

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
January 23, 2019

BOARD MEMBERS PRESENT:	<u>Weighted Vote Per Member</u>
<i>Beacon Falls</i>	
Priscilla Cretella	.7
Christine Arnold	.7
David Rybinski	.7
 <i>Prospect</i>	
Nazih Noujaim	1.3
Roxann Vaillancourt	1.3
Daisy Laone	1.3
Robert Hiscox	1.3

STAFF MEMBERS PRESENT: Michael P. Yamin, Superintendent
Pamela Mangini, Dir. of Finance & Business Operations
Michele Raynor, Curriculum Director
Rima McGeehan, Principal PES

I. CALL TO ORDER

A. Roll Call

A roll call was taken; Erik Dey was absent.

B. Pledge of Allegiance

C. Revision/Additions to Agenda Order

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to add Action #5: Act to extend the contract with United Day School as the before and after school provider at PES for the 2019-2020 school year.

ALL IN FAVOR (weighted vote totals 7.3) **19-001**

II. APPROVAL OF MINUTES

Minutes of December 12, 2018, Board of Education Meeting (Ex.1)

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to approve the minutes of December 12, 2018, Board of Education Meeting (Ex.1)

ALL IN FAVOR (weighted vote totals 7.3) **19-002**

III. COMMENT

A. Town Officials

B. Public Comments *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

IV. CORRESPONDENCE

- A. Letter from USSYP – Bayan Galal
- B. Letters from Elementary Physical Education Teachers - Jump Rope for Heart
- C. Letter from NELMS - Long River Spotlight School

V. TREASURER’S REPORT

Mr. Noujaim read the following report dated 1/23/2019:

Balance in General Fund as of 1/23/2019	\$7,807,292.43
Tonight’s invoices total:	\$2,370,565.54
General Fund:	\$2,361,713.03
Federal and State Grants:	\$3,446.82
Adult Ed, Other Grants, Athletic Fund:	\$5,405.69

VI. STUDENT REPRESENTATIVE’S REPORT (Bayan Galal, Emma Flaherty)
Ms. Galal delivered this evening’s report.

VII. EXEMPLARY PEOPLE, PROGRAMS, and AWARDS

VIII. REPORT OF SUPERINTENDENT

A. Superintendent’s Update

1. Obtaining three cost bids for the generators at the schools.
Mr. Yamin commented that the work has been approved, and the jobs will be awarded this week.
2. Facilities walk-through
Mr. Yamin reported that CES completed the walk-through for LRMS regarding HVAC.
When the power was lost at Prospect Elementary School, a valve did not release which caused some water damage. That damage is being addressed and a rug and sheetrock are being replaced.
Mr. Yamin and Mr. Martoni completed walk-throughs of all facilities in an effort to keep on top of maintenance, and a list was itemized.

B. Action Items

1. Act on approval of 2017-2018 audit. (Rep. Zackin, Zimeyski, Sullivan LLC)
A brief presentation was given to discuss key findings and provide further explanation where necessary.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve of 2017-2018 audit, as presented.

ALL IN FAVOR (weighted vote totals 7.3)

19-003

2. Act to accept letter of resignation of Director of Finance/ Business Operations.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to accept letter of resignation of Director of Finance/Business Operations, effective March 1, 2019.

ALL IN FAVOR (weighted vote totals 7.3) **19-004**

3. Act to modify Hiring Process Guide.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to modify the Hiring Process Guide with noted changes.

ALL IN FAVOR (weighted vote totals 7.3) **19-005**

4. Act to modify the job description for the position of Director of Finance & Business Operations.

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to modify the job description for Director of Finance & Business Operations to include the noted changes.

ALL IN FAVOR (weighted vote totals 7.3) **19-006**

5. Act to approve contract extension with United Day School for a before and after school program at PES for 2019-2020 school year.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve contract extension with United Day School for a before and after school program at PES for 2019-2020 school year.

ALL IN FAVOR (weighted vote totals 7.3) **19-007**

C. Director of Finance and Business Operations Report

1. Director's Update
Mrs. Mangini shared the rate for fuel. She related budget proposals were received. The Business Office is processing W2's and W9's.
2. Monthly financial report
The report was provided.

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ITEMS FOR NEXT BOE AGENDA

- A. CES will hopefully speak regarding LRMS HVAC
- B. Foreign languages to be discussed at next BOE meeting (February 27th)

XII. INFORMATION ITEMS and ANNOUNCEMENTS

- A. Enrollment (Ex. II) beginning to level out 62% Prospect; 38% Beacon Falls.

- B. Food Service Financial Information (Ex. III)
- C. NEASC letter re continued school accreditation
- D. Coming Attractions - February 2019

XIII. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee: **Meeting 1/23/19, 6:00 p.m., D.O.**
- B. Facilities and Transportation Committee: **will meet in March**
- C. Curriculum Committee: **will meet in May**
- D. Policy Committee: **will meet in June, possibly**
- E. Public Communications
- F. Technology Committee: **will meet in April**
- G. Recognition Committee
- H. Liaisons:
 - 1. Schools
 - 2. Wellness Committee
 - 3. Professional Development Committee: **Meetings are the 4th Monday of the month, at the District Office, 3:30 p.m.**
 - 4. 2COM: **moving forward with SEL Committee, upcoming conference.**
 - a. Region 16 respect/kind initiative.

XIV. ADJOURNMENT

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to adjourn the Board of Education meeting of January 23, 2019, at 7:52 p.m.
ALL IN FAVOR (weighted vote totals 7.3) **19-008**

Board Secretary,

Christine Arnold

*These minutes are subject to Board approval.
Submitted by Kelly Blum, Board Clerk*

The February 13, 2019, BOE Meeting at Woodland Regional High School will be cancelled.

DATE OF NEXT MEETING: February 27, 2019, District Office