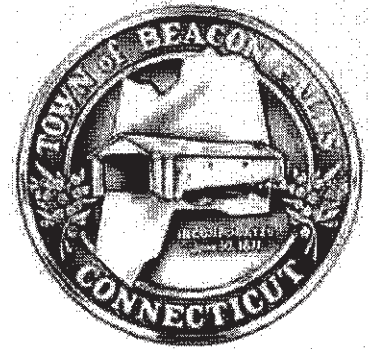


Beacon Falls Board of Finance  
10 Maple Avenue  
Beacon Falls, CT 06403



BEACON FALLS BOARD OF FINANCE  
Monthly Meeting  
June 12, 2018  
Minutes  
(Subject to Revision)

1. Call to Order/ Pledge of Alliance

Board Members Present: Marc Bronn, Joe Rodorigo, Tom Pratt, Brian Ploss.  
Absent: Steven Leeper, Jim Carroll

Others Present: Erin Schwarz, Finance Department,  
Selectmen Mike Krenesky,  
Selectmen Peter Betkoski came in at 7:20 P.M.

Marc Bronn called the meeting to order at 7:03PM

1. Call to Order / Pledge of Allegiance
2. Public Comment; Marc Bronn asked three times. There was none.  
Motion to move up Agenda Item 8A set the Mil rate to item #3, Rodorigo/Pratt; no discussion; all ayes.
3. Bronn; Motion to set the mil rate to 35.9; Pratt/Rodorigo; no discussion; all ayes.
4. Approval of Minutes from the Previous Meetings:  
Motion to approve the minutes from last month's meetings. Pratt; Two sets of minutes, Special meeting June 4<sup>th</sup> and May 22<sup>nd</sup>; Pratt/Rodorigo; no discussion; all ayes.
5. Correspondence/Payment of Bills
  - a. Board of Finance Clerk's Invoice; Motion to pay clerk bills submitted; Rodorigo/Pratt; no discussion; all ayes.
  - b. Other Invoices - None
  - c. Other Correspondence - None
6. Reports
  - a. Ambulance Service Report – Received.
  - b. Town Treasurer's Report; Wendy Rodorigo; did you see the interest? Talked with Liberty Bank about matching the states long-term investment rate, in the overnight

sweep accounts and they have agreed to 2.00% for one year in our sweep balances, so we earned almost \$10,000.00 in the first month, where we were earning about \$1,000.00 a month before. And we don't have to switch our money over to the states short-term investment account. This will work well for us. Pratt; Wendy was this your idea? Wendy R; It came from two things Larry Hutvanger had talked to me about it, I wasn't aware of the short-term investment account, and there is a Treasures Conference, and Erin and Tom went and a lot of other municipalities are doing it. We talked with Liberty Bank and they were more than happy to do it for us. Rodrigo; The Treasure just paid for herself. Bronn; Excellent job!

- c. Town Clerks Report; Rodrigo; we are about where we are supposed to be. Wendy R; Do you guys get printed packets with the reports for this meeting. Bronn; No I get a bunch of emails. Wendy R; Can Cindy make packets with the printed reports you need? Krenesky; She makes packets for the BOS, so why can't she make a packet for the BOF.

- d. Tax Collector's Report- Bronn; MaryAnn would like to know the mil rate.

7. Finance Manager's Report

- a. Report; Bronn, The Finance Manager is not in.

8. New Accounting Software Update – Schwarz; we are waiting for the new Finance Manager to come in and make the pick. Rodrigo; Tom is retiring at the end of the month, we have offered to a gentleman, Tom Tomlin, from East Haven, Pretty extensive background with Financing. When Tom B. announced his retirement, our feeling was not to spend \$30,000-\$40,000 that a new Finance Manager would not be comfortable with, we've already vented out all the companies, he's work with a lot of different software's, so we wanted his input as to what to get. If he accepts the offer he will start Monday the 18<sup>th</sup>. Tom B. will work with the new Finance Manager for as long as we need it, we need to start fresh with the format formula; we need enough transferred to the new Finance Manager so he starts with a clean sheet. This is a retirement job for him, and on paper, everything looks good. He's been in a few different towns. He's done bonds; he's done RFP's, RFQ's.

9. First Selectman's Report

- a. Proposed Budget Transfer -

Schwarz; It's on the Cap list. Request to use: Rob believes he can have it in a couple of weeks and he has money in his operating budget that he can't spend until the end of the year. He has a quote for \$14,293.00, \$2,000.00 from Department Equipment and \$12,293.00 from Highway Materials;  
Motion to purchase the grapple bucket; Rodrigo/Pratt; no discussion; all ayes.

- 1. From Line Item 10.90.59.1710 Highway Materials, in the amount of \$1,500.00 to Line Item 10.90.59.1713 Tree Work, in the amount of \$1,500.00;  
**Rodrigo/Pratt; no discussion; all ayes.**

2. From Line Item 10.90.83.1170, Contingency in the amount of \$1,600.00 to line item 10.90.71.1855 Parks-Grds Maintenance in the amount of \$1,600.00;  
**Rodorigo/Pratt**; no discussion; all ayes.
  
  3. From Line Item 10.80.44.1435 Building Maint, in the amount of \$4,200.00 to Line Item 10.90.44.1552 Department Supplies in the amount of \$4,200.00, From Line Item 10.90.44.1436 Bldg Equip maint & Repairs in the amount of \$3,900.00 into line Item 10.90.44.1552 Dept. Supplies FD, in the amount of \$3,900.00, From Line Item 10.90.44.1031, Emergency Telephone in the amount of \$2,000.00 into line Item 10.90.44.1553, Department Supplies EMS in the amount of \$2,000.00; **Rodorigo/Ploss**; no discussion; all ayes.
  
  4. From Line Item 10.90.67.1770 Sludge removal, in the amount of \$7,451.60 to Line Item 10.90.67.1760, Plant Operations in the amount of \$7,451.60; From Line Item 10.90.76.1780, Sewer Maintenance, in the amount of \$5,412.83 to Line Item 10.90.67.1760, Plant Operations in the amount of \$5,412.83, From Line Item 10.90.67.1130, Telephone & Alarm, in the amount of \$560.00 into Line Item 10.90.67.1785, Mandatory Toxicity Testing, in the amount of \$560.00  
**Rodorigo/Pratt**; no discussion; all ayes.
- b. Update on Other Issues - None
- c. Update on new Finance Manager Position – Already talked about it above.
10. Old Business – Bronn; There has to be a better format to vote, it was the worse line I was ever in. The new software system should be able to plug in a new budget. Schwarz; the reporting will be better. Rodorigo; with the new budget, page 17 should be able to look at page 1, and hopefully with the new software system. There are all kinds of way to do a municipal budget, some use projected numbers and some use actual numbers and some use governors numbers. We chose to use the actual numbers as close as we can get them. This budget was different in May then it was in March because the legislators were \$400,000.00 different, and now it's \$500,000.00 different because of the tar money we didn't think we would get. So of that problem is things we can't fix, always use the actual you have on hand. Don't chase politicians. Just like Region 16, they are always using different numbers, and we always ask for numbers all the times, because they change all the time. And they will have a 1.2 million surplus. The earlier we put the budget together the harder it is, but the State will not have the money next year. Schwarz; The State has taken a lot off the table, we only receive about five grants from them. Bronn; from now on the budget need to go to referendum. Waiting in line for an hour is too long to vote on a budget.
  11. Action Items – Bronn; none to do tonight.
  12. New Business – Schwarz; we have an RFP for the debris removal, we use state contracted numbers, our debris numbers have been going down, but there are big disaster debris companies coming in to bid on the debris removal, we figure over \$500,000.00. These are FEMA requirements, Tower at the site, and the grinding,

disposal tube, it is soup to nuts, hazardous tree removal, the stumps the dirt. He looked at the pile at Pent Rd and said this is probably a \$50,000.00 pile, we are opening these bids tomorrow, and the town's crew can be reimbursed for the cleanup. Bronn; How much will we get reimbursed for this? Schwarz; Well as time goes on, the reimbursement level drops and we have to make sure the paperwork is all submitted on time. We are already at 75% because we are past 30 days. We have an emergency measure, we put in a separate line item for overtime, and any expense related to the storm cleanup. Rodorigo; we need a site big enough for all of this debris, and we have contacted a few people to find out if we can use their sites. One is a person land and the other place is where the State Fire School is going. We have contacted the state to see if we can use it. When the bids come in, don't sign on the bids until things have been discussed which way to go. Either with FEMA or our own cleanup. We need to figure out the best possible way. First is finding a site. Schwarz; FEMA has strict policy and guidelines as to where and how you can do this. And there are a lot of questions that need to be answered.

13. Public Comments– Bronn; Three times for Public comments.

14. Executive Session (If needed) – None was needed tonight.

15. Adjournment; Motion to adjourn at 8:02 P.M. Bronn/Pratt; no discussion; all ayes.

Respectfully Submitted,

Joann Smith Overby  
Clerk Board of Finance

**TOWN OF BEACON FALLS  
BOARD OF FINANCE  
C/O TOWN HALL  
10 MAPLE AVE  
BEACON FALLS, CT 06403**

June 13, 2018

Tax Collector, Mary Anne Holloway  
C/O Town Hall  
10 Maple Ave  
Beacon Falls, CT 06403

Dear Ms. Holloway:

Please be advised that at the Regular Meeting of the Beacon Falls Board of Finance held on Tuesday, June 12, 2018, the Board of Finance voted to set the 2018/2019 mil rate at 35.9 mils. Chairman Marc Bronn, Vice Chairman Joseph Rodorigo, Thomas Pratt, and Brian Ploss, all voted unanimous to keep the current mil rate of 35.9. All ayes.

The mil rate for the Town of Beacon Falls for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019, shall be 35.9 mils.

Thank you

Marc Bronn  
Chairman, Board of Finance

  
cc:

Board of Selectmen  
Board of Finance  
Town Clerk  
Finance Manager