



Beacon Falls Board of Finance Agenda

May 31, 2016

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **MONTHLY MEETING** on Tuesday, **June 14, 2016 at 7:00 P.M.** in the Assembly Room at the Beacon Falls Town Hall.

The following agenda will be addressed at the discretion of the Chairman:

- 1. Call to Order / Pledge of Alliance**
- 2. Approval of Minutes**
- 3. Public Comment**
- 4. Tax Collector – Present an Update on the Back Tax Collection, Suspense List, and Credit Card Payment Implementation Project**
- 5. Auditor’s Report – Update on the Audit**
- 6. Network Security – Discussion with Seth and Brian Ploss**
- 7. Town Engineer – Discussion with Jim Galligan**
- 8. Correspondence / Payment of Bills**
 - a. Board of Finance Clerk’s Invoices**
 - b. Other Correspondence**
- 9. Reports**
 - a. Ambulance Service Report**
 - b. Town Treasurer’s Report**
 - c. Town Clerk’s Report**

10. Financial Manager's Report

- a. Update on Corrective Action Plan**
- b. Status Report on Bank Reconciliations**
- c. Update on Other Issues**

11. First Selectman's Report

- a. Proposed Budget Transfers**
- b. Discussion on Search for New Engineers and Consultants & on Nafis & Young Billing**
- c. Discussion of the Organization of the Police Department**
- d. Update on Other Issues**

12. Old Business

- a. Development of Capital Plan**

13. Action Items

- a. Draft Capital Plan Document to Review and Adopt by the March 2016 monthly meeting**
- b. Policy to Review and Approve Grant Administration by the April 2016 monthly meeting**

14. New Business

15. Public Comment

16. Executive Session – if needed

17. Adjournment

Respectfully submitted,

Marla Scirpo
Clerk, Board of Finance