

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
June 28, 2017

BOARD MEMBERS PRESENT:

| | | <u>Weighted Vote Per Member</u> |
|------------------------|--|-------------------------------------|
| <i>Beacon Falls...</i> | Christine Arnold | .7 |
| | Priscilla Cretella <i>arrived at 6:10pm</i> | .7 |
| | Sheryl Feducia | .7 |
| | David Rybinski <i>arrived at 6:26pm</i> | .7 |
| <i>Prospect...</i> | Robert Hiscox | 1.3 |
| | Daisy Laone | 1.3 |
| | Nazih Noujaim | 1.3 |
| | Roxann Vaillancourt <i>arrived at 6:19pm</i> | 1.3 |

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent
Pamela Mangini, Dir. of Finance/Business Operations

I. CALL TO ORDER

The meeting was called to order by Chairperson Sheryl Feducia at 5:50 p.m. at the Region 16 District Office, 30 Coer Road, Prospect, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

IV. APPROVAL OF MINUTES

Minutes of May 24, 2017, Board of Education Meeting (Ex. I)
Minutes of June 6, 2017, Special Board of Education Meeting (Ex. II)

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the minutes of May 24, 2017, Board of Education Meeting (Ex. I).

ALL IN FAVOR (weighted vote totals 5.3) **17-102**

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the minutes of June 6 2017, Special Board of Education Meeting (Ex. II).

ALL IN FAVOR (weighted vote totals 5.3) **17-103**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

VII. CORRESPONDENCE

Letter from Prospect Historical Society

A brief discussion ensued regarding the field trip and if it was mandatory or not in order to determine who would be responsible for bussing. Mr. Yamin will meet with them and make a decision in the near future.

VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report:

| | |
|---|----------------|
| Balance in General Fund as of 6/28/17: | \$6,100,804.37 |
| Tonight's invoices total: | \$498,683.69 |
| General Fund: | \$495,002.69 |
| Federal and State Grants: | \$2,043.00 |
| Adult Ed, Other Grants, Athletic Fund: | \$1,638.00 |
| Balance of School Construction Project: | \$244,638.08 |

IX. EXEMPLARY PEOPLE AND PROGRAMS

FYI – Buttons Unlimited update from LRMS, Kris Doucette's class.

Also mentioned was the newspaper article regarding former student Ryan Matthews who was recognized as ALS advocate.

X. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Region 16 Insider

Copies were inserted in Citizen's News.

2. Honor roll at WRHS

Analysis included in packet. The report shows 74% achieved honors in middle school and 64% in high school.

3. WRHS student representatives to BOE 2017-2018

Anna Witkowski and Bayan Gallal.

4. Facility Use for 2016-2017 (overview)

Included in packet for end of year.

Mr. Yamin also included the following in his update: Of the eight certified employees, whose contracts were not going to be renewed for 2017-18 due to reduction in force, all 1.0 FTE (full time equivalency) teachers, but one, have been re-called at this time.

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to add Action Item 21 to the agenda: Act to approve purchase of utility vehicle.

ALL IN FAVOR (weighted vote totals 5.3)

17-104

B. Action Items

The following was taken out of order to be approved:

20. Act to approve Michele Raynor as Director of Curriculum, Instruction and Assessment.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve Michele Raynor as Director of Curriculum, Instruction and Assessment.

ALL IN FAVOR (weighted vote totals 5.3)

17-105

1. Second reading revised policy **3321** – *Requesting Goods and Services, Bids and Quotations*

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve the second reading revised policy **3321** – *Requesting Goods and Services, Bids and Quotations*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-106**

2. Second reading revised policy **3542.2** – *Food Sales: Unpaid Meal Charges*

A MOTION was made by Robert Hiscox and SECONDED by Daisy Laone to approve the second reading revised policy **3542.2** – *Food Sales: Unpaid Meal Charges*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-107**

3. Second reading **new** policy **4112.5** – *Criminal Record Information*

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the second reading **new** policy **4112.5** – *Criminal Record Information*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-108**

4. Second reading revised policy **5113** – *Attendance and Excuses*

A MOTION was made by Robert Hiscox and SECONDED by Daisy Laone to approve the second reading revised policy **5113** – *Attendance and Excuses*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-109**

5. Second reading revised policy **5113.2** – *Truancy*

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve the second reading revised policy **5113.2** – *Truancy*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-110**

6. Second reading revised policy **5118.1** – *Homeless*

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the second reading revised policy **5118.1** – *Homeless*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-111**

7. Second reading revised regulation **5118.1 R** – *Homeless*

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the second reading revised regulation **5118.1 R** – *Homeless*. **ALL IN FAVOR** (weighted vote totals 5.3) **17-112**

Priscilla Cretella arrived at 6:10 p.m.

8. Second reading revised policy **5141** – *Student Health Services*

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the second reading revised policy **5141** – *Student Health Services*.

ALL IN FAVOR (weighted vote totals 6.0) **17-113**

9. Second reading revised policy **5145.14** – *On Campus Recruitment*

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the second reading revised policy **5145.14** – *On Campus Recruitment*.

ALL IN FAVOR (weighted vote totals 6.0) **17-114**

10. Second reading revised policy **5145.4** – *Americans with Disabilities Act/Section 504*

A MOTION was made by Daisy Laone and SECONDED by Christine Arnold to approve the second reading revised policy **5145.4** – *Americans with Disabilities Act/Section 504*.

ALL IN FAVOR (weighted vote totals 6.0) **17-115**

11. Second reading revised policy **6141.3291** – *1:1 Devices*

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the second reading revised policy **6141.3291** – *1:1 Devices*.

ALL IN FAVOR (weighted vote totals 6.0) **17-116**

12. Second reading revised policy **6142.101** – *Student Nutrition & Physical Activity (Student Wellness)*

A MOTION was made by Daisy Laone and SECONDED by Christine Arnold to approve second reading revised policy **6142.101** – *Student Nutrition & Physical Activity (Student Wellness)*. **ALL IN FAVOR** (weighted vote totals 6.0) **17-117**

13. Second reading **new** policy **6172** – *Alternative Education Programs*

A MOTION was made by Daisy Laone and SECONDED by Christine Arnold to approve the second reading **new** policy **6172** – *Alternative Education Programs*.

ALL IN FAVOR (weighted vote totals 6.0) **17-118**

14. Second reading **new** regulation **6172 R** – *Alternative Education Programs*

A MOTION was made by Daisy Laone and SECONDED by Christine Arnold to approve the second reading **new** regulation **6172 R** – *Alternative Education Programs*.

ALL IN FAVOR (weighted vote totals 6.0) **17-119**

15. First reading revised policy **6146** - *Graduation Requirements*

A MOTION was made by Priscilla Cretella and SECONDED by Robert Hiscox to approve the first reading revised policy **6146** - *Graduation Requirements*.

ALL IN FAVOR (weighted vote totals 6.0) **17-120**

16. Act on approval of milk and bread bids for 2017-2018 school year.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the milk and bread bids for 2017-2018 school year.

ALL IN FAVOR (weighted vote totals 6.0) **17-121**

17. Act to accept letter of retirement(s)/resignation(s). (Michelle Montague, Laura Hall)

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to accept the letter of retirement of Michelle Montague, Special Education teacher at PES.

ALL IN FAVOR (weighted vote totals 6.0) **17-122**

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to accept the letter of resignation of Laura Hall, School Psychologist at PES.

ALL IN FAVOR (weighted vote totals 6.0) **17-123**

Roxann Vaillancourt arrived at 6:19 p.m.

18. Act to approve update of job description for WRHS Head Custodian.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the update of the job description for WRHS Head Custodian.

After discussion, this **MOTION WAS TABLED**

David Rybinski arrived at 6:26 p.m.

19. Act to approve year-end transfer of funds among categories.

A MOTION was made by Nazih Noujaim and SECONDED by David Rybinski to approve all the year-end transfer of funds among categories, as presented.

ALL IN FAVOR (weighted vote totals 8.0) **17-124**

21. Act to approve the purchase of the utility vehicle at PES.

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the purchase of the utility vehicle, valued at \$25,000.

ALL IN FAVOR (weighted vote totals 8.0) **17-125**

C. Director of Finance and Business Operations Report

Mrs. Mangini reported that the state auditor has been in the office for three weeks and everything went well. The report should be completed within the next 4-6 months.

D. Old Business

1. Install posts/rope at parent drop-off at Laurel Ledge School.
2. The initial cut in 4th grade will re-open as numbers have grown and a teacher will be re-called.
3. SBAC results will be presented by administrators in September.

E. New Business

1. Athletic policy.

F. Items to be discussed at future BOE meetings

Mr. Noujaim suggested that the dress code be reviewed and discussed so any changes could be made before the start of the new school year.

G. Information Items

1. Schooling Conference – Chicago, Illinois
Four staff members will be attending.
2. Visible Learning Conference – San Francisco, California
Six staff members will be attending.
3. Retreat dates: Administrators' Retreat – August 16 & 17, 8:00 a.m., District Office
4. New teacher orientation for 2017-18: August 22, 2017, 8:00 a.m., District Office

H. Enrollment (Ex. III)

Included in packet.

XI. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee: **Administrator Contract 17-18 School Year**
2. Facilities and Transportation Committee: **Meeting 8/16/17 to update summer work completed**
3. Curriculum Committee: **Meeting 9/13/17, WRHS**
4. Policy Committee
5. Public Communications: **New Director of Curriculum**
6. Technology Committee: **Meeting 9/2017**
7. Recognition Committee
8. Liaisons
 - a. Schools
 - b. Wellness Committee
Winners of Wellness Contest (combined total of + 2.5 million steps)
 - c. Professional Development Committee: **Meetings 4th Monday of each month, District Office, 3:30 p.m.**
 - d. 2COM

XII. ADJOURNMENT

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to adjourn the June 28, 2017, Board of Education Meeting at 6:51 p.m.

ALL IN FAVOR (weighted vote totals 8.0)

17-126

Christine Arnold,

Board Secretary

These minutes are subject to Board approval

Submitted by Kelly Blum, Board Clerk