

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
January 10, 2018

BOARD MEMBERS PRESENT:	<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i> Christine Arnold	.7
Priscilla Cretella	.7
Erik Dey	.7
David Rybinski <i>arrived at 7:04 p.m.</i>	.7
<i>Prospect...</i> Nazih Noujaim	1.3
Robert Hiscox	1.3
Roxann Vaillancourt	1.3
Daisy Laone	1.3

STAFF MEMBERS PRESENT: Michael P. Yamin, Superintendent
Pamela Mangini, Dir. of Finance & Business Operations
Steve Martoni, Director of Facilities

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Robert Hiscox in the Media Center at Woodland Regional High School, Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

A roll was taken; a quorum was present.

IV. APPROVAL OF MINUTES

Minutes of December 6, 2017 Special Board of Education Meeting (Ex. I)

A MOTION was made by Priscilla Cretella and SECONDED by Daisy Laone to approve the minutes of December 6, 2017, Special Board of Education Meeting (Ex. I). **ALL IN FAVOR** (weighted vote totals 8.0) **18-006**

Minutes of December 6, 2017 Special Board of Education Meeting (Ex. II)

A MOTION was made by Priscilla Cretella and SECONDED by Daisy Laone to approve the minutes of December 6, 2017, Special Board of Education Meeting (Ex. II). **ALL IN FAVOR** (weighted vote totals 8.0) **18-007**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

VII. CORRESPONDENCE

1. Letter to Jennifer Stewart accepting her resignation from her position with Region 16.
2. MOUs with UPSEU.

VIII. TREASURER’S REPORT

Nazih Noujaim read the Treasurer’s Report:

Balance in General Fund as of 1/10/18:	\$6,458,044.27
Tonight’s invoices total:	\$782,190.17
General Fund:	\$770,257.21
Federal and State Grants:	\$9,848.09
Adult Ed, Other Grants, Athletic Fund:	\$2,084.87

IX. STUDENT REPRESENTATIVE’S REPORT (Anna Witkowski, Bayan Galal)

Tonight’s report was shared by Anna Witkowski.

X. EXEMPLARY PEOPLE AND PROGRAMS

1. Recognize WRHS senior Anaga Dinesh for being accepted to Harvard.

XI. REPORT OF SUPERINTENDENT

Prior to the beginning of his report, Mr. Yamin welcomed Mr. Erik Dey as the newest Board member, asked for a moment of silence out of respect for the passing of Dr. Rima McGeehan’s (Principal of PES) mother, and announced that our Food Service Director, Mrs. Patricia Iraci, has been certified as a teacher/proctor for Safe Serve from the National Restaurant Association.

A. Superintendent’s Update

1. Region 16 Insider.
The Fall, First Edition was distributed to the Board.
2. Survey – Budget, Community Input.
The comprehensive, 43 question survey has gone out.
3. Budget Preview for 2018-2019.
Mr. Yamin and Mrs. Mangini reported that all departments and schools have submitted requests, which have been reviewed. They expect to have a foundation for the budget by end of next week.
4. I-Ready Assessment – Math/Reading Pilot Update. (Michele Raynor)
In Mrs. Raynor’s absence, Mr. Yamin reported that this will replace AIMSWEB; it will be an increase in cost but the program is progressive.
5. BOE member selections for Committees & Liaisons 2017-2019.
This list was provided in the Board packet.

B. Action Items

1. Act to approve contractor to perform AC work at WRHS in the amount of \$537,000.

A MOTION was made by Nazih Noujaim and SECONDED by Robert Hiscox to approve contractor MJ Daly to perform AC work at WRHS in the amount of \$537,000.

ALL IN FAVOR (weighted vote totals 8.0) **18-008**

2. Act to approve transfer of \$120,000 for AC work at WRHS.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve transfer of \$120,000 for AC work at WRHS.

ALL IN FAVOR (weighted vote totals 8.0) **18-009**

3. Act to waive bid requirements for sprinkler work at WRHS and LRMS.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to waive bid requirements for sprinkler work at WRHS and LRMS.

ALL IN FAVOR (weighted vote totals 8.0) **18-010**

4. Act to approve sprinkler repair work at WRHS and LRMS, not to exceed \$80,000.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve sprinkler repair work at WRHS and LRMS, not to exceed \$80,000.

ALL IN FAVOR (weighted vote totals 8.0) **18-011**

5. Act to approve revised schedule of BOE meetings for 2018.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve revised schedule of BOE meetings for 2018.

ALL IN FAVOR (weighted vote totals 8.0) **18-012**

6. Act to approve changing the position of Assistant Director of Special Education/
Pupil Personnel Services from a 12-month position to a 10-month position.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve changing the position of Assistant Director of Special Education/Pupil Personnel Services from a 12-month position to a 10-month position.

ALL IN FAVOR (weighted vote totals 8.0) **18-013**

7. Act to approve revised job description for the position of Payroll Specialist.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve revised job description for the position of Payroll Specialist.

ALL IN FAVOR (weighted vote totals 8.0) **18-014**

C. Director of Finance and Business Operations Report

Mrs. Mangini presented the report. She reported an overview of S&P Ratings review. The Region's AA- was affirmed and the CreditWatch was removed. Mrs. Mangini also noted that the outlook is stable and that the year-end fund balance for FY16 was noted as an adequate 3.2% of expenditures. The report also noted sound finance management practices and good communication with member towns.

Food Service Director Patricia Iraci hosted a stir fry sampling, and Mrs. Mangini reported on it giving it rave reviews. Reviews of the FY2019 budget proposals have begun. The annual audit was completed on time, and the auditors will present at the January 24, 2018 meeting. The District will be joining the BOWA Consortium to lock in a rate on fuel oil and gasoline once again.

D. Old Business

E. New Business

Mrs. Cretella requested that an initiative teaching respect be implemented across all grade levels.

F. Items to be discussed at future BOE meetings

1. Review BYOD (Bring Your Own Device) policy.
Also noted was to discuss the potential change in start times at schools.

G. Information Items

1. Superintendent's Panel Discussion: 1/27/18, 9:00 a.m., District Office.
2. Holiday Book Exchange (grade one at PES).
3. Amendment to CSDE – Approved Evaluation and Support Plan.
4. Coming Attractions for January 2018.
5. Jump Rope for Heart at PES.
6. Survey re budget/school climate.
7. Revised Budget Calendar 2018-2019.

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee: **Meeting 1/10/18, WRHS, 6:15 p.m.**
3. Curriculum Committee: **Meeting 1/10/18, at WRHS, 6:15 p.m.**
4. Policy Committee: **Meeting 1/24/18, 6:15 p.m., District Office**
5. Public Communications
6. Technology Committee
7. Recognition Committee
8. Liaisons
 - a. Schools
 - b. Wellness Committee
 - c. Professional Development Committee: **Meetings 4th Monday of each month, District Office, 3:30 p.m.**
 - d. 2COM

XIII. ADJOURNMENT

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to adjourn the January 10, 2018, Board of Education meeting at 7:47 p.m.

ALL IN FAVOR (weighted vote totals 8.0)

18-015

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*