



# **Beacon Falls Board of Finance Agenda**

December 7, 2015

Mr. Leonard Greene  
Town Clerk, Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **MONTHLY MEETING** on Tuesday, **December 15, 2015 at 7:30 P.M.** in the Assembly Room at the Beacon Falls Town Hall.

The following agenda will be addressed at the discretion of the Chairman:

- 1. Call to Order / Pledge of Alliance**
- 2. Public Comment**
- 3. Voting by Members for the Positions of Chairman, Vice Chairman, and Secretary**
- 4. Approval of Minutes – November 2015**
- 5. Correspondence**
  - a. Board of Finance Clerk's Invoice – November 2015 for**
  - b. Other Correspondence**
- 6. Financial Manager's Report**
  - a. Update on Corrective Action Plan**
  - b. Status Report on Bank Reconciliations**
  - c. Purchasing Policy Discussion – Set Meeting Date**
  - d. Year End Transactions**
  - e. Update on Other Issues**

**7. First Selectman's Report**

**a. Proposed Budget Transfers**

**b. Information on Tracy House Repairs/Demolition and Financial Impact**

**c. Status report on Sewer Treatment Plant Upgrade and Proposed Bonding**

**d. Status of Proposed Ordinance on Town Treasurer's Duties (Bank Reconciliations)**

**e. Discussion on Search for New Engineers and Consultants**

**f. Discussion of Nafis & Young Billing**

**g. Discussion of the Organization of the Police Department**

**h. Update on Other Issues**

**8. Discuss and Possible Action on Sending Letters to Dept. Heads Regarding Transfers**

**9. Reports**

**a. Ambulance Service Report**

**b. Town Treasurer's Report**

**c. Tax Collector's Report**

**d. Town Clerk's Report**

**10. Unfinished Business**

**11. New Business**

**a. Discussion of Sewer Use Tax**

**b. Development of Board of Finance Policies / By-Laws**

**12. Public Comment**

**13. Adjournment**

Respectfully submitted,

Marla Scirpo  
Clerk, Board of Finance