



Beacon Falls Board of Finance Revised Agenda

December 7, 2015

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **MONTHLY MEETING** on Tuesday, **December 15, 2015 at 7:30 P.M.** in the Assembly Room at the Beacon Falls Town Hall.

The following revised agenda will be addressed at the discretion of the Chairman:

- 1. Call to Order / Pledge of Alliance**

- 2. Voting by Members for the Positions of Chairman, Vice Chairman, and Secretary**

- 3. Public Comment**

- 4. Approval of Minutes – November 2015**

- 5. Correspondence**
 - a. Board of Finance Clerk's Invoice – November 2015 for**
 - b. Other Correspondence**

- 6. Financial Manager's Report**
 - a. Update on Corrective Action Plan**

- b. Status Report on Bank Reconciliations**
- c. Purchasing Policy Discussion – Set Meeting Date**
- d. Year End Transactions**
- e. Update on Other Issues**

7. First Selectman's Report

- a. Proposed Budget Transfers**
- b. Information on Tracy House Repairs/Demolition and Financial Impact**
- c. Status report on Sewer Treatment Plant Upgrade and Proposed Bonding**
- d. Status of Proposed Ordinance on Town Treasurer's Duties (Bank Reconciliations)**
- e. Discussion on Search for New Engineers and Consultants**
- f. Discussion of Nafis & Young Billing**
- g. Discussion of the Organization of the Police Department**
- h. Update on Other Issues**

8. Discuss and Possible Action on Sending Letters to Dept. Heads Regarding Transfers

9. Reports

- a. Ambulance Service Report**
- b. Town Treasurer's Report**
- c. Tax Collector's Report**
- d. Town Clerk's Report**

10. Unfinished Business

11. New Business

a. Discussion of Sewer Use Tax

b. Development of Board of Finance Policies / By-Laws

c. Development of Capital Plan

12. Public Comment

13. Executive Session – Discuss Strategy in Regards to Community School

14. Adjournment

Respectfully submitted,

Marla Scirpo
Clerk, Board of Finance