



Beacon Falls Board of Finance Agenda

March 1, 2016

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **MONTHLY MEETING** on Tuesday, **March 15, 2016 at 7:00 P.M.** in the Assembly Room at the Beacon Falls Town Hall.

The following agenda will be addressed at the discretion of the Chairman:

- 1. Call to Order / Pledge of Alliance**
- 2. Public Comment**
- 3. Approval of Minutes**
- 4. Correspondence**
 - a. Board of Finance Clerk's Invoices**
 - b. Other Correspondence**
- 5. Reports**
 - a. Ambulance Service Report**
 - b. Town Treasurer's Report**
 - c. Tax Collector's Report**
 - d. Town Clerk's Report**

6. Financial Manager's Report

- a. Update on Corrective Action Plan**
- b. Status Report on Bank Reconciliations**
- c. Update on Other Issues**

7. First Selectman's Report

- a. Proposed Budget Transfers**
- b. Discussion on Search for New Engineers and Consultants&on Nafis & Young Billing**
- c. Discussion of the Organization of the Police Department**
- d. Update on Other Issues**

8. Old Business

- a. Development of Board of Finance Policies / By-Laws**
 - 1. Letter from Atty. Stanek Regarding Board of Finance Vacancies – Review and Discussion**
- b. Development of Capital Plan**

9. Action Items

- a. Draft Capital Plan Document to review and adopt by the March 2016 monthly meeting**
- b. Policy to review and approve Grant Administration by the April 2016 monthly meeting**

10. New Business

11. Public Comment

12. Executive Session – if needed

13. Adjournment

Respectfully submitted,

Marla Scirpo
Clerk, Board of Finance