

**BEACON FALLS RISK ASSESSMENT COMMITTEE
REGULAR MEETING
November 10, 2016**

CALL TO ORDER

The meeting was called to order at 7:05 pm.

MEMBERS PRESENT: T. Broesler, W Rodorigo, T. Pratt
ALSO PRESENT: S. Dowdell, W. Opuszynski

MINUTES

1. Minutes of the meetings of, October 20, 2016 where presented. T. Pratt made a motion to approve the minutes, seconded by W. Rodorigo, all ayes, the motion was approved.
2. The committee reviewed the survey presented by W. Opuszynski. Discussion proceeded and highlighted:
 - a. The pump trailer can't hook up to the existing pump stations in the event one of them failed, construction is currently in process to allow the pump trailer to connect to all the pump stations except for West Road, it can't be accommodated for technical reasons related to flow rates;
 - b. Document administration and storage needs to be addressed;
 - c. Air conditioning of the lab needs to be addressed;
 - d. Back-up generators should be evaluated.
3. The committee reviewed the extensive survey presented by S. Dowdell. Discussion proceeded and highlighted:
 - a. Lack of annual performance reviews;
 - b. Computer equipment replacement (T. Broesler will added these to the five year capital replacement plan);
 - c. Lack of storage space is a problem;
 - d. Closing of the Library during snow emergencies can be a problem.
4. The committee discussed security improvements at the Police Station and will present a proposal at the next Selectman's meeting and Board of Finance meeting.
5. The next meeting will be held on December 1, 2016.

ADJOURNMENT

There being no further business, T. Pratt made a motion to adjourn the meeting at 9:35PM, seconded by W. Rodorigo, all ayes, the motion was approved.

Respectfully submitted,

Thomas G. Broesler