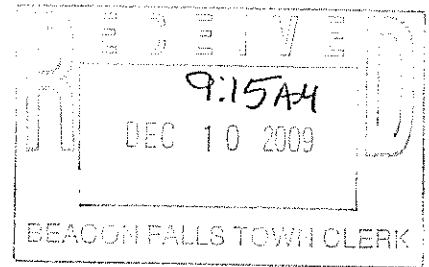


**TOWN OF BEACON FALLS
BOARD OF FINANCE
MONTHLY MEETING
DECEMBER 8, 2009
MINUTES
(Draft Copy – Subject to Revision)**



Vice -Chairman W. Hopkinson called a Special Monthly Meeting of the Beacon Falls Board of Finance to order at 7:34 P.M.

PRESENT: W. Hopkinson, B. Ploss, L. Krepinevich, A. Choie, and newly elected member R. Doiron

ABSENT:

ALSO PRESENT: First Selectman S. Cable, Selectman D. Sorrentino and Selectman M. Krenesky. Finance Manager M. Gomes. Interested resident Robert Bortzfield was also present.

APPROVAL OF MINUTES

L. Krepinevich made motion to accept the November 10, 2009 Minutes as presented, 2nd by B. Ploss. Discussion. B. Ploss clarified fact that Wolfe Avenue Exploratory Committee did not recommend the hiring of the architectural engineer. He also wanted to have a little more detail in the Minutes reflecting the Town Clerk discussion. **All voted to accept the Minutes as amended, with abstentions by A. Choie and R. Doiron.**

COMMENTS FROM THE PUBLIC

None.

TREASURER'S REPORT

No report received. S. Cable noted with the Board of Selectmen holding its Regular Monthly Meeting after the Board of Finance Meeting, figures were not compiled by the Treasurer.

TAX COLLECTOR'S REPORT

M. Gomes noted a new software system has been into place in the Tax Collector's Office. This will show greater detail with bank deposits and provide reconciliation with monies taken in. He said the new system is working out well.

B. Ploss made motion to accept the Tax Collector's Report as presented, 2nd by L. Krepinevich. All aye.

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TOWN CLERK'S REPORT

S. Cable noted she and Finance Director are working out the details to take over the fees collected by Town Clerk. She noted she had received a letter from State Treasurer Denise Napier with regard to no payments or reports received from the Town Clerk for July, August, September, October and November 2009. She noted Town Clerk indicated forms and payments was sent out overnight on 12/7/09 but she had not seen the copies of those documents.

M. Gomes noted he had gotten a breakdown for August, September and October 2009 from Town Clerk along with a check for the Town's share of fees collected. He noted these monies are from his personal account.

W. Hopkinson asked if State charges penalties if money is not received from the Town Clerk. R. Doiron asked exactly what the problem was, adding he was familiar with how the Town Clerk's Office works. (S. Cable noted that R. Doiron's father had been the Town Clerk in Beacon Falls for forty-eight (48) years). S. Cable noted that while the Town has submitted some of the necessary reports, the reports are not what the Board of Finance wants.

M. Gomes added the Town Clerk needs to forward to the State its share of Conveyance Taxes and other fees collected.

W. Hopkinson gave a brief history of the problems the Board of Finance has been having with the Town Clerk, specifically the bank reconciliations never provided by the Town Clerk. She noted the percentage of fees collected are considered a part of the Town's assets.

A. Choie made motion to deny the recent reports submitted by the Town Clerk, 2nd by L. Krepenivich. All aye.

REPORT OF THE FINANCE MANAGER – M. GOMES

Expense report through November presented. Bank statement through October 2009 presented with M. Gomes noting everything balances.

S. Cable questioned over expenditure of Regional Council of Governments line item, with M. Gomes there is no problem with this.

Discussion of private duty for Police Officers. M. Gomes plans on doing a one (1) time transfer at the end of the year from the revenue side of budget which reflects monies

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received from Private Duty billing. Because those monies are currently sitting in the revenue side, there is an overage indicated in expense report. M. Gomes noted extra money is charged as administrative fees in the billing statement.

M. Gomes noted the Fire Department has been doing very well with regard to its budget and use of Purchase Orders.

B. Ploss questioned the overage of \$21.24 in civil defense line item.

Brief discussion on revaluation. \$20,000 was set aside in this 2009/2010 budget. These monies should probably be transferred over to the capital projects funds so as not to lose the funds if not spent during the course of this budget. M. Gomes said it is a good idea to fund an expenditure such as the revaluation over the course of a few years. Town must do a statistical revaluation in 2013.

B. Ploss asked if taxes received from fire hydrants are considered as revenue and suggested this should be looked at closer in the future.

B. Ploss made motion to accept the Finance Manager's Report as presented, 2nd by L. Krepinevich. All aye.

CORRESPONDENCE

1. With regard to request from Library, W. Hopkinson noted there is money in the Library's budget for the requested expenditure.
2. It was noted a Service Award Committee Meeting was scheduled for November, but due to a lack of a quorum, no meeting was held.

CLERK'S INVOICE

B. Ploss made motion to pay clerk's invoice, 2nd by A. Choie. All aye.

BOARD OF SELECTMEN

1. S. Cable noted letters will be going out on 12/09/2009 to all Boards, Commissions and Departments with regard to budget requests for the upcoming 2010/2011 Municipal Budget.
2. S. Cable noted there have been a few problems with the former Peter Paul Railroad property but they are being addressed.
3. S. Cable noted there is one vacancy on the Board of Finance. This appointment will be made by the Board of Selectmen at its Regular Monthly Meeting to be held on December 14, 2009.

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OLD BUSINESS

1. Teacher contract negotiations are on-going. R. Binkowski will report back to the Board of Finance on what is going on.

NEW BUSINESS

1. W. Hopkinson noted a referendum will be held to approve funding for a new roof at Long River School. Cost of project is approximately \$1,000, 000 to \$1,500,000. M. Krenesky noted there is possibility of State reimbursing 70% of the project cost. No one is putting much faith in the State having the money to do this.
2. S. Cable noted there is a problem with the firehouse roof, adding this is happening because of structural deficiencies.

With no other business to come before the Board, **R. Doiron made motion to adjourn the meeting at 8:13 P.M. 2nd by B. Ploss. All aye.**

Respectfully submitted,

Karen A. Wilson

Karen A. Wilson

Temporary Clerk for the Board of Finance – Meeting – December 8, 2009

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