

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
May 9, 2018

Minutes

BOARD MEMBERS PRESENT:		<u>Weighted Vote</u> <u>Per Member</u>
<i>Beacon Falls</i>		
	Christine Arnold	.7
	Priscilla Cretella	.7
	Erik Dey	.7
<i>Prospect</i>		
	Nazih Noujaim	1.3
	Roxann Vaillancourt	1.3
	Daisy Laone	1.3
	Robert Hiscox	1.3

STAFF MEMBERS PRESENT: Michael P. Yamin, Superintendent
Pamela Mangini, Dir. of Finance & Business Operations
Michele Raynor, Curriculum Director
Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The Board of Education Meeting was called to order at 7:00 p.m. in the Media Center at WRHS in Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

The roll was called and a quorum was present.

IV. APPROVAL OF MINUTES

Minutes of April 11, 2018, District Meeting (Ex. I)

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve minutes of April 11, 2018, District Meeting (Ex. I) with a correction on page 34, section 5, "Budget Presentation": the decrease in the proposed 2018-19 budget over this year should be changed from -0.05% to -0.5%.

ALL IN FAVOR (weighted vote totals 7.3)

18-085

Minutes of April 11, 2018, Board of Education Meeting (Ex. II)

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve minutes of April 11, 2018, Board of Education Meeting (Ex. II).
ALL IN FAVOR (weighted vote totals 7.3) **18-086**

Minutes of April 30, 2018, Special Board of Education Meeting (Ex. III)

A MOTION was made by Priscilla Cretella and SECONDED by Roxann Vaillancourt to approve minutes of April 30, 2018, Special Board of Education Meeting (Ex. III).
ALL IN FAVOR (weighted vote totals 7.3) **18-087**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

*Note: The BOE will not reply to comments made at a meeting.
However, either the Superintendent or Board Chair will respond to a concern within five business days.*

Sheryl Feducia, resident of Beacon Falls, spoke in support of the budget.

Helen Plante, resident of Prospect, expressed her concern about the arts departments not being as highly populated as in previous years.

A MOTION was made by Priscilla Cretella and SECONDED by Roxann Vaillancourt to add to the agenda Action Item 10: To act to set the proposed budget amount for 2018-2019 at \$40,731,402.00.
ALL IN FAVOR (weighted vote totals 7.3) **18-088**

VII. CORRESPONDENCE

1. Email to LLES parent re staffing.
2. Email to Beacon Falls parent re the hiring of armed guards.
3. Letter from parent of WRHS student re internship program.
4. Thank you note to Haynes Material for donation of crushed stone to WRHS.
5. Email from parent re ECE Music at WRHS and Superintendent's response.

VIII. TREASURER'S REPORT

Balance in General Fund as of 5/9/18:	\$7,565,393.78
Tonight's invoices total:	\$1,046,140.83
General Fund:	\$1,010,893.97
Federal and State Grants:	\$32,748.00
Adult Ed, Other Grants, Athletic Fund:	\$2,498.86

IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Bayan Galal)
The report tonight was shared by Anna Witkowski.

X. EXEMPLARY PEOPLE AND PROGRAMS

1. Recognition for Kaylee Walsh for acceptance to Yale University.

2. Timber Team WFSB shoot.
<http://www.wfsb.com/clip/14311208/scot-learns-about-the-timber-team-at-woodland-regional-high-school>

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Personnel Committee updates:
 - a. Programmatic changes for preschool
Will be servicing all preschool children at PES.
 - b. WRHS administrative restructuring
Mr. Yamin briefly discussed some details regarding the restructure.
The restructure will support teaching and learning.
 - c. Posting for (2) positions after BOE May 23rd meeting to revised job descriptions
2. Reviewing new State requirements for Alternative Program.
Currently ok for expelled students but at the end of the year the Region will no longer be in compliance because the state changed the law.
3. Upcoming District Office training on FMLA, Human Resources tasks, etc...
(Shipman and Goodwin)
Will be scheduled for end of June.
4. Data on spring teacher conferences.
State changed the law. Parent/teacher conference attendance in spring in Region 16 is low, and the conferences may be changed to an earlier month.
5. Update of maintenance and repair work. (Steve Martoni)
Mr. Martoni presented the specifics from the report. There will be a Facilities Meeting on May 23, 2018.
6. Math Task Force recommendations for 2018-19. (Michele Raynor)
Mrs. Raynor presented information from the Math Task Force focusing on the following: Models for Effective Mathematics Instruction, Alignment and Adherence of the K-12 Mathematics Curriculum and Support for Students.

B. Action Items

1. Act to confirm 2018 graduation dates for WRHS and LRMS.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to confirm 2018 graduation dates for WRHS as June 20, 2018 at 6:00 p.m.

ALL IN FAVOR (weighted vote totals 7.3)

18-089

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to confirm 2018 graduation date for LRMS as June 18, 2018.

Priscilla Cretella opposed; Robert Hiscox abstained; all others IN FAVOR.

MOTION PASSES (weighted vote totals 5.3)

18-090

2. Act to approve one-year extension for United Day for before/after school care at the elementary schools.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve one-year extension for United Day for before/after school care at the elementary schools. **ALL IN FAVOR** (weighted vote totals 7.3) **18-091**

3. Act to approve Zackin Zimyeski Sullivan CPA as auditor for Region 16's FY18 audit.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve Zackin Zimyeski Sullivan CPA as auditor for Region 16's FY18 audit. **ALL IN FAVOR** (weighted vote totals 7.3) **18-092**

4. Act to approve bid waiver for courtyard and curbing repair at LRMS with All Trades Industries.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve bid waiver for courtyard and curbing repair at LRMS with All Trades Industries in the amount of \$34,609.25. **ALL IN FAVOR** (weighted vote totals 7.3) **18-093**

5. Act to accept letters of retirement from retiring teachers. (J. Lownds, D. Donahue)

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to accept the letter of retirement from Jeff Lownds (6th grade Science teacher), effective at the end of this school year. **ALL IN FAVOR** (weighted vote totals 7.3) **18-094**

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to accept the letter of retirement from Don Donahue (3rd grade teacher at LLES), effective at the end of this school year. **ALL IN FAVOR** (weighted vote totals 7.3) **18-095**

6. Act to accept letter of resignation from LRMS teacher. (G. Pirisi Intemann)

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to accept the letter of resignation from LRMS foreign language teacher, Gabriella Pirisi Intemann, effective at the end of this school year. **ALL IN FAVOR** (weighted vote totals 7.3) **18-096**

7. Act to set District Meeting date, location, time and method of voting on proposed 2018-2019 budget.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to set a District Meeting on the 2018-2019 proposed budget for Monday, May 21, 2018, 6:30 p.m., at the Region 16 District Office, 30 Coer Road, Prospect, and adjourn to a referendum on Tuesday, May 22, 2018 for voting.

ALL IN FAVOR, except Priscilla Cretella opposed

MOTION PASSES (weighted vote totals 6.6)

18-097

8. Act to approve bid from Supertech Inc. for the WRHS auditorium lighting project in the amount of \$176,530.54.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to approve bid from Supertech Inc. for the WRHS auditorium lighting project in the amount of \$176,530.54. **ALL IN FAVOR** (weighted vote totals 7.3) **18-098**

9. Act to approve job description for new position of Dean of Students/Athletic Director at Woodland Regional High School.

A MOTION was made by Priscilla Cretella and SECONDED by Roxann Vaillancourt to approve the job description for the Dean of Students/Athletic Director at WRHS, as presented.
ALL IN FAVOR (weighted vote totals 7.3) **18-099**

10. Act to set the proposed budget amount for 2018-2019 at \$40,731,402.00.

A MOTION was made by Priscilla Cretella and SECONDED by Roxann Vaillancourt to set the proposed budget for 2018-2019 at \$40,731,402.00.
ALL IN FAVOR (weighted vote totals 7.3) **18-100**

C. Director of Finance and Business Operations Report

1. Monthly financial summary.

Mrs. Mangini reported on the following: time clock software companies are being explored; the business office caught up on projects and tasks during spring break; the bi-annual inventory review with RCI was completed; the WRHS auditorium lighting bid was publicly opened on May 4th and the snow removal bid has been advertised and bid opening is scheduled for May 22. Also ECS payments were slightly more than noted.

D. Old Business

1. Bid waiver for Sarracco Mechanical Svcs. for Energy Management System (EMS) at WRHS.

E. New Business

F. Items to be discussed at future BOE meetings

1. Mr. Yamin recommends that any further out of country trips be planned through an outside agency.
2. Discussion of possible change in start time for WRHS.

G. Information Items

1. **Food Service Information:**

April Claims are in Colyr (the state's reporting system) and ready to be posted. FYI: State reimbursements are \$3,288.84 more than April 2017. We are \$7,036.63 YTD ahead of 2016-17 when it comes to National School Lunch Program.

2. Tile replacement/repair at LRMS with Valley Flooring.

H. Enrollment (Ex. IV)
April 2018

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee
Executive Session: Superintendent's evaluation.
2. Facilities and Transportation Committee: **Next meeting May 23, 2018, D.O., 6:00 p.m.**
3. Curriculum Committee: **A meeting will be held June 13, 2018, WRHS.**
4. Policy Committee: **Next meeting June 13, 2018, WRHS, 6:00 p.m.**
5. Public Communications
6. Technology Committee
7. Recognition Committee
8. Liaisons
 - a. Schools
 - b. Wellness Committee: **A meeting will held before the end of year.**
 - c. Professional Development Committee: **Meetings 4th Monday of each month, District Office, 3:30 p.m.**
 - d. 2COM –
 1. RSD 16 respect/kind initiative.

A MOTION was made by Daisy Laone and SECONDED by Nazih Noujaim to move to Executive Session at 8:54 p.m. to discuss Superintendent's evaluation.
ALL IN FAVOR (weighted vote totals 7.3) **18-101**

The Board came out of Executive Session at 9:54 p.m.

XIII. ADJOURNMENT

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to adjourn the May 9, 2018, Board of Education Meeting at 9:55 p.m.
ALL IN FAVOR (weighted vote totals 7.3) **18-102**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*