

Beacon Falls Board of Finance
10 Maple Avenue
Beacon Falls, CT 06403



BEACON FALLS BOARD OF FINANCE
Monthly Meeting
August 14, 2018
Minutes
(Subject to Revision)

1. **Call to Order/ Pledge of Alliance**

Board Members Present: Marc Bronn, Steven Leeper, Tom Pratt, Jim Carroll
Brian Ploss Absent, Joe Rodorigo Absent

Others Present: Finance Department, Tom, Finance Manager.
Selectmen Chris Bielik, Selectmen Mike Krenesky,

Marc Bronn called the meeting to order at 7:01 PM

2. **Public Comment:**

Chairman Marc Bronn asked three times if there were any members of the public present to make a comment at this time. None

3. **Approval of Minutes from the Previous Meeting:**

Motion to accept the minutes from the previous meetings:
Pratt/Leeper; no discussion; all ayes

4. **Correspondence/Payment of Bills:**

a. Board of Finance Clerk's Invoice,

Motion to approve and pay the clerk \$59.00 for the invoice as submitted for the BOF meeting June 12, 2018, Carroll/Leeper; no discussion; all ayes.

b. **Other Invoices:** - NONE

c. **Other Correspondence:** None

5. **Reports:**

a. **Ambulance Service Report-**

TP: There was some issue with the supply data to me, there is one blank there for the adjustment, I corrected some errors that were data entry errors, I am meeting with the EMS Directors to review the 2018 calls, to make sure we are getting all payments and there seem to be a lot of Medicare calls and AMR takes that call and we end up with \$315.00, I'm concerned with AMR taking call.

MB: Why do they do that?

TP: it's up to the EMT on the scene based on the patient, to make that call, trying to educate the new people you may not need that advance life support every time.

CB: Do you think it's just about training them.

TP: I think so, if you put a new person with someone who has maybe 10- or 15 years' experience. The new person may be a little gun shy.

b. Town Treasurer's Report-

MB: 9.5 Million in the bank. Does anyone have any questions?

c. Town Clerk's Report-

MB: We have a little different format this month, looks like a good month for the clerk.

TT, Finance Manager: How does the Town Clerk get paid?

CB: They collect the money and we deposit it and they keep track of it all and the State gets a cut of that. They prepare a report every month that shows the percentage of everything that goes to the state and what we retain ourselves, rest does go into the general fund and out of that, they calculate the percentage of how much the town clerk can retain. And he does get a small stipend and a percentage he gets paid for some of the fees he collects. This will be changing, when Len Green's term ends we will hire a permanent Town Clerk, and they will get a salary and that does not include collected fees. The Tax collector is the same way, when her term is up we will hire a permanent Tax collector not a voted in one.

d. Tax Collector's Report-

MB: Question, concerns, comments.

CB: We didn't have the tax collector report last night, but I think she got it done today. The number I got from her for current year taxes collected was 9 over million. That's a good number.

6. Finance Manager's Report:

MB: Tom how are you doing in your new position?

TT: Finance Manager: I'm understanding a lot, Joe R has been helpful how we should be budgeting certain items like police private duty, budget for the debt services, not just the principal and interest. But we budget a little bit more and I can understand

you want to keep the mil rate level and so if you keep the debt service level your funding that debt service fund with some extra money.

MB: Yes correct so there are no peaks and valley.

TT: Do you understand my report? Any questions? Tom explained the report to the BOF. Mr. Pratt, this \$25,000.00 for the ambulance are we going to get paid that or what?

TP: Well it depends, it's based on us having \$50,000.00 in the account at all times, last year we were down to \$43,000.00 this year we are at \$49,798.00 based on income coming in, there is no crystal ball what will happen, years ago we would deplete funds down to zero and that fund would start at zero and we are paying employees, make a presentation suggestion to keep it at \$50,000.00 all the time so we don't go into default. We have a private billing service that bill for us.

TT: So you probably don't collect the whole amount with Medicare.

TP: Yes that's what I was saying before, an average cost for an ambulance is about \$700.00 and Medicare pays \$315.00.

TT: So you always behind the ball?

TP: Yes we are always behind the ball.

TT: Should we budget going forward?

TP: No I made the suggestion not to put in any dollar amount in the revenue, because we may not get that revenue and if we do it's a bonus at the end of the year, I think it's miss leading this revenue.

MB: What do you think is causing this decline in revenue?

TP: I think its age maybe, our communities is an older community what better way to say it. We are fortunate we stay solvent, we do pay for the call for people on call in the evening, enrollment may show 20 something people, but actively there is only 13-14 that are really active member to respond. EMT gets \$25.00 and MRT gets \$15.00 per call. We generated that last year so it was some additional cost going into the plan, but still way better then allocating \$500,000.00 for a paid service to come into town.

CB: Is that plan still working the way we intended it to be? We have a couple of months we were dropping calls and almost lost that ability to do this.

TP: Since we put in pay for the call, I want to say maybe in the last two months we maybe lost one call, and that may have been a daytime call situation, we have two people on service all day long from 6:00 AM - 5:00 PM.

CB: If there are two calls that come at the same time, that could be a problem.

MB: How many calls do we get a day? Like one every three days?

Peter B: Oh no, sometime 3 or 4 calls a day.

TP: Some days 3 for 4 calls.

TT: You can see the taxes collection offset the State reimbursement on several of those line items. Going forward with the State we have to see in February what the numbers are. It's bad to budget for the revenue and then you compute the mil rate and that money doesn't come in then you're stuck. What is the Rimmon Hill Sewer?

MB: Rimmon Hill got sewers years back and everyone on the street had to pay a portion of it and the town bills them and each house is required to pay. I'm not sure how the collection is on that. As for the detail of the contract and all that maybe the First Selectmen.

TP: Is that a 20 year period? How long has the sewer lines been in?

MK: I would say since 1998-1999. Same time as the High School. The sewer line had to be in before the High School was built.

CB: The resident that is there even if the note is paid off, they are responsible for any repairs. Now that USRA is satisfied, that's who funded the project, and we refinanced it and got it off our books, so that responsibility transfer over to the homeowners there, and so far there hasn't been any need for any repairs but if there is a need to do that there will be an assessment.

TP: Do the homeowners understand that up there?

CB: yes they do, I field the calls every year.

MB: Does the Tax Collect break out the sewer payment on a separate item? I want to know what is due for that project per year.

SL: I would think some people have already paid it off.

MD: You think people have paid it off already?

TP: Yes I would think so.

TT: Who does the billing?

MB: The Tax collector does that.

TT: I'm afraid she just takes all the tax money as it comes in and god knows.

MB: That is a very grey area, there was a lot of years we weren't getting the money it's been a very grey area.

TT: Region 16 didn't give us enough money, and what I am planning for the budget is, I am a very conservative person so maybe when we do the budget on the revenue side you may see some of these numbers lower, and that is the only way to protect yourself.

MB: I don't want to over budget for six surpluses, so we can buy a bunch of stuff those days are over.

TT: We are going to be very conservative on the revenue side and then we will see what the expenders show and make decisions. When I say we will make a decision not just to increase the budgeted but to keep the mil rate the same we will see what the mil rate calculates to first.

MB: It will be a group decision based on being financially responsible. So basically you are saying there is a \$190,000.00 surplus?

TT: Yes that is correct.

MB: Because I was told it was many different numbers, from \$250,000.00- \$200,000.00, and then to defecate.

JC: If you remember, I got into that issue and then they said now we don't have that surplus anymore.

TT: Item's that are budgeted on my projected expenditures I have the \$236,000. And the \$188,000.00 because you budget for that, but the \$250,000.00 you never budgeted for and if that is a transfer it's like taking from one pocket and putting in

the other, I don't consider that, to me that doesn't make any sense, so you can see my reconciliation you had \$19,548 .00 storm damage you had to pay immediately, Police and clean up. And then we were under budget and I took the ECS back out subtracted \$2804 the projected surplus is that, and it will change a little bit more, because of private duty police \$11,502.00 as a due to the (un-audible) the entry was made the wrong way last year, so this year the \$55,000.00 and private duty. It's going to come down, and we still have the tax revenue for August to include on June 30th.

CB: Remember a few months ago we were not sure where that number was going to be, because of Tax Collection revenue, we were short \$92,000.00 the state held for town aid road money, and the Governor held back 50% of it, and we weren't sure if it was coming back. And the bond commission did come through and brought it all back to us.

JC: In May when we discussed the budget we were looking at \$200,000.00 surplus and then in June when I asked the question Oh I don't know we might break even, and now we have \$190,000.00.

MB: I want to see what the general fund balance is, what we are allowed to spend, after the 9 ¼ that has to be held.

CB: End of the year figure plus the \$300,000.00 tree removal, looking at about \$400,000.00-\$500,000.00 balance in the unassigned fund balance.

MB: Any questions or concerns you have, everything is going well?

TT: The old software system has issues; you have to make manual entries. I like the excel report, and we were looking at two different companies, Accufund, I went to look at it in upstate, the girls weren't that good at it, they said the implication was a little hard they couldn't tie in beginning balance so that's a little bit of an issue, and looked at another one and way over the price. Looked at Larry Hutvagner, that is very inexpensive and I'm going to look at it again and Erin is going to see it tomorrow on the payroll side.

TP: Larry H has been up in Middlebury for a while now and he lives in town, and hopefully get a very honest opinion from him.

TT: It has to work with the payroll and we want to start it January 1 so we don't have to mess with payroll. I really would like a software system that I don't have to make manual entry's and would like to have the software system do it themselves and have it organized.

JC: What software have you used in the last two towns you were in?

TT: In Ansonia I used Phoenix and in Derby, I used old Walsh, that wasn't good. Unish is a very good software system but its \$100,000.00 and I don't think you need that big of a software system for this size town. I think this other software system I'm looking at is inexpensive, but I think it's all in the cloud and Joe R doesn't want it in the cloud. He wants it to be on the server.

MB: Joe is the Vice Chairman of the Board of Finance, Joe is not the First Selectmen he is not the dictator, and he is just a member of the Board of Finance.

TT: He tells me stuff and Chris tells me stuff and I know Chris is my boss.

MB: That is right, you don't have to listen to him, he has no authority on how to tell you how to budget, you can do it you are paid to do it, and you are the Finance Manager.

JM: As a member of the Board of Finance and a taxpayer in this town, you report to that man over there, (Pointing to Chris B) if he's not happy with you that's between you and him, he tell you to do something in the Finance office a certain way that's the direction you take, you don't take it from any one of us.

TT: He comes in quite a bit.

MB: Tell him not to be in there. Joe means well I know he does. But he can't be in there all the time.

JC: None of us have that authority on this Board. We oversee the budget, not sit there and tell you how to do your job, he does. (Pointing to Chris B)

TT: How do I stop him?

MB: Call the police. It's not what Joe wants you to do that day; it's what you need to do to run the town effectively.

JC: In my opinion and I have sat in your chair, you're going to make the recommendation on how it should be to that guy over there (pointing to Chris B) and he's going to tell you how it goes.

MB: Does he want it in the cloud or not in the cloud?

TT: He doesn't want it in the cloud, now we have a server issue I would like to make sure we have our new server first before we make the discussion on a software system.

JC: That's fine but he doesn't make that call. It's your recommendation to the First Selectmen.

MB: The cloud is more money than a server isn't it?

TT: You pay a rental fee.

MB: I know you are new, Joe is Vice Chairmen of Finance, and he is your boss (pointing to Chris B) why do you let him in there?

PB: Listen I wish I had Popcorn, It's you're not fault Tom, Marc this is beautiful, he is right he is your boss (pointing to Chris B) we are your bosses us three. And then we need to pick their brains because they are financing to us. You're the boss of that Finance Department if you have an issue come to us. Joe just likes to give his input, just say Joe, I'm kind of busy, and why don't you bring that up at the meeting. Then he has the board with his people.

JC: The Board of Finance did not hire you.

MK: Joe needs to be at this meeting.

TT: I get confused.

PB: Yes I get confused sometimes too, but he is the CEO of the Town of Beacon Falls, (pointing to Chris B.), he's the boss. Joe does have some great ideas, and he's great in finance, he has done great things for this town, but you take care of yourself.

MB: It's ok to say no, you need to set some boundaries. I know you are in a bad spot maybe we can help him keep him out of there. We can't take all your time taking his recommendation. Ok? He's the Vice Chairmen of the Board of Finance.

TT: Is there anything else you need to understand? We are going to make a decision in a couple of weeks and implement it for January 1st.

MB: Is that too aggressive with that for January 1st?

TT: No Erin is very good with software she does it and I review it. Bank records two are reconciled, payable are reconciled, revenue is reconciled, and have the general fund tie out with the beginning balance.

MB: Have the auditors come in and start their data collections?

TT: Field workers are coming in December, and In July the head auditor came in and showed how the last year entries were done.

JC: What can't we do the fieldwork in September? The audit needs to be completed by December 31. So she can't arrive in December.

MB: They put it on an extension.

JC: Well that's crazy.

TT: Maybe we can get out of that, I think we can get it done by then? I'll call her and see if she can come in.

JC: We shouldn't be on an extension.

MB: I agree, do we need to be on an extension.? Maybe if you are new I could see that. Only if you are comfortable. I would start early because maybe you don't know the answers.

TT: I feel comfortable right now. I have a trial balance in the system and it mirrors what the systems say. And I can keep track of what is reconciled and what isn't.

JC: Let them come in and do a sampling.

TP: You said you had some concern with the server?

TT: I would prefer to have the new server before I implement a new software system. MK: we should understand what the new software works with the server; I would think you should get the software before the server.

CB: I believe the new server should be done by next month. And I believe going with what the last Finance Manager Software was our IT was making sure it works with the new software. That legwork has been done already.

JC: Let's see what the capacities are for the software in Middlebury and go with that.

CB: I will check on that.

MB: I'm concerned he's having trouble with what kind of a server to get.

TT: I feel very comfortable with the position, the auditor reports we should be able to some of their concerns taken care of.

MB: Any questions for us?

TT: No, I didn't know about Joe and I'm glad I brought it up.

MB: Well that's it, if you need help ask for help, or ask Chris for help.

TT: Oh I don't know they don't get along very well.

MG: You've been around the block.

7. First Selectman's Report:

a. Proposed Budget Transfer- CB: Last month budget:

Part-time patrol wages for \$3,000.00, this is this year issue. Bielik: historically we have not been running the part-time position fully. We are getting a lot better in

getting people to fill the shifts. In Beacon Falls we underpay our Police officer, and they look around at other towns that pay them more, we generally try to tie what every the union contract is.

MB: Will this take care of it for the whole year?

CB: Yes it will.

Motion Carroll/Pratt; no discussion: all ayes.

Motion to approve the transfer act on all three of the \$121,951.26; Pratt/Carroll; all ayes. (See attached sheets)

CB: It's all the people who haven't taken sick or vacation time we need to pay them for it.

TP: So they get paid for 52 weeks and then another additional 5 weeks' pay.

CB: If they don't take it and there is a ceiling it's only 5 days of sick time and 7 days of vacation time. They don't get paid for the personal time.

MB: So \$40,000.00 was for wages what was the other wages for.

CB: Overtime for snow plowing, some police overtime.

MB: Let's look into the utilities.

TT: I will analyze it and see what it is.

JC: Have you tried to change the contract for this vacation and pay.

CB: Historically many towns will lose if they go to arbitration, and try and take something away.

JC: Yes because they didn't take vacation the towns have won because it didn't affect their annual salary.

CB: That is not what our labor attorney has said, if you have information on it let me know. Because we have two union contracts coming up for renewal next year.

CB: Explained why he is looking for \$19,999.00 for debris clean up. The initial number that was floated was \$350,000.00, and there was some discussion that that number was too high and we went to \$300,000.00 and the public passed it. So for the last three weeks, it has been worked on, and we started with the tree hangers and leaner, we found more once we started cutting trees. We budgeted for 89 trees and it came in at 132 trees. We had to cut them down due to safety issues by the tree warden.

MB: Who kept track of the trees?

CB: Supreme and the Town Crew. So when we got additional trees, \$44,519.00 it came in at \$74,524.00. We went to do the tree work to getting Pent Rd cleaned up first.

MB: why was that?

CB: We were able to keep it there for only 90 DAYS, and to stay in compliance with DEPP. And we thought maybe the 15,000 CY in the debris would come in less. That has turned out not to be the case. And it turned out to be how much Tom?

TT: 9700 CY has been picked up since last Friday, we told him to stop at 13,000 CY. And then we will assess the problem and see what we could do.

CB: So what we did, how much is left on the street and how much budget we have to use, the new numbers for debris still be too picked up, 3800 CY to go after the amount we accepted the bid on.

MB: Why can't our public works do it?

CB: It will take them the next two months to do it themselves. Supreme, will do it at \$13.80 CY under the 15,000 CY we budgeted for and that will leave them just under 2,000 CY to take care of that. If we allocate just that remainder probably by the end of September it should all be cleaned up. It won't have to document the same way a FEMA, wages we extend is only on overtime hours. I would love to have Supreme do the rest of the job but in order to that, we don't have time to get that to a Public meeting in before Supreme leaves. That's why the request is \$19,999.00.

MB: So the \$19,999.00 is for Supreme and the rest we will have the Town Crew do?

CB: Yes, it's about 2000 CY left for the Town Crew to do.

MB: What areas is Public Works going to do?

CB: What we have Supreme doing is to start Thursday I directed for Rob to go around and get the big loads and leave the small stuff for our own crews.

MB: That's smart cherry pick the hard stuff for Supreme and leave the small stuff for our Crew. Has the grappling hook come in yet?

CB: It's not in yet, and Supreme is doing all the grappling ones. It will take a long process.

TP: I heard they were going to be done by this Wednesday?

CB: Right now they are still working on the 13,000 cubic yard which should bring them into Monday. For the Town Crew there is one guy documenting the trucks and then one on the other end. It's not judged by weight it CY.

PB: The problem is the heavy loads, they go all the way to Southington and it's taking them a long time.

MB: Where are they going to chip this to?

CB: I'm working with DEPP for the Pent Rd site, and there is enough room also at public works.

TP: Can you burn it?

CB: I'm not sure about that. I'll check on it.

PB: We can have our local companies volunteer to help us.

MB: So our contingency is down \$23,000.00 just by tonight.

CB: I think we ended the year with \$30,000.00

Motion to transfer \$19,999.00; Pratt/Leeper; all; ayes.

b. Update on Other Issues-

8. Budget Discussion- None at this time.

9. Old Business None at this time.

10. Action Items: None at this time.

11. New Business None at this time.

12. Public Comments:

Chairman Marc Bronn asked three times if there were any members of the public present to make a comment at this time.

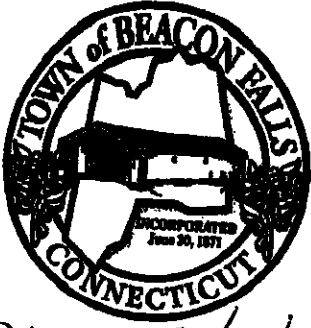
13. Executive Session (If needed) Bronn: Stated none was needed.

14. Adjournment: Bronn/Leeper, no discussion; all ayes. 8:21 P.M.

The next Board of Finance meeting will be held on Tuesday, September 11, 2018, starting at 7:00 P.M.

Respectfully Submitted,

Joann Smith Overby
Clerk, Board of Finance



TOWN OF BEACON FALLS
 TOWN HALL
 10 MAPLE AVE.
 BEACON FALLS, CONNECTICUT 06403

Date: 8/13/2018

To: First Selectman

From: Chris Bielik

The undersigned respectfully requests that the following budgetary transfers be approved from Fiscal Year 2018-2019.

	TRANSFER TO	TRANSFER FROM	AMOUNT OF TRANSFER
1.	<u>45-90-90-2197</u> Account Name <u>Debris Removal Clean-up</u> Account Number	<u>10-90-83-1170</u> Account Name <u>Contingency Expense</u> Account Number	\$ <u>19,999.00</u>
2.	Account Name	Account Name	\$
	Account Number	Account Number	
3.	Account Name	Account Name	\$
	Account Number	Account Number	

Brief Explanation of the Purpose of the Transfer:
Debris Removal Clean-up

Requested by: Thomas Pongse
 Department Head Signature

Approved by: [Signature]
 First Selectman

8/13/18
 Date

Approved by: [Signature]
 Board of Finance Chair

8/13/2018
 Date

Transfer Completed: [Signature]
 Finance Manager

Comments:



TOWN OF BEACON FALLS
 TOWN HALL
 10 MAPLE AVE.
 BEACON FALLS, CONNECTICUT 06403

Date: August 2018

To: First Selectman

From: Finance

The undersigned respectfully requests that the following budgetary transfers be approved from Fiscal Year 2017-2018.

	TRANSFER TO	TRANSFER FROM	AMOUNT OF TRANSFER
1.			
	<i>Account Name</i>	<i>Account Name</i>	
			<i>PERSONNEL TOTAL</i>
	<i>Account Number</i>	<i>Account Number</i>	<i>\$ 81,561.19</i>
2.			
	<i>Account Name</i>	<i>Account Name</i>	
			<i>UTILITY TOTAL</i>
	<i>Account Number</i>	<i>Account Number</i>	<i>\$24,418.26</i>
3.			
	<i>Account Name</i>	<i>Account Name</i>	
			<i>DEPT LINES TOTAL</i>
	<i>Account Number</i>	<i>Account Number</i>	<i>\$15,971.81</i>

See attached

\$ 121,951.26 TT 8/7/18

Brief Explanation of the Purpose of the Transfer:
Yearend Budget Transfers per attached sheet.

Requested by: *[Signature]*
 Department Head Signature

Approved by: *[Signature]*
 First Selectman

8/13/18
 Date

Approved by: _____
 Board of Finance Chair

 Date

Transfer Completed: _____
 Finance Manager

 Date

Comments: _____

2017-2018 Year-end Budget Transfers

To be addressed at the August BOS BOF Meetings

UTILITIES

TRANSFER TO:

Line

Description

Amount

TRANSFER FROM:

Line

Description

Explanation

10.90.03.1190	Town Hall Telephone	\$ 1,239.60	\$ (1,239.60)	10.90.03.1078	Town Hall - Legal Notices	New phone lines for elevator, Salvation Army
10.90.44.1090	Fire Department - Telephone	\$ 77.80	\$ (77.50)	10.90.44.1031	Fire - Emergency Telephone	
10.90.79.1190	Senior Center - Telephone	\$ 626.33	\$ (626.33)	10.90.79.1943	Senior Center - Building Maintenance	Under budgeted - Budget adjustment needed
10.90.57.1650	Electric	\$ 1,624.65	\$ (1,624.65)	10.90.03.1121	Electricity - Solar Generation	Street Lights for 2015-2016 were \$46,600. In 2016-2017 costs were \$47,300.
10.90.03.1120	Heating Lines	\$ 1,176.41	\$ (1,176.41)	10.90.03.1140	Town Hall - Misc. Repairs	Oil Usage and Cost was higher than previous years
10.90.44.1122	Fire Dept - Heating Fuel	\$ 5,368.53	\$ (5,368.53)	10.90.83.1170	Contingency	Colder/longer season and higher per gallon costs
10.90.61.1122	Town Garage - Heating Fuel	\$ 1,497.15	\$ (1,471.15)	10.90.61.1715	Town Garage - Building Maintenance	
10.90.79.1120	Senior Cr - Heating Oil	\$ 790.32	\$ (760.32)	10.90.75.1925	Bidescane	
10.90.44.1470	Vehicle Gas Lines	\$ 4,689.46	\$ (3,109.42)	10.90.83.1170	Contingency	Increased usage of vehicles/higher pricing
10.90.53.1703	Police - Gas & Oil	\$ 3,499.88	\$ (1,390.04)	10.90.44.1495	Fire Department - Training	
10.90.49.1540	Hydrants - Cotton Hollow	\$ 93.82	\$ (93.82)	10.90.83.1170	Police - Department Supplies	Increased usage of vehicles/higher pricing
10.90.49.1541	Hydrants - Beacon Falls	\$ 3,790.91	\$ (3,444.83)	10.90.71.1121	Safety - Training/Equipment	Under budgeted - Budget adjustment needed.
			\$ (346.08)	10.90.48.1495	Safety - Training/Equipment	Under budgeted - Budget adjustment needed.
			\$ (3,790.91)			
	Total Utility Transfers	\$ 24,418.26				

DEPARTMENT EXPENSE LINES

TRANSFER TO:

TOWN HALL

10.90.01.1220	First Selectman's Expenses	\$ 5.52	\$ (5.52)	10.90.03.1080	Postage	
10.90.03.1167	Town Hall - Mileage	\$ 274.05	\$ (274.05)	10.90.03.1495	Town Hall - Education	Budget adjustment needed
10.90.03.1600	Town Hall - Alarm Monitoring	\$ 327.36	\$ (327.36)	10.90.03.1445	Emergency Generator	
10.90.11.1120	Building Inspector - Phone	\$ 14.16	\$ (14.16)	10.90.11.1167	Building - Mileage	
10.90.11.1220	Building Inspector - Misc. Expenses	\$ 63.47	\$ (63.47)	10.90.03.1140	Town Hall - Misc. Repairs	
10.90.21.1295	BDC - Marketing/Membership	\$ 780.00	\$ (780.00)	10.90.24.1220	Conservation Commission- Expenses	
10.90.29.1176	Registrars - Election Supplies	\$ 94.31	\$ (94.31)	10.90.29.1174	Registrars - Spool Books	
10.90.29.1360	Canvass Expenses	\$ 24.90	\$ (24.90)	10.90.29.1174	Registrars - Spool Books	
10.90.33.1270	Town Counsel Retainer	\$ 12,133.40	\$ (12,133.40)	10.90.33.1290	Budgeting & Consultants	Contract negotiations/Land Use/Tax Attorney - Budget Adjustment needed.

TRANSFER FROM:

10.90.44.1553	Fire Dept. - Comm Equip Maintenance	\$ 124.94	\$ (124.94)	10.90.44.1435	Fire Dept. - Building Maintenance	Radio repairs
10.90.44.1465	Fire Dept. - Personal Protective Equip.	\$ 218.90	\$ (218.90)	10.90.44.1495	Fire Dept. - Training	Shipping costs
10.90.44.1552	Fire Dept. - Department Supplies	\$ 61.85	\$ (61.85)	10.90.48.14	Fire Dept. - Training	Shipping costs

POLICE

10.90.53.1060	Police - Vehicle Repairs	\$ 1,185.09	\$ (1,185.09)	10.90.53.1220	Police - Building Ops & Maintenance	New tires ordered at the end of June
10.90.55.1020	Animal Control - Mileage	\$ 419.11	\$ (322.59)	10.90.55.1350	Animal Control - Depart Supplies	Dog fund had insufficient funds to cover mileage for ACCO
10.90.59.1715	Public Works	\$ 75.00	\$ (96.53)	10.90.03.1495	Town Hall - Education	
10.90.71.1815	Catch Basin Cleaning	\$ 64.76	\$ (75.00)	10.90.59.1710	Mandated Storm Drains	
10.90.50.2153	Storm Damage - 5/15	\$ 225.00	\$ (64.76)	10.90.71.1820	Park - Sanitation Facilities	
			\$ (125.00)	10.90.71.1895	Park - Matthews Park	Expense was for removing downed wires at the Matthews Park.
	Total Department Line Transfers	\$ 15,971.81				