

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**November 8, 2017**

<b>BOARD MEMBERS PRESENT:</b>	<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i> Christine Arnold	.7
Priscilla Cretella	.7
Sheryl Feducia	.7
<i>Prospect...</i> Daisy Laone	1.3
Roxann Vaillancourt	1.3
Nazih Noujaim	1.3
Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael P. Yamin, Superintendent  
Michele Raynor, Curriculum Director

**I. CALL TO ORDER**

The meeting was called to order at 7:06 p.m. by Sheryl Feducia in the Media Center at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken; a quorum was present.

**IV. APPROVAL OF MINUTES**

Minutes of October 25, 2017, Board of Education Meeting (Ex. I)

A MOTION was made by Daisy Laone and SECONDED by Nazih Noujaim to approve the minutes of October 25, 2017, Board of Education Meeting (Ex. I).

**ALL IN FAVOR** (weighted vote totals 7.3) **17-175**

**V. TOWN OFFICIAL COMMENT**

**VI. PUBLIC COMMENT**

**VII. CORRESPONDENCE**

1. Report from state re: construction update
  2. Letter from attorney requesting a meeting with the state
- Both items are being discussed during Superintendent's update.

**VIII. TREASURER'S REPORT**

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 11/8/17:	\$6,502,338.84
Tonight's invoices total:	\$498,886.13
General Fund:	\$498,138.12
Federal and State Grants:	\$693.46
Adult Ed, Other Grants, Athletic Fund:	\$54.55

**IX. STUDENT REPRESENTATIVE'S REPORT** (Anna Witkowski, Bayan Galal)  
 Tonight's report was shared by Bayan Galal.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

Two different groups were recognized: the Girls' Swim Team who won the NVL's and the LRMS Cross Country Team who finished #1 in the state.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to add Action Item #4 to the agenda: Act to approve sprinkler work by MJ Daly for emergency repair as identified and bid to perform 5 year maintenance on sprinklers in all our schools in the amount of \$8,360.00

**ALL IN FAVOR** (weighted vote totals 7.3) **17-176**

**XI. REPORT OF SUPERINTENDENT**

**A. Superintendent's Update**

1. Recommendation for sprinkler systems at WRHS and LRMS  
 Mr. Martoni updated the Board on the visual inspection and spoke about the 5-year inspection; quotes were collected and MJ Daly was selected.
2. Site acquisition reimbursement for PES  
 This has been an ongoing issue, the District's attorneys are now involved and a meeting will be held with the state before Thanksgiving time to further discuss the issue.

**B. Action Items**

1. Act to approve transfer funds of \$939,279.00 into contingency to support ECS and SPED grants as written with backup funds acknowledged.

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to approve transfer funds of \$939,279.00 into contingency to support ECS and SPED grants as written with backup funds acknowledged.

**ALL IN FAVOR** (weighted vote totals 7.3) **17-177**

2. Act to approve RFP for air conditioning improvement at Woodland Regional High School.

A MOTION was made by Robert Hiscox and SECONDED by Daisy Laone to approve RFP for air conditioning improvement at Woodland Regional High School.

**ALL IN FAVOR** (weighted vote totals 7.3) **17-178**

3. Act to ratify administrators' contract effective July 1, 2018 - June 30, 2021.

A MOTION was made by Christine Arnold and SECONDED by Nazih Noujaim to ratify administrators' contract effective July 1, 2018 - June 30, 2021.

**ALL IN FAVOR** (weighted vote totals 7.3)

**17-179**

4. Act to approve sprinkler work by MJ Daly for emergency repair as identified and bid to perform 5 year maintenance on sprinklers in all our schools in the amount of \$8,360.00.

A MOTION was made by Christine Arnold and SECONDED by Nazih Noujaim to approve sprinkler work by MJ Daly for emergency repair as identified and bid to perform 5 year maintenance on sprinklers in all our schools in the amount of \$8,360.00.

**ALL IN FAVOR** (weighted vote totals 7.3)

**17-180**

**C. Director of Finance and Business Operations Report**

Mr. Yamin presented the report in Mrs. Mangini's absence. It was reported that the 2018-2019 budget season has officially begun, and all schools and departments will be providing their budget requests to District Office by December 11. The Board has received their copies as well as back-up documentation for the transfer for funds that was acted upon tonight. A financial summary report was included in the Board packet and will be done on a monthly basis. Health Fairs concluded and ways to keep up the momentum with healthy choices will continue to be discussed.

**D. Old Business**

Ms. Cretella would like some research be done to help improve parent participation in conferences at the middle school level.

**E. New Business**

**F. Items to be discussed at future BOE meetings**

1. New policy for NARCAN.
2. Review BYOD (Bring Your Own Device) policy.

**G. Information Items**

1. Attendance at Parent/Teacher Conferences October 2017.

**XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee: **Update on administrator's contract negotiations.**
2. Facilities and Transportation Committee: **Meeting 11/8/17, at WRHS, 6:15 p.m.**
3. Curriculum Committee: **Meetings: 11/29/17, at LRMS, 6:15 p.m. & 1/10/18, at WRHS, 6:15 p.m.**
4. Policy Committee: **Meeting May 2018**
5. Public Communications
6. Technology Committee: **Director of Technology PowerPoint has been uploaded.**
7. Recognition Committee: **Paraprofessionals recognition week is next week.**
8. Liaisons

- a. Schools
- b. Wellness Committee
- c. Professional Development Committee: **Meetings 4th Monday of each month,  
District Office, 3:30 p.m.**
- d. 2COM

**XIII. ADJOURNMENT**

A MOTION was made by Robert Hiscox and SECONDED by Daisy Laone to adjourn the November 8, 2017, Board of Education meeting at 7:56 p.m.

**ALL IN FAVOR** (weighted vote totals 7.3)

**17-181**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval  
Submitted by Kelly Blum, Board Clerk*