State unlikely to fund in 2020.
10.80.01.4010	ELDERLY TAX RELIEF	53,000	-	0%	-	-		-		
	LIBRARY	-	-		-	-		-		
10.80.01.4030	DISABILITY TAX RELIEF	2,000	1,725	86%	2,258	1,746	77%	1,750		
10.80.01.4035	ADD. EXEMPTIONS FOR VETERANS	13,000	10,626	82%	10,339	9,190	89%	9,200		
10.80.01.4040	TOWN AID ROAD MAINT	188,446	188,923	100%	188,923	95,365	50%	190,730		
10.80.01.4045	SCHOOL EQ. GRANT (ECS)	3,975,215	3,537,089	89%	4,021,856	2,010,928	50%	3,897,571		
	DISTRESSED MUNICIPALITIES	20,000	43,809	219%	-	-		-		
10.80.01.4055	MASHANTUCKET PEQUOT GRANT	28,405	28,405	100%	12,467	4,156	33%	12,467		
	MRSA BONDED DISTRIBUTION	-	-		-	-		-		
	MRSA SALES TAX SHARING	177,547	-	0%	-	-		-		
	MRSA MOTOR VEHICLE	23,086	-	0%	-	-		-		
10.80.01.4066	MUNICIPAL GRANTS-IN-AID	5,000	48,136	963%	43,809	2,070	5%	40,809		Was titled Misc Grants, Police traffic ticket revenue moved to new line below
NEW	POLICE TRAFFIC TICKETS	-	-		-	-		3,000		New line to separate out Police traffic ticket revenue (previously included in Municipal Grants-In-Aid above)
	MISCELLANEOUS REIMBURSEMENTS	-	-		-	-		-		
	LOCIP	35,000	16,325	47%	-	-		-		
	TOTAL - STATE FUNDING	4,550,563	3,894,050	86%	4,304,551	2,168,000	50%	4,180,426		

ACCOUNT NO.	SECTION - REVENUES BY TYPE	BUDGET 2017-18	ACTUAL 2017-2018	%	BUDGET 2018-2019	REVENUE THRU 03/31/2019	%	Proposed 2019-2020	BOS/BOF	4/2/19 Draft
									Approved	NOTES
	FEES									
10.80.02.4070	PLANNING & ZONING COMMISSION	6,000	4,115	69%	6,000	1,200	20%	4,000		
10.80.02.4075	ZONING BOARD OF APPEALS	750	300	40%	750	1,131	151%	500		
10.80.02.4080	BUILDING PERMITS	90,000	109,285	121%	93,500	106,488	114%	100,000		
10.80.02.4089	MERS - TOWN SHARE		4,153		4,000	2,269	57%	4,000		
10.80.02.4090	MISCELLANEOUS PERMITS	1,500	2,855	190%	500	2,260	452%	2,500		Raffle Permits
10.80.02.4091	INLANDS WETLANDS FEES	750	3,077	410%	2,250	410	18%	1,500		
10.80.02.4081	AMBULANCE CORPS REIMBURSEMENT	25,000	-	0%	10,000	7,926	79%	10,000		
	FIRE MARSHAL INSPECTIONS							3,000		Potential New Revenue Source
10.80.02.4096	POLICE EXTRA DUTY	55,000	55,000	100%	18,600	18,600	100%	30,000		See Private Duty Fund Balance
10.80.02.4099	POLICE - OTHER REVENUE	3,000	2,020	67%	3,000	1,910	64%	2,000		
10.80.02.4110	DISPOSAL FEES	1,000	250	25%	275	134	49%	250		
10.80.02.4120	MINI-BUS	4,000	4,192	105%	4,000	3,856	96%	4,200		
10.80.04.4150	XEROX EQUIPMENT		215		400	134	34%	200		
10.80.02.4087	TOWN CLERK - CONVEYANCE	70,000	67,116	96%	70,000	52,172	75%	70,000		
10.80.02.4999	MISCELLANEOUS INCOME	30,000	29,616	99%	10,000		0%	10,000		
10.80.04.4140	MISCELLANEOUS	3,500	99	3%	500	87	17%	500		
	TOTAL - FEES	290,500	282,293	97%	223,775	198,577	89%	242,650		
	REFUNDS									
10.80.04.4161	INSURANCE CLAIMS		526		-	18,006				
	GAS & MISCELLANEOUS REFUNDS				-					
	RENTALS				-	29,328				
	MISCELLANEOUS INCOME				-					
	XEROX EQUIPMENT REFUNDS				-					
	FEMA				-					
10.80.04.4157	LEACHATE COLLECTION SYSTEM	65,000	67,419	104%	80,000	46,404	58%	80,000		
10.80.04.4155	REGION #16 SURPLUS	175,000	121,854	70%	125,000	11,230	9%			
10.80.04.4145	INSURANCE REFUNDS				-	15,964		10,000		Equity distribution from CIRMA
	TOTAL - REFUNDS	240,000	189,799	79%	205,000	120,932	59%	90,000		
	INVESTMENT INCOME									
10.80.05.4165	INVESTMENTS/INTEREST EARNED	10,000	25,760	258%	13,000	93,102	716%	100,000		
	TOTAL - Investment Income	10,000	25,760	258%	13,000	93,102	716%	100,000		
	INTERNAL TRANSFERS									
10.80.06.4325	Transfer from Unassigned Fund Balance	201,441	(16,325)	-8%	49,000					The capital non-recurring offset did show here in past years. Will from now on per auditor.
	Transfer from Unassigned Fund Balance				54					
	TOTAL-Transfers from Unassigned Fund Balance	201,441	(16,325)	-8%	49,054		0%			
								21,951,866	Total Revenue less Current Taxes	
								\$		21,951,866
	GRAND TOTAL REVENUES	22,093,869	21,392,265	97%	22,160,295	19,591,841	88%	21,951,866		-1%
	FOR UNBUDGETED GRANTS FUND									
	LOCIP APPROVED PROJECTS				30,000	17,000				

TOWN OF BEACON FALLS - FY 2020 BUDGET - EXPENDITURES

4/2/19 Draft

SECTION BY DEPARTMENT	ORIGINAL BUDGET 2017-18	FINAL BUDGET 2017-18	ACTUAL EXPENSE 2017-18	%	ORIGINAL BUDGET 2018-2019	REVISED BUDGET 2018-2019	EXPENSES THRU 03/31/2019	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
COLOR KEY												
Lines where spending > original budget												
New Budget Lines												
2.5% contracted increase- Public Works												
Salaries lines up for negotiation (currently budgeted @ 2.5%)												
Lines where expenses could be reduced												
Finance has refined OR more discussion/follow-up is needed												
FIRST SELECTMAN												
10.90.01.1010 WAGES - FIRST SELECTMAN	48,000	48,000	48,000	100%	48,000	36,000	75%		48,000		0.0%	
10.90.01.1011 WAGES - SELECTMAN	12,000	12,000	12,000	100%	12,000	9,000	75%		12,000		0.0%	
10.90.01.1012 WAGES - SELECTMAN	12,000	12,000	12,000	100%	12,000	9,000	75%		12,000		0.0%	
10.90.01.1013 GRANT WRITER	15,000	15,000	10,180	68%	15,000	1,295	9%		7,500		-50.0%	In prior years, had a contracted grant writer. No longer available. Shift portion to Finance Manager?
10.90.01.1014 HUMAN RESOURCES CONSULTANT	25,100	25,100	18,830	75%	25,000	14,481	58%		32,450		2.5%	
10.90.01.1020 WAGES - FIRST SELECTMAN'S SECRETARY	40,040	38,790	37,841	95%	41,041	36,387	89%		42,000		0.0%	
10.90.01.1040 WAGES - CLERK/SEL & TOWN MTG.	2,000	2,006	2,006	100%	2,500	1,654	66%		2,000		0.0%	
10.90.01.1220 FIRST SELECTMAN'S EXPENSE											0.0%	
TOTAL - FIRST SELECTMAN	154,140	152,896	140,957	91.38%	155,541	155,541	107,797	69%	156,510		0.6%	
TOWN HALL												
10.90.03.1040 WAGES CUSTODIAN	32,833	36,599	36,599	111%	33,652	27,561	82%		36,590		8.7%	Substitute brought in for vacations plus some OT.
10.90.03.1049 WAGES - OVERTIME CUSTODIAN									1,000		0.0%	In prior years, did not budget or account for it this way but OT does occur.
10.90.03.1070 Board & Commission Clerks	13,650	13,650	10,176	75%	10,000	6,977	70%		10,000		0.0%	
10.90.03.1071 Board & Commission Expenses	1,000	1,000	418	42%	1,000	282	28%		1,000		0.0%	
10.90.03.1078 LEGAL NOTICES	5,500	4,260	4,197	76%	24,899	22,899	9%		4,000		-83.9%	Typo in 2019 budget
10.90.03.1080 POSTAGE	2,600	2,594	2,559	98%	2,600	1,670	64%		3,000		15.4%	Postage rate increases
10.90.03.1090 OFFICE SUPPLIES	9,000	10,121	9,967	111%	9,000	5,747	64%		9,000		0.0%	
10.90.03.1103 COMPUTER - TECH SUPPORT	28,960	28,960	29,327	96%	31,500	24,422	78%		32,550		3.4%	Includes IT Consultant, Nutmeg Network Services, Microsoft Licenses, etc.
10.90.03.1110 HONOR ROLL MEMORIAL	600	600	442	74%	600	350	58%		600		0.0%	
10.90.03.1120 UTILITIES - ELECTRICITY	24,000	9,176	9,176	38%	2,500	3,456	138%		7,000		180.0%	Underbudgeted in 2019
10.90.03.1121 Electricity - Solar Generation	-	72,675	62,447		53,400	28,018	53%		50,000		-4.4%	Solar panel rate is decreasing in Year 3 from .114 to .101
10.90.03.1122 UTILITIES - HEAT & WATER	-	-	-	-	6,000	5,356	89%		6,000		0.0%	
10.90.03.1130 TELEPHONE	19,000	20,240	20,240	107%	21,000	12,439	59%		21,000		0.0%	New phone system upgrade could reduce this by \$7k+
10.90.03.1140 MISC. REPAIRS/BUILDING MAINTENANCE	12,000	18,174	18,273	152%	12,000	6,951	58%		12,000		0.0%	
10.90.03.1160 ELEVATOR SERVICE AGREEMENT	5,100	5,100	5,074	99%	5,800	3,054	53%		3,400		-41.4%	Renegotiated service contract
10.90.03.1167 MILEAGE & TOWN CAR MAINTENANCE	1,500	1,774	1,774	118%	1,500	1,013	68%		2,000		33.3%	Mileage reimbursement rate increased
10.90.03.1445 EMERGENCY GENERATOR	500	173	-	0%	500	-	-		-		-100.0%	Included in Misc. Repairs Line
10.90.03.1495 EDUCATION/TRAINING	5,500	5,129	5,125	93%	5,500	7,500	61.43		5,500		0.0%	
10.90.03.1600 ALARM SYSTEM MONITORING	-	1,941	1,941		7,050	3,055	43%		7,050		0.0%	Alarm monitoring for Fire, Police, Phone System Monitoring for Police
TOTAL - TOWN HALL	161,343	232,307	216,735	134%	228,501	228,501	138,297	60%	211,700		-7.4%	
TOWN CLERK												
10.90.05.1010 WAGES - TOWN CLERK	4,800	4,800	4,800	100%	4,800	3,600	75%		4,800		0.0%	
10.90.05.1020 WAGES - ASSISTANT TOWN CLERK/PT	21,238	23,921	23,921	112%	22,474	16,867	75%		24,700		9.9%	Coverage for Assistant Clerk Leave time
10.90.05.1042 WAGES - ASSISTANT TOWN CLERK	42,370	44,540	44,540	105%	43,625	31,065	71%		44,717		2.5%	
10.90.05.1170 TOWN CLERK EXPENSES	5,000	5,000	4,949	99%	5,000	3,977	80%		5,000		0.0%	
10.90.05.1175 ELECTION EXPENSES	1,500	1,500	1,029	69%	1,500	1,231	82%		1,500		0.0%	
10.90.05.1180 MICRO FILM RECORDS	20,960	20,960	20,552	100%	20,960	14,508	71%		20,560		0.0%	
10.90.05.1190 LEASE PURCHASE COPIER	2,000	2,000	1,754	88%	2,000	969	48%		2,000		0.0%	Renegotiated Contract. New estimated cost forthcoming. Could be 50% reduction.
10.90.05.1195 RECORDS BOOKS	4,000	4,000	3,943	99%	4,000	3,230	81%		4,000		0.0%	
10.90.05.1210 MAP PRINTER MAINTENANCE & SUPPLIES	1,800	1,900	-	0%	600	-	0%		600		0.0%	
10.90.05.1405 VITAL STATISTICS	200	200	28	14%	200	30	15%		200		0.0%	
10.90.05.2155 GENERAL CODE	-	-	-	-	1,200	-	0%		1,200		0.0%	Codification was stalled due to legal review; project is now ready
TOTAL - TOWN CLERK	103,768	108,321	105,516	102%	105,959	105,959	75,476	71%	109,277		3.1%	
TAX COLLECTOR												
10.90.07.1010 WAGES - TAX COLLECTOR	12,000	12,000	12,000	100%	38,400	26,362	72%		50,000		37.4%	Position moving from elected position to hired (appointed) position.
10.90.07.1020 WAGES - ASSISTANT TAX COLLECTOR	45,991	47,137	47,137	104%	46,519	33,113	71%		47,684		2.5%	
10.90.07.1049 WAGES - OVERTIME	1,000	2,001	2,001	200%	1,500	422	28%		500		-68.7%	Remote deposit, improved efficiency
10.90.07.1060 COMPUTER LICENSE & SUPPORT	5,800	5,800	5,850	99%	5,900	5,850	99%		6,300		6.8%	QDS Quote
10.90.07.1061 COMPUTER SERVICES - PRINTING	7,500	7,500	7,916	94%	10,230	8,016	78%		10,200		-0.3%	QDS Quote
10.90.07.1220 OPERATING EXPENSES	16,386	16,386	16,345	99%	7,000	3,278	47%		5,000		-14.3%	Eliminated - now represented as an offset to current-year taxes
10.90.07.1230 TAX REFUNDS	-	-	-	-	-	-	-		-		-	
TOTAL - TAX COLLECTOR	88,377	91,124	90,350	102%	107,549	107,549	77,041	72%	120,684		12.2%	
TREASURER												
10.90.09.1010 WAGES - TREASURER	12,000	12,000	12,000	100%	12,000	9,000	75%		12,000		0.0%	
TOTAL - TREASURER	12,000	12,000	12,000	100%	12,000	12,000	9,000	75%	12,000		0.0%	
BUILDING INSPECTOR												
10.90.11.1020 WAGES - BUILDING INSPECTOR	27,300	30,093	30,093	110%	29,852	21,892	73%		34,426		15.3%	Request is at 18 hours per week, increase from 16 hours per week.
10.90.11.1130 Phone	600	614	614	102%	625	404	65%		625		0.0%	
10.90.11.1167 Mileage	2,100	2,098	2,094	99%	2,100	1,837	78%		2,500		19.0%	
10.90.11.1220 MISCELLANEOUS EXPENSES	1,500	1,593	1,593	106%	2,000	932	47%		2,000		0.0%	
TOTAL - BUILDING INSPECTOR	31,500	34,358	34,394	109%	34,577	34,577	24,665	72%	39,551		14.4%	

ACCOUNT NO.	SECTION BY DEPARTMENT	ORIGINAL BUDGET 2017-18	FINAL BUDGET 2017-18	ACTUAL EXPENSE 2017-18	%	ORIGINAL BUDGET 2018-2019	REVISED BUDGET 2018-2019	EXPENSES THRU 03/31/2019	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
EMPLOYEE BENEFITS													
10.90.13.1045	WAGES - LONGEVITY	7,300	7,300	6,700	92%	8,100	7,100	7,100	88%	8,400	9,000	3.7%	
10.90.13.1047	WAGES - PAYMENT IN LIEU HEALTH INSUR.	15,000	15,000	13,000	87%	12,000	1,625	1,625	13%	45,000	45,000	-28.0%	Contracted decrease
10.90.13.1235	WAGE SALARY ADJUSTMENTS	43,000	1,839	0	0%	45,000	-	0	0%	45,000	45,000	0.0%	Fiscal Year transition & mid-year raise contingency
10.90.13.1240	SOCIAL SECURITY	148,500	149,516	149,516	101%	150,500	118,420	118,420	79%	167,000	167,000	11.0%	Increase attributable to regular/union pay increases and additional hours
10.90.13.1245	MEDICAL INSURANCE	312,000	295,098	255,245	82%	273,000	232,035	232,035	85%	295,000	295,000	3.2%	Budgeted @ 5% increase from broker; employees contribution increase helps counteract
10.90.13.1246	LIFE INSURANCE	15,000	15,000	12,371	82%	15,000	11,376	11,376	76%	16,000	16,000	6.7%	Includes 2 policies; new rates provided mid-year; base in part off of earnings
10.90.13.1247	DENTAL REIMBURSEMENT	15,000	15,000	12,894	86%	15,000	9,014	9,014	60%	15,000	15,000	0.0%	Potential switch from reimbursement to full policy. Quote forthcoming
10.90.13.1250	PENSION	351,058	351,058	338,912	96%	347,911	293,011	293,011	84%	385,000	385,000	10.7%	Town's MIERS % is increasing (between 2 and 4% per union)
10.90.13.1255	WORKERS COMPENSATION	215,000	233,623	233,623	109%	213,500	210,376	210,376	99%	193,500	193,500	-9.4%	CIRMA reduction at 10%
10.90.13.1256	FIRE LIFE INSURANCE	25,000	25,000	23,199	93%	20,000	24,033	24,033	100%	21,700	21,700	8.5%	Term and Accident/Sickness
10.90.13.1595	FW CLOTHING ALLOWANCES	5,000	5,000	4,312	86%	5,000	2,381	2,381	48%	5,000	5,000	0.0%	
TOTAL - EMPLOYEE BENEFITS		1,151,858	1,113,404	1,048,872	91%	1,111,511	1,115,544	999,370	89%	1,153,600			
BOARD OF ASSESSORS													
10.90.15.1041	WAGES - CERTIFIED ASSESSOR	60,351	61,893	61,963	103%	61,862	44,518	44,518	72%	63,400	63,400	2.5%	
10.90.15.1042	WAGES - CLERK PIT	22,640	22,640	18,610	82%	20,810	11,188	11,188	54%	24,410	24,410	17.3%	Position filled at full pay rate.
10.90.15.1049	WAGES - OVERTIME	-	-	-	-	-	-	-	-	-	-	-	
10.90.15.1060	COMPUTER LICENSES & SUPPORT	8,620	9,420	9,371	100%	9,500	9,500	9,500	100%	9,650	9,650	1.8%	
10.90.15.1061	COMPUTER SERVICES - PRINTING	1,300	1,300	1,300	100%	1,300	1,300	1,300	100%	1,470	1,470	13.1%	Per quote
10.90.15.1220	OFFICE SUPPLIES	3,500	3,500	3,433	98%	3,500	2,286	2,286	65%	3,500	3,500	0.0%	
10.90.15.1274	PERSONAL PROPERTY AUDITS	6,000	6,000	4,428	74%	5,000	3,000	3,000	60%	6,800	6,800	36.0%	Property cards now online, updates added to this line.
10.90.15.1280	GIS MAP/DRAWING PROPERTY CARDS	1,030	1,030	996	97%	1,030	765	765	74%	1,030	1,030	0.0%	
10.90.15.1495	EDUCATION	1,030	1,030	996	97%	1,030	765	765	74%	1,030	1,030	0.0%	
TOTAL - BOARD OF ASSESSORS		103,741	105,883	100,134	97%	103,002	103,002	72,557	70%	110,269			
BOARD OF ASSESSMENT APPEALS													
10.90.17.1010	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.17.1042	WAGES - BD. OF APPEALS	1,800	1,800	1,800	100%	1,800	1,800	1,800	100%	1,800	1,800	0.0%	By statute
TOTAL - BOARD OF ASSESSMENT APPEALS		1,800	1,800	1,800	100%	1,800	1,800	1,800	100%	1,800	1,800	0.0%	
ZONING BOARD OF APPEALS													
10.90.18.1040	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.18.1220	EXPENSES	-	-	-	-	-	-	-	-	-	-	-	
TOTAL - ZONING BOARD OF APPEALS		-	-	-	-	-	-	-	-	-	-	-	
BOARD OF FINANCE													
10.90.19.1040	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.19.1380	AUDIT	36,000	36,000	27,500	76%	28,250	28,250	28,250	100%	29,000	29,000	2.7%	Contracted
TOTAL - BOARD OF FINANCE		36,000	36,000	27,500	76%	28,250	28,250	28,250	100%	29,000	29,000	2.7%	
FINANCE DEPARTMENT													
10.90.20.1045	WAGES - FINANCE MANAGER	79,824	80,597	80,597	101%	80,000	13,273	13,273	22%	82,400	82,400	4.0%	
10.90.20.1044	WAGES - ADMIN ASST FINANCE	46,519	46,889	46,889	101%	47,701	33,842	33,842	71%	48,903	48,903	2.5%	
10.90.20.1045	Wages - temporary help	-	-	-	-	-	-	-	-	-	-	-	
10.90.20.1060	COMPUTER LICENSES & SUPPORT	7,500	7,500	6,623	88%	7,500	7,318	7,318	98%	7,700	7,700	2.7%	Software Support/CIP plan/Timeslocks
TOTAL - FINANCE DEPARTMENT		133,843	134,986	134,109	100%	115,201	115,201	54,533	47%	119,003			
ECONOMIC DEVELOPMENT COMM.													
10.90.21.1040	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.21.1060	EDC CONSULTANT/MARKETING	35,000	35,000	35,000	100%	48,000	23,760	23,760	50%	48,000	48,000	0.0%	
10.90.21.1220	EXPENSES	2,000	2,000	1,995	100%	1,000	680	680	68%	1,000	1,000	0.0%	
10.90.21.1295	MEMBERSHIP	5,000	5,780	5,780	115%	-	-	-	-	-	-	-	
TOTAL - ECONOMIC DEVELOPMENT		42,000	42,780	42,780	102%	49,000	24,440	24,440	50%	49,000			
INLANDS WETLANDS COMMISSION													
10.90.23.1040	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.23.1041	WAGES - ENFORCEMENT	3,500	3,500	2,496	71%	3,552	1,919	1,919	54%	3,642	3,642	2.5%	
10.90.23.1220	EXPENSES	1,000	1,000	1,000	100%	1,000	-	-	0%	1,000	1,000	0.0%	
10.90.23.1305	SOIL CONSERVATION	1,000	1,000	1,000	100%	1,000	-	-	0%	1,000	1,000	0.0%	
TOTAL - INLANDS WETLANDS COMMISSION		4,500	4,500	3,496	78%	4,552	1,919	1,919	42%	4,642			
CONSERVATION COMMISSION													
10.90.24.1041	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.24.1220	EXPENSES	2,100	1,340	1,001	48%	1,000	95	95	10%	1,000	1,000	0.0%	
10.90.24.1806	OPEN SPACE PRESERVATION FUND	1,000	1,000	1,000	100%	1,000	1,000	1,000	100%	1,000	1,000	0.0%	Continue to fund this until State comes to a conclusion on the OS tax bill?
TOTAL - CONSERVATION COMMISSION		3,100	2,340	2,001	65%	2,000	2,000	1,095	55%	2,000			
PLANNING & ZONING COMMISSION													
10.90.25.1040	WAGES - ENFORCEMENT	28,491	28,491	27,638	97%	32,282	24,545	24,545	76%	33,093	33,093	2.5%	
10.90.25.1041	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.25.1070	LEGAL NOTICES	-	-	-	-	-	-	-	-	-	-	-	
10.90.25.1220	EXPENSES	3,000	3,000	1,497	50%	1,500	446	446	30%	1,500	1,500	0.0%	
10.90.25.1402	Right	100	100	0	0%	100	-	-	0%	100	100	0.0%	
TOTAL - PLANNING & ZONING COMMISSION		31,591	31,591	29,136	92%	33,882	24,991	24,991	74%	34,693			
WATER POLLUTION CONTROL AUTH.													
10.90.27.1041	WAGES - CLERK	-	-	-	-	-	-	-	-	-	-	-	
10.90.27.1325	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	
TOTAL - WATER POLLUTION CONTROL		-	-	-	-	-	-	-	-	-	-	-	

ACCOUNT NO.	SECTION BY DEPARTMENT	ORIGINAL BUDGET 2017-18	FINAL BUDGET 2017-18	ACTUAL EXPENSE 2017-18	%	ORIGINAL BUDGET 2018-2019	REVISED BUDGET 2018-2019	EXPENSES THRU 03/31/2019	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
REGISTRARS OF VOTERS													
10.90.29.1010	WAGES - REGISTRARS (2)	26,400	26,400	26,400	100%	26,400		19,800	75%	26,400		0.0%	
10.90.29.1011	WAGES - DEPUTY REGISTRARS	1,500	1,500	720	48%	1,500		1,577	105%	1,500		0.0%	
10.90.29.1031	WAGES - ELECTION WORKERS	5,000	5,000	2,852	57%	4,000		3,693	92%	6,200		55.0%	
10.90.29.1131	COMPUTER PHONE LINE												
10.90.29.1173	CERTIFICATION & WORKSHOPS	3,500	3,500	477	14%	2,500		47	2%	500		-80.0%	
10.90.29.1174	E-POLL BOOKS & TRAINING	750	631	-	0%	750		168	22%	-			
10.90.29.1175	REGISTRATION/CONF/MEMB/TRAINING	4,000	4,000	2,557	64%	2,600		1,365	53%	2,600		0.0%	
10.90.29.1176	OFFICE SUPPLIES	1,500	1,594	1,594	106%	1,500		43	3%	1,500		0.0%	
10.90.29.1177	MAINTENANCE VOTING MACHINES	1,000	1,000	800	80%	1,000		800	80%	1,000		0.0%	
10.90.29.1345	ELECTION EXPENSES	5,000	5,000	3,771	75%	4,000		5,077	127%	5,000		25.0%	
10.90.29.1355	PRIMARY EXPENSES	2,200	2,200		0%	2,500		2,876	115%	4,000		60.0%	Presidential primaries occur on or around April 28th in CT
10.90.29.1360	CANVAS EXPENSES	500	525	525	105%	500		60	12%	500		0.0%	
TOTAL - REGISTRARS OF VOTERS		51,350	51,350	39,697	77%	47,250	47,250	35,506	75%	49,200		4.1%	
PROFESSIONAL FEES													
10.90.33.1270	LEGAL FEES/TOWN COUNSEL	67,500	79,633	79,633	118%	65,000		48,749	75%	65,000		0.0%	
10.90.33.1290	ENGINEERING & CONSULTANTS	35,000	22,867	22,144	63%	30,000		24,188	81%	30,000		0.0%	
10.90.33.1385	TOWN WEB SITE	2,550	2,550	2,550	100%	2,600			0%	2,600		0.0%	
TOTAL - PROFESSIONAL FEES		105,050	105,050	104,328	99%	97,600	97,600	72,936	75%	97,600		0.0%	
INSURANCE													
10.90.37.1410	PROPERTY & CASUALTY	100,000	100,358	100,356	100%	95,500	96,987	97,417	100%	98,000		2.6%	Per Cirma quote. LAP & WC rates actually decreased but we failed to budget for crime insurance in FY19
TOTAL - INSURANCE		100,000	100,358	100,356	100%	95,500	96,987	97,417	100%	98,000		2.6%	
AGENCY MEMBERSHIP													
10.90.39.1415	REGIONAL COUNCIL OF GOVERNMENTS	2,700	2,700	2,696	100%	2,762		2,696	98%	3,044		10.2%	Quoted increase
10.90.39.1425	CGM	3,571	3,571	3,571	100%	3,571		3,571	100%	3,571		0.0%	
10.90.39.1430	VALLEY COUNCIL/BROWNFIELDS	800	800	800	100%	800		800	100%	800		0.0%	
10.90.39.1440	COST	825	825	825	100%	825		825	100%	825		0.0%	
TOTAL - AGENCY MEMBERSHIP		7,896	7,896	7,892	100%	7,958	7,958	7,892	99%	8,240		3.5%	
MISC. BOARDS & COMMISSIONS													
10.90.41.1400	ETHICS BOARD	-	-	-	-	-		-	-	-		-	
10.90.41.1401	LAND USE	-	-	-	-	-		-	-	-		-	
10.90.41.1402	BLIGHT	-	-	-	-	-		-	-	-		-	
10.90.41.1403	ENERGY IMPROVEMENT	-	-	-	-	-		-	-	-		-	
10.90.41.1404	MUNICIPAL HISTORIAN	-	-	-	-	-		-	-	-		-	
10.90.41.1405	Sequoia/terrestrial Committee	-	-	-	-	-		-	-	1,000		-	
TOTAL - BOARDS & COMMISSIONS		-	-	-	-	-	-	-	-	1,000		-	
FIRE AND EMS SERVICES													
10.90.44.1010	Stipend for Chief					12,000		9,000	75%	15,000		25.0%	Partial increase from original proposal
New	Stipend for Assistant Chief									2,500			Request for administrative/technical accountability
New	Stipend for Admin Assistant (sp1t)									3,000			Dual position for Fire Chief & Fire Marshal. Working with Town Hall and Finance.
10.90.44.1030	TELEPHONE	3,000	3,078	3,078	103%	3,800		2,643	70%	3,800		0.0%	
10.90.44.1031	EMERGENCY TELEPHONE (911)	17,400	15,323	15,213	87%	17,400		13,510	78%	17,400		0.0%	
10.90.44.1060	Software & IT	6,000	6,000	4,834	81%	6,000		3,846	64%	8,000		33.3%	New Firehouse software system with ESO/Updating tablets
10.90.44.1121	ELECTRICITY - FBE	15,400	9,400	8,642	56%	12,000		5,291	44%	10,000		-16.7%	Reduced based on current year usage
10.90.44.1122	HEATING FUEL - FBE	10,200	15,569	15,569	153%	13,000		10,016	77%	15,000		15.4%	Increase to heating fuel costs
10.90.44.1123	WATER	1,500	1,500	1,137	76%	1,300		859	66%	1,300		0.0%	
10.90.44.1413	FIRE PREVENTION AND SAFETY	3,500	3,500	2,725	78%	3,500		3,511	100%	3,500		0.0%	
10.90.44.1435	BUILDING MAINTENANCE	13,500	9,175	8,436	62%	13,500		7,287	54%	13,500		0.0%	
10.90.44.1436	BLDG. EQUIP. MAINT. & REPAIRS - FBE	6,500	2,600	2,590	40%	6,500		35	1%	6,500		0.0%	
10.90.44.1465	COMMUNICATIONS EQUIPMENT - MAINT.	800	7,325	7,325	1221%	8,000		4,770	79%	6,000		0.0%	
10.90.44.1466	EQUIPMENT MAINTENANCE	6,500	11,059	10,719	165%	8,500		8,224	97%	8,500		0.0%	
10.90.44.1470	VEHICLE FUEL - FD	7,000	11,689	11,689	167%	8,000		7,990	100%	10,000		25.0%	Increased fuel costs. Townwide evaluation needed for vehicle fuel
10.90.44.1471	MANDATORY VEHICLE AND EQUIPMENT TESTING	25,000	31,419	30,923	124%	28,500	15,000	11,647	78%	15,000		-47.4%	Reclassified to Vehicle Repairs to accurately reflect spending
10.90.44.1472	VEHICLE REPAIRS - FD	18,000	16,000	17,896	99%	18,000	31,500	29,090	92%	31,500		75.0%	Reclassified to Vehicle Repairs to accurately reflect spending
10.90.44.1485	PERSONAL PROTECTIVE EQUIPMENT/UNIFORMS	22,000	22,219	22,219	101%	22,000		393	2%	22,000		0.0%	
10.90.44.1486	EMS TRAINING	14,000	14,000	13,775	98%	12,000		7,811	65%	12,000		0.0%	
10.90.44.1487	AIR BOTTLE REPLACEMENT PROGRAM	5,000	5,000	4,851	97%	5,000		-	0%	5,000		0.0%	
10.90.44.1490	PHYSICALS/HEALTH & WELLNESS	17,000	15,900	15,761	93%	15,000		15,171	101%	17,000		13.3%	Rising costs and increased membership
10.90.44.1495	TRAINING	18,000	16,139	14,497	81%	20,000		18,176	91%	20,000		0.0%	
10.90.44.1500	SERVICE AWARD PROGRAM	29,500	24,941	24,941	85%	25,000		23,000	100%	34,500		38.0%	Figure provided by insurer but based off of older roster; roster just revised - new estimate forthcoming
10.90.44.1552	DEPARTMENTAL SUPPLIES - FD	16,000	24,162	24,162	151%	16,000		5,131	32%	16,000		0.0%	
10.90.44.1553	DEPARTMENTAL SUPPLIES - AMB	18,000	20,000	19,804	110%	18,000		16,687	93%	18,000		0.0%	
New	Hose Replacement									2,500			Annual expense, previously a recurring capital project
TOTAL - EMERGENCY SERVICES		273,600	287,697	280,894	103%	291,000	291,000	206,687	71%	317,500		9.1%	
FIRE MARSHAL													
10.90.45.1010	WAGES - FIRE MARSHAL		1,125	1,125		16,852		6,131	37%	16,552		0.0%	Options being proposed by new Fire Marshal - stipends vs. hourly structure of positions
New	Deputy Fire Marshal									13,000			Plan is for this stipend to assist with enhancing community fire prevention activities.
New	Vehicle Expenses									1,000			Vehicle request currently NOT in non-recurring cap
New	Stipend for Admin Assistant (sp1t)									3,000			Dual position with Fire Chief. Will perform billing and other functions.
10.90.45.1130	TELEPHONE	800	75	75	8%	650		108	17%	2,000		207.7%	2 phones for Fire Marshal & Deputy/Tables of fieldwork
10.90.45.1515	FIRE CODE SUBSCRIPTION	650	650	580	89%	650		65	10%	1,575		142.3%	NFPA Yearly subscriptions/code books
10.90.45.1526	COMPUTER SUPPORT									650			ESO software bundled with Fire Dept
10.90.45.1527	Expenses	250	250	250	100%	2,000		1,641	82%	3,000		50.0%	Establishing new Fire Marshal office
New	Uniforms									1,000			Identifying jackets/shirts
TOTAL - FIRE MARSHAL		1,800	2,100	2,030	113%	19,852	19,852	7,946	40%	41,777		110.4%	

ACCOUNT NO.	SECTION BY DEPARTMENT	ORIGINAL	FINAL	ACTUAL	%	ORIGINAL	REVISED	EXPENSES	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
		BUDGET 2017-18	BUDGET 2017-18	EXPENSE 2017-18		BUDGET 2018-2019	BUDGET 2018-2019	THRU 03/31/2019					
10.90.47.1525	EMERG. MGMT./HOMELAND SECURITY	2,000	2,000	614	31%	1,000	404	164%		600		-40.0%	
10.90.47.1530	LEASE - RADIO/TELEPHONE/EXPENSE	7,500	7,500	7,500	100%	7,500	7,500	5%		7,500		0.0%	Confirmed with vendor that rate will remain constant
	CODE RED	9,500	9,500	8,114	85%	8,500	8,500	93%		8,100		-4.7%	
	TOTAL - EMERGENCY MANAGEMENT												
10.90.48.1495	SAFETY COMMITTEE	3,000	2,560	2,091	70%	6,000	2,045	34%		6,000		0.0%	OSHA, CDI, MSDS, etc.
	TRAINING/EQUIPMENT	3,000	2,560	2,091	70%	6,000	2,045	34%		6,000		0.0%	
	TOTAL - SAFETY COMMITTEE												
10.90.49.1540	WATER HYDRANTS	9,200	9,294	9,294	101%	9,690	6,445	67%		9,900		2.2%	
10.90.49.1541	COTTON HOLLOW	189,000	192,791	192,791	102%	190,000	135,230	71%		194,000		2.1%	
	BEECON FALLS												
	TOTAL - WATER HYDRANTS	198,200	202,085	202,085	102%	199,690	141,674	71%		203,900		2.1%	
10.90.53.1010	POLICE	173,400	173,400	173,179	100%	187,108	-	0%		200,000		6.9%	Estimate - projection will be sent from State soon.
10.90.53.1015	EXTRA DUTY - TROOPER	-	-	-	-	-	-	-		-		-	
10.90.53.1019	POLICE LT. OVERTIME	50,000	46,742	46,742	93%	16,952	12,844	78%		16,562		0.0%	Position has not had a raise in 3 years.
10.90.53.1050	POLICE LT. OVERTIME	-	-	-	-	-	-	-		-		-	
10.90.53.1020	WAGES - FULL TIME PATROL	183,331	190,674	190,674	104%	187,887	124,354	66%		192,566		2.5%	
10.90.53.1040	WAGES - PART TIME PATROL	33,010	34,903	34,903	106%	33,836	24,076	71%		34,679		2.5%	
10.90.53.1041	WAGES - PART TIME PATROL	95,000	100,183	100,183	105%	95,000	117,334	123%		155,000		63.2%	Shortage in line for 2019-2020; current raises and new PT officers
10.90.53.1049	WAGES - OVERTIME	40,000	46,289	46,289	116%	40,000	30,094	75%		40,000		0.0%	This might be need to be bumped to 47,000
10.90.53.1051	TROOPER OVERTIME	-	-	-	-	-	-	-		-		-	
10.90.53.1060	COMPUTER SUPPORT	5,500	5,500	5,057	92%	5,500	2,559	47%		5,500		0.0%	
10.90.53.1130	TELEPHONE	3,500	4,325	4,250	121%	4,500	3,007	67%		4,500		0.0%	
10.90.53.1220	DEPARTMENTAL SUPPLIES	7,000	3,500	3,366	48%	7,000	1,356	20%		7,000		0.0%	
10.90.53.1505	STATE MANDATED TRAINING	20,000	20,000	10,911	50%	17,000	14,120	83%		20,000		17.5%	
10.90.53.1585	VEHICLE REPAIRS & MAINTENANCE	12,000	13,185	13,185	110%	12,000	2,226	19%		12,000		0.0%	
10.90.53.1595	UNIFORM ALLOWANCE	10,000	10,000	7,709	77%	8,000	9,262	116%		10,000		25.0%	
10.90.53.1620	BUILDING OPERATIONS & MAINTENANCE	13,000	11,815	10,735	83%	13,000	7,862	61%		13,000		0.0%	
10.90.53.1625	SAFETY PROGRAMS	800	900	-	0%	-	-	-		-		-	
10.90.53.1703	GAS & OIL	10,000	13,500	13,500	135%	11,000	10,343	94%		14,000		27.3%	Based on usage YTD, this number is still too low. More officers = increased driving; fuel contract needs to be negotiated
	TOTAL - POLICE	656,341	674,618	667,784	102%	638,383	641,363	359,496	56%	724,797		13.5%	
10.90.55.1010	ANIMAL CONTROL	8,460	8,460	8,460	100%	8,672	6,504	75%		8,889		2.5%	
10.90.55.1020	MILEAGE	-	419	419	100%	-	-	-		500		100.0%	
10.90.55.1550	DEPT SUPPLIES/PHONE/TRAINING	900	577	577	64%	900	42	5%		900		0.0%	Dog fund cannot sustainably support all dog related expenses. GF will need to support again.
	TOTAL - ANIMAL CONTROL	9,360	9,457	9,457	101%	9,572	9,572	6,546	68%	10,289		7.5%	
10.90.57.1845	PUBLIC SAFETY OTHER EXPENSES	39,500	40,831	40,831	103%	40,900	40,897	100%		48,178		100.0%	Regular rate increase plus Capital Assessment Fee added by NWCTPS - \$5,000 every year for next 3 years
10.90.57.1850	ES11 DISPATCH	41,000	42,625	42,625	104%	46,000	24,768	54%		44,000		100.0%	
10.90.57.1855	STREET LIGHTS	1,200	1,200	1,090	91%	1,200	1,000	83%		1,200		100.0%	
	DRUG & ALCOHOL TESTING	1,200	1,200	1,090	91%	1,200	1,000	83%		1,200		100.0%	
	TOTAL - PUBLIC SAFETY OTHER EXPENSES	81,700	84,656	84,456	102%	88,100	88,100	66,665	76%	93,376		6.0%	
10.90.59.1010	WAGES - ROAD FOREMAN (1)	70,034	74,074	74,074	106%	71,427	50,823	71%		73,216		2.5%	
10.90.59.1011	WAGES - ASST ROAD FOREMAN (1)	66,622	67,904	67,904	102%	67,954	48,352	71%		69,659		2.5%	
10.90.59.1012	WAGES - MAINTAINER/MECHANIC	63,856	64,501	64,501	101%	65,125	46,162	71%		68,747		2.5%	
10.90.59.1013	WAGES - HIGHWAY MAINTENANCE	183,206	184,796	184,796	101%	186,888	131,944	71%		191,568		2.5%	
10.90.59.1049	WAGES - OVERTIME	55,722	67,292	67,292	121%	58,836	55,348	97%		58,256		2.5%	2.5% increase
10.90.59.1550	DEPARTMENTAL/HIGHWAY EQUIPMENT	12,000	12,000	11,913	99%	12,000	6,769	56%		12,000		0.0%	Contract increase
10.90.59.1555	EQUIPMENT RENTAL	3,000	3,000	1,050	35%	3,000	-	0%		2,000		-33.3%	No need to rent excavator anymore.
10.90.59.1670	STREET SWEEPING	15,000	15,000	13,514	90%	17,000	-	0%		18,000		5.9%	
10.90.59.1685	SNOW REMOVAL MATERIALS	70,000	66,537	66,537	95%	75,000	68,263	91%		75,000		0.0%	
10.90.59.1690	TOOLS	2,000	2,000	1,172	59%	2,000	330	17%		2,000		0.0%	
10.90.59.1700	VEHICLE FUEL	12,500	12,500	10,496	84%	13,000	10,721	82%		13,000		0.0%	Vehicle Fuel cost review to ensue. Revised quote forthcoming.
10.90.59.1703	VEHICLE MAINTENANCE	30,000	30,000	29,949	99%	35,000	19,296	55%		35,000		0.0%	
10.90.59.1710	HIGHWAY MATERIALS	50,000	48,426	36,123	72%	50,000	11,173	22%		40,000		-20.0%	Shifted to pavement maintenance
10.90.59.1713	TREE WORK	17,000	24,750	24,166	142%	18,000	10,992	61%		18,000		0.0%	
10.90.59.1714	GUARD RAIL/SILNE PAINTING	8,000	8,000	5,092	64%	7,500	-	0%		7,500		0.0%	
10.90.59.1715	CATCH BASIN CLEANING	15,000	15,076	15,076	101%	16,000	-	0%		16,800		3.1%	Contract increase
10.90.59.1720	STATE MANDATED STORM DRAINS	12,000	5,750	3,369	28%	8,000	2,407	30%		8,000		0.0%	
10.90.59.1782	PAVEMENT MAINTENANCE	75,000	66,893	60,397	81%	75,000	779,730	462,601	59%	85,000		13.3%	Shifted from highway materials
	TOTAL - HIGHWAY MAINTENANCE	760,940	786,496	736,408	97%	779,730	779,730	462,601	59%	791,446		1.5%	
10.90.61.1121	ELECTRICITY	1,300	2,771	2,771	213%	1,600	1,927	120%		2,300		43.8%	This is actually propane
10.90.61.1122	HEATING FUEL-PROPANE	3,100	3,100	3,080	99%	3,500	2,647	76%		4,400		25.7%	Cellphones reduced (better plan); Comprises 1 Comcast internet, 2 Verizon cellphones & 2 frontier lines
10.90.61.1130	PHONE/INTERNET/ALARM	3,100	3,100	3,080	99%	3,500	2,647	76%		4,400		25.7%	
10.90.61.1715	BUILDING MAINTENANCE	10,000	8,529	7,113	71%	10,000	5,827	58%		10,000		0.0%	Waste oil furnace maintenance included here.
	TOTAL - TOWN GARAGE	14,400	14,400	12,964	90%	15,100	15,100	10,491	69%	15,700		10.6%	

ACCOUNT NO.	SECTION BY DEPARTMENT	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL EXPENSE	%	ORIGINAL BUDGET	REVISED BUDGET	EXPENSES THRU	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
		2017-18	2017-18	2017-18		2018-2019	2018-2019	03/31/2019					
COMMUNITY WELFARE													
10.90.63.1010	WAGES - NURSE	28,693	30,196	30,196	105%	29,401		22,531		30,139		2.5%	Services located @ Senior Center
10.90.63.1170	DEPARTMENTAL SUPPLIES	750	750	270	36%	750		249		750		0.0%	
10.90.63.1390	RESIDENT RELIEF	1,000	1,000	-	0%	500		500		500		0.0%	Social services
10.90.63.1395	TEAM	5,000	5,000	5,000	100%	7,500		7,500		7,500		0.0%	Elderly/Family/Low Income services:basic, heating, housing, taxes,etc.
10.90.63.1400	VETERANS FUNERALS	500	545	-	0%	200		200		200		0.0%	
10.90.63.1723	MEALS ON WHEELS	763	922	922	121%	860		-		950		10.5%	Increased over request to reflect spending patterns
10.90.63.1725	REGIONAL MENTAL HEALTH	669	669	669	100%	670		670		915		36.6%	HIV Casa - substance abuse/mental health
10.90.63.1730	CENTRAL NAUTAUOKK VALLEY REGION AC	694	694	-	0%	604		604		604		0.0%	
10.90.63.1735	HEALTH DISTRICT	41,500	41,655	41,655	100%	41,760		31,313		42,252		1.2%	
10.90.63.1736	CENTER FOR DOMESTIC VIOLENCE SERVICE	500	500	-	0%	500		-		500		0.0%	
10.90.63.1737	BILL CARE	500	500	500	100%	500		500		500		0.0%	
10.90.63.1726	PROBATE COURT	2,500	2,629	2,628	105%	2,700		2,310		2,700		0.0%	
TOTAL - COMMUNITY WELFARE		82,969	84,760	81,930	99%	85,945	85,945	65,074		87,510		1.8%	
REFUSE													
10.90.65.1740	REFUSE COLLECTION	244,000	244,000	243,343	100%	253,000		175,089	69%	250,500		2.6%	Discussion with current vendor to ensure cost research.
10.90.65.1745	RECYCLING	48,000	48,000	45,611	95%	49,000		31,528	64%	87,800		79.2%	National crisis; Discussion with current vendor to ensure and cost research.
10.90.65.1750	BULKY WASTE TRANSFER	34,500	34,500	28,499	83%	38,000		18,220	48%	38,000		-5.3%	Transfer station (7-8 times per year Apr-Nov); offset by bulky waste/metal/electronics/etc refunds; reduced to reflect spending patterns
10.90.65.1755	HOUSEHOLD HAZARDOUS WASTE	6,500	6,500	2,023	31%	6,500		2,609	40%	6,000		-23.1%	Reduced to reflect spending patterns
TOTAL - REFUSE		333,000	333,000	319,473	96%	346,500	346,500	227,447	66%	388,300		12.1%	
WASTEWATER TREATMENT													
10.90.67.1010	WAGES - SUPERVISOR	68,474	86,520	88,520	129%	69,848		49,698	71%	71,584		2.5%	
10.90.67.1011	WAGES - ASSISTANT SUPERVISOR	64,750	64,750	62,344	96%	68,082		47,020	71%	67,725		2.5%	Underbudgeted in 2018-19
10.90.67.1042	WAGE - FULL TIME HELPER	58,240	48,240	41,960	72%	59,405		38,626	65%	60,852		2.5%	increase to reflect spending patterns
10.90.67.1049	WAGES - OVERTIME	40,880	40,880	38,899	95%	41,698		25,424	61%	42,740		2.5%	2.5% increase
10.90.67.1121	ELECTRICITY	58,000	19,100	17,623	30%	12,000		14,596	122%	19,000		58.3%	Underbudgeted in 2018-19
10.90.67.1122	WATER & HEATING FUEL	5,500	5,500	5,299	96%	5,000		3,390	68%	5,300		6.0%	increase to reflect spending patterns
10.90.67.1130	TELEPHONE & ALARM	10,000	9,440	9,043	90%	9,000		6,188	69%	9,500		5.6%	Cellphones reduced (better plan); tablet being used in vehicles to monitor SCADA.
10.90.67.1140	SUPPLIES AND MAINTENANCE	3,000	3,000	3,000	100%	8,000		4,724	79%	6,000		0.0%	
10.90.67.1470	VEHICLE FUEL & MAINTENANCE	12,000	12,000	12,000	100%	12,000		4,198	35%	12,000		0.0%	Crane needed on pickup truck
10.90.67.1760	PLANT OPERATIONS	45,000	60,964	60,964	135%	45,000		35,896	80%	50,000		11.1%	Small increase to reflect spending patterns
10.90.67.1765	EQUIPMENT REPLACEMENT	28,000	28,000	27,980	100%	35,000		22,561	64%	40,000		14.3%	Diffusers needed in Aeration tanks 1 & 2
10.90.67.1770	SLUDGE PROCESSING	165,000	154,448	153,791	93%	165,000		84,277	51%	150,000		-8.1%	Reduced because less water is being transported, more solids
10.90.67.1772	DEP DISCHARGE PERMIT	1,723	1,723	1,723	100%	1,800		1,723	96%	1,800		0.0%	
10.90.67.1776	NITROGEN CREDITS	59,000	61,500	61,426	104%	61,500		-	0%	70,000		13.8%	Higher flows lead to increased nitrogen costs. Dependent on rainfall; billed once per year
10.90.67.1785	MANDATED TOXICITY TESTING	12,100	9,587	9,587	79%	15,000		9,946	66%	16,000		6.7%	Contractor price increases (multiple quotes attained)
10.90.67.1790	SEWER MAINTENANCE	15,000	12,550	12,538	84%	12,100		8,334	69%	20,000		65.3%	Join sewer lines
TOTAL - WASTEWATER TREATMENT		634,667	608,313	594,745	94%	616,431	616,431	358,798	58%	642,641		4.2%	Operations increase of \$12,900 (excluding wages)
LIBRARY													
10.90.69.1010	WAGES - FULL TIME (3)	118,051	119,984	119,984	102%	120,984		85,328	71%	OPTION A 133,075	OPTION B 124,000	10.0%	Option A - 2.5% increase and increased hours to 32.5 hours per week Option B - no increased hours
10.90.69.1019	WAGES - PART TIME	10,390	10,390	10,345	100%	10,650		8,472	80%	11,583	10,916	8.8%	Option A - reconfigures one PT to 10 hour/week PT STEM/YA librarian; Option B- keeps it as-is
10.90.69.1040	WAGES - CLERK	-	-	-	-	-		-	-	-	-	-	-
10.90.69.1049	WAGES - OVERTIME	-	-	-	-	-		-	-	-	-	-	-
10.90.69.1060	COMPUTER SUPPORT	3,650	3,650	3,616	99%	4,375		4,053	93%	3,900	4,500	-10.9%	Bibliation fee increase 5%. STEM librarian offers savings here.
10.90.69.1130	TELEPHONE & INTERNET	600	600	556	93%	600		432	72%	600	600	0.0%	
10.90.69.1170	DEPARTMENTAL SUPPLIES	23,300	25,901	25,588	111%	23,500		15,214	65%	23,850	23,850	1.5%	under 2% increase
10.90.69.1800	PROFESSIONAL DEVELOPMENT	900	900	890	99%	1,000		666	67%	1,000	1,000	0.0%	
10.90.69.1805	PROGRAMS	4,800	4,800	4,793	100%	5,000		3,116	62%	5,350	5,350	7.0%	2% increase
10.90.69.1807	COPIER LEASES	1,200	1,200	1,087	91%	1,150		729	63%	900	900	-21.7%	reduction due to new copier lease
TOTAL - LIBRARY		162,891	167,425	167,159	103%	167,259	167,259	118,010	71%	180,258	171,125	7.8%	
PARKS & RECREATION													
10.90.71.1019	WAGES - SEASONAL	15,036	15,036	14,523	97%	15,036		14,874	99%	15,036		0.0%	Summer Rec Camp Employees
10.90.71.1040	WAGES - CLERK	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1090	OFFICE SUPPLIES	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1121	ELECTRICITY, WATER & FUEL	30,000	16,955	16,955	57%	20,000		11,250	56%	20,000		0.0%	Park receives solar credits - offsets field lights cost
10.90.71.1130	TELEPHONE	1,500	1,500	-	0%	-		-	-	-	-	-	-
10.90.71.1550	TOOLS & EQUIPMENT	5,000	5,000	4,158	83%	4,000		3,189	80%	4,000		0.0%	This line used to pay for cameras. No longer used. No telephone.
10.90.71.1705	VEHICLE MAINTENANCE	2,000	2,000	1,716	86%	2,000		572	29%	2,000		0.0%	
10.90.71.1815	FERTILIZER/CLAY	10,000	10,065	10,065	101%	12,000		1,608	13%	12,000		0.0%	
10.90.71.1820	SANITATION FACILITIES	5,400	5,335	5,175	96%	5,500		4,125	75%	5,500		0.0%	
10.90.71.1840	STOCK FISH	3,000	3,000	2,998	100%	3,000		-	0%	3,000		0.0%	
10.90.71.1845	SETTLING POND MAINTENANCE	5,000	5,000	5,000	100%	5,000		5,000	100%	5,000		0.0%	
10.90.71.1850	BUILDING MAINTENANCE	11,000	9,400	9,398	85%	10,000		5,194	52%	10,000		0.0%	
10.90.71.1855	GROUNDS MAINTENANCE	15,000	16,600	16,494	110%	15,000		2,333	16%	15,000		0.0%	
10.90.71.1856	Court Maintenance	2,000	2,000	2,000	100%	2,000		-	0%	2,000		0.0%	
10.90.71.1861	RECREATIONAL PROGRAM & ACTIVITIES	3,000	3,000	2,903	97%	3,000		350	12%	3,000		0.0%	
10.90.71.1870	INDEPENDENCE DAY CELEBRATION	-	-	-	-	14,000		4,000	29%	14,000		0.0%	In past, cost of fireworks increased. Kept constant.
10.90.71.1875	BOYS BASEBALL LEAGUE	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1877	Football & Soccer	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1880	GIRLS SOFTBALL LEAGUE	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1885	BASKETBALL	-	-	-	-	-		-	-	-	-	-	-
10.90.71.1892	MATHS PARK	13,000	12,875	12,050	93%	13,000		11,843	91%	13,000		0.0%	
10.90.71.1905	SUMMER CONCERT SERIES	5,700	5,700	5,144	90%	5,700		3,344	59%	6,200		8.8%	
TOTAL - PARKS & RECREATION		126,636	113,486	108,579	86%	129,236	129,236	87,682	52%	129,738		0.4%	

ACCOUNT NO.	SECTION BY DEPARTMENT	ORIGINAL BUDGET 2017-18	FINAL BUDGET 2017-18	ACTUAL EXPENSE 2017-18	%	ORIGINAL BUDGET 2018-2019	REVISED BUDGET 2018-2019	EXPENSES THRU 03/31/2019	%	Budget Request 2019-20	BOS/BOF APPROVED 2019-20	Percentage Change	NOTES FOR 2019-2020
10.90.74.1040	COMMUNITY MEDIA CENTER Wages - Clerk	-	-	-	-	-	-	-	-	-	-	-	
	TOTAL - MEDC	-	-	-	-	-	-	-	-	-	-	-	
10.90.75.1915	COMMISSION FOR ELDERLY ELDERLY PROGRAM	1,000	1,000	1,000	100%	1,000	1,000	1,000	100%	1,000	1,000	0.0%	Funding for senior center events/activities.
10.90.75.1925	ELDERCARE	1,100	1,340	-	0%	-	-	-	-	-	-	-	
	TOTAL - COMMISSION FOR ELDERLY	1,000	1,340	1,000	100%	1,000	1,000	1,000	100%	1,000	1,000	0.0%	
10.90.77.1041	MINIBUS OPERATIONS WAGES - DRIVER	21,600	21,561	21,561	100%	23,611	20,256	20,256	86%	\$ 24,201		-2.5%	Includes both driver and substitute
10.90.77.1055	TELEPHONE	800	800	713	79%	750	460	460	61%	550		-26.7%	Reduced because hotspot removed and now just cellphone
10.90.77.1470	GAS/MAINTENANCE	2,000	2,000	1,485	74%	1,500	911	911	61%	2,000		-33.3%	
	TOTAL - MINIBUS OPERATIONS	23,900	24,461	23,759	99%	25,861	25,861	21,629	84%	\$ 26,751		-3.4%	
10.90.79.1120	SENIOR CITIZENS CENTER HEATING OIL	2,500	3,577	3,577	143%	2,800	1,929	1,929	69%	2,800		0.0%	Increased due to spending patterns. Oil hot water heater
10.90.79.1121	ELECTRICITY & WATER	5,000	4,683	4,070	81%	4,500	3,341	3,341	74%	4,500		0.0%	
10.90.79.1130	TELEPHONE	2,350	2,976	2,976	127%	2,800	2,460	2,460	88%	3,100		10.7%	Slightly underbudget in 2019/Rising Comcast costs.
10.90.79.1220	SENIOR CENTER SUPPLIES	1,100	700	493	37%	1,500	815	815	54%	1,500		0.0%	
10.90.79.1681	SENIOR ACTIVITIES	3,200	3,600	3,336	104%	2,200	1,524	1,524	69%	2,200		0.0%	
10.90.79.1943	BUILDING MAINTENANCE	3,000	2,374	2,399	77%	3,000	3,661	3,661	97%	3,500		16.7%	Increased due to spending patterns.
	TOTAL - SENIOR CITIZENS CENTER	17,150	17,910	16,873	97%	16,800	17,800	13,930	83%	17,600		4.8%	
10.90.83.1170	CONTINGENCY EXPENSE	75,000	-	-	100%	70,000	60,480	-	-	75,000		7.1%	Spent via transfers annually; restored to prior year level.
10.90.90.2153	May 18th Tornado - Storm Damage	0	19,547	19,547	26%	70,000	60,480	3,223	5%	75,000		7.1%	
	TOTAL - CONTINGENCY	75,000	19,547	19,547	26%	70,000	60,480	3,223	5%	75,000		7.1%	
10.90.85.1984	DEBT SERVICE Principal - Bond Issue 2014	-	-	-	-	-	-	-	-	380,000		-	Purpose is a set-aside
10.90.85.1985	Interest - Bond Issue 2014	-	-	-	-	-	-	-	-	135,307		-	
10.90.87.2009	Principal - Bond Issue 2016	-	-	-	-	-	-	-	-	310,000		-	
10.90.87.2013	Interest - Bond Issue 2016	-	-	-	-	-	-	-	-	84,900		-	
10.90.90.2503	Transfer to Debt Service Fund	965,131	965,131	965,131	100%	966,000	966,000	966,000	100%	55,793		0.0%	Level debt service; excess becomes part of debt fund balance (now approx \$530K)
	TOTAL DEBT SERVICE	965,131	965,131	965,131	100%	966,000	966,000	966,000	100%	966,000		0.0%	
	TOTAL OPERATING EXPENSES	6,755,142	6,760,042	6,546,066	97%	6,822,592	6,822,592	4,877,244	71%	7,136,350		-4.6%	
10.90.88.2001	EDUCATION EDUCATION - REGION #16	15,121,523	15,121,523	14,683,272	97%	15,062,102	11,946,210	11,946,210	79%	14,777,586		-1.6%	
10.90.88.2002	TEACHER PENSION CONTRIBUTION	-	-	-	-	-	-	-	-	17,500		-	
	TOTAL EDUCATION	15,121,523	15,121,523	14,683,272	97%	15,062,102	11,946,210	11,946,210	79%	14,815,616		-1.6%	
	TOTAL OPERATING & EDUCATION EXPENSES	21,876,665	21,881,565	21,229,338	97%	21,884,694	21,884,694	16,823,454	77%	21,951,866		-0.3%	
10.90.90.2500	Transfer to Designated Fund	-	-	-	-	-	-	-	-	-		-	
10.90.90.2501	Transfer to Non-recurring Projects	181,500	236,490	236,490	130%	275,800	280,496	580,496	211%	-		-	Directly offset by Transfer from Unassigned Fund Balance.
10.90.90.2501	Transfer to Road Bond Fund	188,440	188,440	-	0%	-	-	-	-	-		-	\$4,896 for waste water treatment plant vehicle; finance to review tornado transfer
10.90.90.2502	Interfund Transfers	-	250,000	-	-	-	-	-	-	-		-	
	TOTAL TRANSFER TO DESIGNATED FUND	369,940	424,930	486,490	132%	275,800	280,496	580,496	211%	-		-100.0%	
	GRAND TOTAL BUDGETS	22,246,605	22,306,495	21,715,828	98%	22,160,294	22,165,190	17,403,950	79%	21,951,866		-0.9%	

**Town of Beacon Falls
Capital Non-Recurring Capital Projects Budget Worksheet
For the Fiscal Year July 1, 2019 to June 30, 2020**

4/2/19 Draft

SECTION BY DEPARTMENT PROJECT DESCRIPTION	Dept. Request 2019-2020	BOF/BOS APPROVED PROJECTS		Comments/Funding Source
		From Fund Balance	From State LOCIP Grant	
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TOWN-WIDE				
45.90.90.2177 COMPUTER REPLACEMENT	\$ 10,000			Annual replacement program (includes additional 5 desktop computers for Police Dept.)
45.90.90.2187 PHONE SYSTEM UPGRADES	6,000			Remainder of Town-wide Phone System - VPN Connection at Firehouse, Senior Center
FIRE & EMS SERVICES				
45.90.90.2137 NEW POWER LIFT STRETCHER LEASE	5,450			Yr. 5 of 5 - Balance of project
45.90.90.2188 CHEST COMPRESSION SYSTEM	15,000			2nd Unit for Ambulance; **Potential grant opportunity
45.90.90.2180 PORTABLE RADIO REPLACEMENT	38,500			Yr. 3 of 3 - Balance of project - 15 yr-old dual-head units on all trucks @ \$5,500 each; 10-yr is typical life expectancy.
NEW SKID UNIT/PUMP REPLACEMENT for 2005 ENGINE 5 - Mini pumper brush	15,800			Skid unit /pump replacement. Pump unable to provide proper pressure. Using as man and tool hauler.
NEW SCBA COMPRESSOR REFILL UNIT REPLACEMENT	43,700			Used to fill SCBA air bottles. Current unit is 15 yrs-old. Custom build needed due to location. **Potential grant opportunity
NEW EMS FIRST RESPONDER - 2007 Colorado Replacement	49,000			Unit has approx. 60k miles. (Hard) Vehicle is driven by numerous different members for first response. Replacement is recommended to limit extensive repairs. 10-year life expectancy. Replace with a AWD sport utility. Purchase would use State Bid Pricing.
NEW AMBULANCE REPLACEMENT - BH-6 -2006 Ford F-450 Life Liner	250,000			Vehicle is past our expectancy. Large repairs the past 3 years.
NEW NEW TABLETS FOR FIRE APPARATUS	7,500			(8) 64GB 10.5 inch screen tablets (will give mobile access to Firehouse/ESO Software); **Potential grant opportunity
NEW VEHICLE STABILIZATION KITS	10,160			(4) sets of kits (with higher weight limits) for vehicle extrication; **Potential grant opportunity
NEW UTV REPLACEMENT	21,757			Replacement for current UTV, which is a 2005. Discontinued model is difficult for parts/maintenance; **Potential grant opportunity
NEW SPREADER AND RAMS	19,690			Spreader \$9,115, Ram \$10,525, plus freight. Current spreader is 15 yrs old and Ram is 30 yrs old; **Potential grant opportunity
POLICE DEPARTMENT				
NEW BODY CAMERAS	18,450			(6) body cameras plus mounting clips, loading docks, antenna, cables, etc. On-going maint. cost needs to be discussed. **Potential grant opportunity
NEW LAPTOPS FOR POLICE VEHICLES	14,400			(4) replacement laptops for officers in vehicles. Current 4 are 10 yrs old; 2 not functioning
NEW BULLETPROOF VESTS	4,080			(5) purchased in '18. (6) included in this request; **Potential grant opportunity (the state's "Bulletproof Vest Grant Program")
PUBLIC WORKS				
45.90.90.2183 GUARDRAIL REPLACEMENT PROGRAM	20,000			Year 3 of 10-year project
NEW 11 FT. SNOWPLOW	11,000			Replace 2000 Plow which is old, worn, twisted
NEW SCAG MOWER REPLACEMENT	15,600			Request from 18-19. Mower is 2007, with 5,000 hours usage
NEW EDGE & RESURFACE FIELD #3 AT PENT ROAD	11,000			Field is holding water puddles. will require several loads of clay to resurface
NEW DUMP SIDE CONVEYOR	12,800			Side conveyor used for asphalt and curbing
NEW ASPHALT REPAIR TO BASKETBALL COURTS	9,900			Option 1: Crack Sealing (3 Year life) or Option 2: Reclaim Court at cost of \$78,650; **LOCIP eligible
NEW STREET SWEEPER (USED)	19,000			Request originally from 18-19; outbid; proactive measure for MS4 permitting requirements
NEW TRANSFER STATION UPGRADES				Request from 18-19 - For Code Compliance - railings, concrete pads, ramps for public safety - Multi-year project? Permit renews in 2022. Quote forthcoming. **LOCIP eligible
WASTEWATER TREATMENT PLANT				
NEW SCADA TECHNOLOGY	32,000			Scada Software & System requires update every 5 years.
NEW CONCRETE RESTORATION ON PUMP HOUSE ROOF	3,100			**LOCIP Eligible
NEW ROOF REPLACEMENT				Request originally from 17-18; listed for discussion purposes. This is in addition to the Prickett WWTP Plan costs. **LOCIP Eligible
NEW WASTEWATER RENOVATION PLAN - DPC Consulting				Request originally from 17-18; listed for discussion purposes.
MINI BUS & SENIOR CENTER				
NEW COMMUNITY CAR - to be used for single trips, smaller number of passenger	5,000			Quote forthcoming. Proposal would most likely be for a used vehicle.
NEW BUILDING IMPROVEMENTS TO SENIOR CENTER -includes new bulkhead door, closet for Town Nurse office, upgrade of fire alarm system.	8,000			Remaining quotes forthcoming. **Closet portion (\$ forthcoming - approx. \$4k) would be LOCIP eligible.
ROADS/INFRASTRUCTURE				
NEW Road paving, reconstruction,				
NEW Community / Media Center	\$ 40,000			For second architectural study and/or set-aside for larger project.
NEW Recreation Parks (Matthies, Toby, Riverbend, Etc.)	\$ 60,000			\$2 million+ estimate provided by TPA Landscape Architecture more than 7 years ago.
	\$ 776,887			
Funding from Undesignated Fund Balance	-			To be determined
Funding through LocIP Grants	17,000			Only includes known estimates above; (1) PW and (2) WWTP discussion items (without estimates) not included.
Projects that could be potential grant opportunities	140,337			Includes total project costs; many fire grants require a matching percentage from the applicant
	\$ 157,337			Total potential offset to GF