

**Beacon Falls Board of Finance
10 Maple Avenue
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF FINANCE
Monthly Meeting
June 13, 2017
MINUTES
(Subject to Revision)**

1. Call to Order / Pledge of Alliance

Board Members Present: Joe Roderigo, Marc Bronn, Jim Huk, and Brian Ploss

Not Present: Joe Dowdell and Tom Pratt

Others Present: Selectman Peter Betkoski; Erin Schwartz, Finance Dept.; and Wendy Roderigo, Town Treasurer

Chairman J. Roderigo called the meeting to order at 7:05 PM.

2. Dept. Head / Chairperson Comment

J. Roderigo asked three times if there were any Dept. Head or Chairs present to make a comment at this time and there were none.

3. Public Comment

J. Roderigo asked three times if there were any Members of the Public present to make a comment at this time and there were none.

4. Approval of Minutes

J. Huk indicated that there are four meeting minutes to approve – the monthly meeting held on May 9, 2017; the special Joint BOF/BOS meeting held on June 5, 2017; the Public Hearing held on May 24, 2017; and the Town Meeting held on May 31, 2017.

Motion to approve the minutes from the monthly meeting held on May 9, 2017:

Huk/Bronn;*no discussion*; three ayes and one abstention by Brian Ploss since he did not attend the meeting.

Motion to approve the minutes from the special Joint BOF/BOS meeting held on June 5, 2017: **Huk/Ploss;***no discussion*; all ayes.

Motion to approve the minutes from the Public Hearing held on May 24, 2017:

Bronn/Huk;*no discussion*; three ayes and one abstention by Brian Ploss since he did not attend the meeting.

Motion to approve the minutes from the Town Meeting held on May 31, 2017:

Bronn/Huk;*no discussion*; three ayes and one abstention by Brian Ploss since he did not attend the meeting.

5. Correspondence / Payment of Bills

a. Board of Finance Clerk's Invoice

Motion to approve and pay the clerk's three invoices – one dated May 9, 2017 in the amount of \$102.50; one dated May 24, 2017 in the amount of \$68.75; and one dated May 24, 2017 in the amount of \$38.75 – as submitted for tonight's meeting:
Ploss/Huk;*no discussion*; all ayes.

b. Other Invoices

There were no other invoices submitted for tonight's meeting.

c. Other Correspondence

There was a letter received from the Registrars of Voters. J. Rodorigo indicated that on the night of the Town Meeting, there was a question on the eligibility of who could vote. The people who were eligible to vote were the registered voters and property owners as listed on the completed Grand List from October 2016. There was a couple, who just moved to town a month ago and who are not registered voters, and wanted to vote. The couple were told that they could not vote since they were not registered and not on the completed Grand List from October 2016. The couple spoke to a member of the Board of Finance and complained to that member that they wanted to vote. The couple and the member of Finance approached the Registrars of Voters. When confirming the information with the Secretary of State the next day, it was indicated that since the Grand List is only updated one or twice a year, and there are property owners that would not be on the Grand List. The Registrars of Voters respectively request that the Board of Finance refrain from interfering with the voting process.

6. Reports

a. Ambulance Service Report

The Ambulance Report was submitted electronically and reviewed by the Members.

There were no questions or comments from the Members.

b. Town Treasurer's Report

The Treasurer's Report was distributed and reviewed by the Board.

There were no questions or comments from the Members.

c. Town Clerk's Report

The Town Clerk's Report was distributed and reviewed by the Board.

There were no questions or comments from the Members.

d. Tax Collector's Report

The Tax Collector's Report was distributed and reviewed by the Board.

J. Rodorigo noted that the Tax Collector has exceeded the budgeted back taxes by approximately \$170,000 and is collecting at a rate of 99.6 for the current taxes.

There were no questions or comments from the Members.

e. Liaison Report

J. Rodorigo noted that there was no Liaison Report to review.

7. Financial Manager's Report

The Finance Manager's Report was distributed and reviewed by the Board.

E. Schwartz noted that there was one change in the non-recurring projects. The workout room for Fire House #2 is not eligible for LoCIP.

J. Rodorigo indicated that there will be an all-day Referendum on Tuesday, June 20, 2017, for voting on the proposed budget for the Fiscal Year 2017-2018. J. Rodorigo also indicated that there will be a special Board of Finance meeting on Wednesday, June 21, 2017, at 7:00 PM, in the Town Hall Assembly Room, to set the mil rate. If the proposed budget does not pass, the mil rate will be passed based on the last approved expense number.

J. Rodorigo informed the Members on the day's actions by the State of CT. The Republican Party announced that they do not think that there will be a State budget by July 1, 2017. They can only expense what was currently approved by the State and looking into the legality of freezing municipal funding. It was also noted that when they start, they are looking at a \$1.9 billion shortfall if they go by last year's numbers.

J. Rodorigo noted that he has contacted Atty. Stanek in regard to advising the Board of Finance and Board of Selectmen as to what to do if the budget fails. J. Rodorigo also noted that the town's budget is approximately \$380,000 heavy due to bonded projects and approximately \$319,000 heavy due to the bill from Region 16.

There were no questions or comments from the Members.

8. First Selectman's Report

a. Proposed Budget Transfer Requests

Motion to approve the budget transfer request from Public Works as follows:

- 1) From Line Item 10.90.59.1710, Highway Materials, in the amount of \$2,420.00, to Line Item 10.90.59.171, Line Painting, in the amount of \$2,420.00.

Ploss/Bronn; no discussion; all ayes.

Motion to approve the budget transfer request as follows:

- 1) From Line Item 45.90.90.2153, Ice rescue Suits, in the amount of \$2,368.00, to Line Item 10.90.44.1466, Equipment Maintenance, in the amount of \$2,368.00.

Huk/Bronn; no discussion; all ayes.

9. Old Business

There was no old business discussed at tonight's meeting.

10. Action Items

a. Policy to Review and Approve Grant Administration

J. Rodorigo noted that he would like a meeting scheduled with the Grant Writer.

11. New Business

J. Rodorigo indicated that the auditors, Mahoney Sabol, submitted a quote for the Members to consider. This is the third year that this firm has done the audit and every three years, according to the Finance Manual, the Board would go out for bid. The quote from Mahoney Sabol came higher for the 2017-2018 year. Mahoney Sabol came back with a lower amount if the Board engages the contract for three years. The amount was \$36,000 and the new quote was for \$30,000 in Year 1, \$31,000 in Year 2, and \$32,000 in Year 3.

After a brief discussion, J. Rodorigo requested a motion for the proposal.

Motion to accept the three-year proposal from Mahoney Sabol for \$30,000 in Year 1, \$31,000 in Year 2, and \$32,000 in Year 3: **Huk/Ploss**; no discussion; all ayes.

There was no further new business discussed at tonight's meeting.

12. Adjournment

With no further business to discuss tonight, J. Rodorigo asked for to motion to adjourn.

Motion to adjourn tonight's meeting at 7:33 P.M.: **Huk/Bronn**; no discussion; all ayes.

The next Board of Finance meeting will be held on Tuesday, July 11, 2017, starting at 7:00 P.M.

Respectfully submitted,

Marla Scirpo
Clerk, Board of Finance