

**Beacon Falls Board of Finance
10 Maple Avenue
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF FINANCE
Regular Meeting
April 12, 2016**

MINUTES

(Subject to Revision)

1. Call to Order / Pledge of Alliance

Board Members Present: Joe Dowdell, Marc Bronn, Jim Huk, and Tom Pratt

Not Present: Joe Rorigo and Brian Ploss

Others Present: First Selectman C. Bielik; Selectman M. Krenesky

Vice-Chairman M. Bronn called the meeting to order at 7:22 PM.

2. Public Comment

M. Bronn asked three times and there were no public comments made at this time.

M. Bronn indicated that he will rearrange the agenda to accommodate the people present.

3. First Selectman's Report

C. Bielik indicated that there were 5 transfers that the Board of Selectmen approved at their meeting and for the Board of Finance to review and approve.

Motion to approve the following six budget transfer of funds as presented by the First Selectman and to allow T. Broesler to make the internal transfers:

1. Transfer \$175.00 from Budget Line Item 10.90.69.1130, Telephone, to Budget Line Item 10.90.69.1900, Professional Development

2. Transfer \$50.00 from Budget Line Item 10.90.69.1807, Copier, to Budget Line Item 10.90.69.1800, Professional Development
3. Transfer \$10,000.00 from Budget Line Item 10.90.65.1740, Refuse Collection, to Budget Line Item 10.90.65.1755, Bulky Waste in order to cover the Transfer Station openings in May and June of 2016
4. Transfer \$3,000.00 from Budget Line Item 10.90.03.1120, Utilities – Heat, Water, Electric, to Budget Line Item 10.90.03.1130, Town Hall Telephone
5. Transfer \$1,000.00 from Budget Line Item 10.90.71.1861, to Budget Line Item 10.90.71.1040, Recreation Programs in order to cover the additional expenses for the Riverbend Park Subcommittee clerk.
6. Transfer \$2,500.00 from Budget Line Item 10.90.44.1030, Telephone, and \$500.00 from Budget Line Item 10.90.44.1122, Heating Fuel, and \$750.00 from Budget Line Item 10.90.44.1487, Air Packs, and \$785.00 from Budget Line Item 10.90.44.1500, Service Awards, and \$1,000.00 from Budget Line Item 10.90.44.1470, Vehicle Fuel, and \$1,000.00 from Budget Line Item 10.90.44.1486, EMS Training, and \$1,500.00 from Budget Line Item 10.90.83.1170, Contingency, for a total transfer amount of \$8,035.00 to 10.90.44.1436, Building Equipment.

Dowdell/Pratt;*no discussion; all ayes.*

4. **Approval of Minutes**

Motion to approve the minutes from the March 14, 2016 regular meeting and from the April 7, 2016 special meeting as submitted for tonight’s meeting: **Dowdell/Pratt;***no discussion; all ayes*

5. **Correspondence**

a. **Board of Finance Clerk’s Invoice**

Motion to approve and pay the clerk’s invoices dated March 15, 2016 in the amount of \$113.82 and dated April 7, 2016 in the amount of \$98.75 as submitted for tonight’s meeting: **Pratt/Huk;***no discussion; all ayes.*

b. **Other Correspondence**

There was no further correspondence submitted for tonight’s meeting.

6. Reports

a. Ambulance Service Report

The Ambulance Report was emailed to the members.

b. Town Treasurer's Report

There was no report submitted by the Town Treasurer since she is on vacation.

c. Tax Collector's Report

The Tax Collector's Report was distributed to the members and reviewed.

d. Town Clerk's Report

The Town Clerk's Report was distributed to the members and reviewed.

7. Finance Manger's Report

The Finance Manager's report was distributed to the Board. T. Broesler was present earlier but needed to attend another meeting.

8. Old Business

a. Letter from Atty. Stanek Regarding Board of Finance Vacancies – Review and Discussion

J. Rodorigo had indicated at the last regular meeting that the Board would like to have Atty. Stanek attend the meeting scheduled for May 2016.

b. Development of Capital Plan

9. Action Items

There were no action items discussed at tonight's meeting.

a. Draft Capital Plan Document to review and adopt by the March 2016 monthly meeting

b. Policy to review and approve Grant Administration by the April 2016 monthly meeting

10. New Business

There was no new business discussed at tonight's meeting.

11. Public Comment

M. Bronn asked three times if there were any public comment and there were no comments at this time.

12. Executive Session – if needed

There was no Executive Session at tonight's meeting.

13. Adjournment

With no further business to discuss, M. Bronnasked fora motion to adjourn tonight's meeting.

Motion to adjourn tonight's meeting at 7:39 P.M.: **Huk/Dowdell**; *no discussion*; all ayes.

Respectfully submitted,

Marla Scirpo
Clerk, Board of Finance