

June 27, 2016

Town Clerk, Mr. Len Greene, Sr.
C/o Beacon Falls Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

Please be advised that the **Risk Assessment Sub-Committee** will hold a **Regular Meeting** for **Tuesday, June 28, 2016 at 7:00 PM** in the **Town Hall Small Conference Room, Beacon Falls Town Hall, 10 Maple Avenue, Beacon Falls, CT.**

AGENDA

1. Call to order;
2. Discuss Benefits Administration;
3. Finance Internal Controls;
4. Adjourn.

Thank you.

Sincerely,

Erin A. Schwarz
Finance, Admin Asst.

Cc: Board of Finance, Board of Selectmen