

REGIONAL SCHOOL DISTRICT NO. 16
District Meeting
May 10, 2017

BOARD MEMBERS PRESENT:

| | | <u>Weighted Vote Per Member</u> |
|------------------------|---------------------|-------------------------------------|
| <i>Beacon Falls...</i> | Christine Arnold | .7 |
| | Sheryl Feducia | .7 |
| <i>Prospect...</i> | Daisy Laone | 1.3 |
| | Robert Hiscox | 1.3 |
| | Nazih Noujaim | 1.3 |
| | Roxann Vaillancourt | 1.3 |

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
Pamela Mangini, Dir. of Finance and Business Operations
Barbara Peck, Curriculum Director
Rima McGeehan, Principal PES
Steve Martoni, Interim Facilities Director

I. CALL TO ORDER

The meeting was called to order by Sheryl Feducia at 7:01 p.m. in the Media Center at Woodland High School, Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE

III. RECORD OF MEMBERS PRESENT

The Board Clerk read the roll, and a quorum was present.

IV. APPROVAL OF MINUTES

Minutes of April 19, 2017 Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the minutes of April 19, 2017, Board of Education Meeting (Ex. I).

ALL IN FAVOR (weighted vote totals 6.6) **17-064**

Minutes of May 1, 2017, District Meeting (Ex. II)

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve the minutes of May 1, 2017, District Meeting (Ex. II).

ALL IN FAVOR (weighted vote totals 6.6) **17-065**

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to add Action Item #9: Appointment of Patricia Iraci as Food Services Director to the agenda.

ALL IN FAVOR (weighted vote totals 6.6) **17-066**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

VII. CORRESPONDENCE

Letter from Beacon Falls Board of Finance
Letter to PES staff re: *You Matter Campaign*
Thirteen Reasons Why

VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report:

| | |
|---|----------------|
| Balance in General Fund as of 5/10/17: | \$7,723,319.44 |
| Tonight's invoices total: | \$868,774.04 |
| General Fund: | \$865,067.41 |
| Federal and State Grants: | \$1,886.41 |
| Adult Ed, Other Grants, Athletic Fund: | \$1,820.22 |
| | |
| Balance of School Construction Project: | \$244,596.53 |

IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Abigail Meliso)

Ms. Meliso shared a report with the Board highlighting notable students, clubs, and Student Government.

X. EXEMPLARY PEOPLE AND PROGRAMS

Christopher Lauck - Accepted into Syracuse's Newhouse School of Journalism
CABE Student Leadership Awards - Colin Kennelly & Kaylee Walsh
Kate Lisowski (PES, Grade 3) Honored by Secretary of State for citizenship

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Criteria for Talented and Gifted Program
Mr. Yamin briefly reviewed the eligibility requirements for the Gifted Program.
2. New grounds care service invitation to bid - May 1, 2017- May 11, 2017.
Currently bids are out, alternates were included in the packet, and the bids will be coming in tomorrow which will be presented at the next meeting.
3. HVAC proposal for WRHS - schematic design, final contract documents, bid services, and construction administration.
Although the process has been challenging it was recommended that the best idea would be to contract with the original company, CES, therefore requesting to waive the bid process, which will be an action item later on the agenda.
4. Electrical audit proposal at WRHS
Because of concerns with the spike in electricity costs, professional opinions were sought. Sarraco Mechanical Services submitted a proposal to do a comprehensive review of the systems for a price of \$34,000. Eversource may credit up to 50% of this cost as an incentive. The goal of this comprehensive review is to help pinpoint what is causing the spike in electricity usage.
5. Possible options for science at the elementary schools

Ms. Peck is looking into purchasing curriculum directly aligned to assessments, this conversation will be revisited as more information becomes available.

6. Music course enrollment at WRHS
Included in Board packet.
7. Report card revisions for grades K-5
These have been emailed out and rubrics are currently being worked on.
8. 1 to 1 Rollout for 12th graders for 2017-2018
There are enough recycled chromebooks for 12th graders to take home and use. The chromebooks will be rolled out to 8th and 7th graders.
9. Update on defibrillators and Radon testing at the elementary schools
The checking of the defibrillators will take place on Friday and will become part of yearly maintenance. The Radon Testing is complete and 96% of everything came back excellent.

B. Action Items

1. Act to approve bus contract for period 7/1/17 – 6/30/22.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve the bus contract with All-Star Transportation LLC for period 7/1/17- 6/30/22.

ALL IN FAVOR, except Roxann Vaillancourt, who abstained.

(weighted vote totals 5.3)

17-067

2. Act to waive policy 3321 requirement of obtaining bids/services exceeding \$10,000.

A MOTION was made by Roxann Vaillancourt and SECONDED by Nazih Noujaim to waive policy 3321 requirement of obtaining bids/services exceeding \$10,000 for purposes of HVAC engineering contract at WRHS only.

ALL IN FAVOR (weighted vote totals 6.6)

17-068

3. Act to approve agreement with Consulting Engineering Services (CES) for scope of services for HVAC at Woodland Regional High School.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve an agreement with CES for scope of services for HVAC at Woodland Regional High School.

ALL IN FAVOR (weighted vote totals 6.6)

17-069

4. Act to approve proposal with Sarraco Mechanical Services for an energy analysis and detailed building survey for WRHS – 50% of agreement to be funded by Eversource.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve the proposal with Sarraco Mechanical Services for the energy usage analysis and detailed building survey for WRHS - 50% of agreement to be funded by Eversource.

ALL IN FAVOR (weighted vote totals 6.6)

17-070

5. Act to approve updated job description for Food Services Clerk (Bookkeeper).

A MOTION was made by Roxann Vaillancourt and SECONDED by Christine Arnold to approve updated job description for Food Services Clerk (Food Services Bookkeeper).

ALL IN FAVOR (weighted vote totals 6.6) **17-071**

6. Act to add a kindergarten teaching position at PES for 2017-2018, due to enrollment.

A MOTION was made by Robert Hiscox and SECONDED by Daisy Laone to add a kindergarten teaching position at PES for 2017-2018, due to enrollment.

ALL IN FAVOR (weighted vote totals 6.6) **17-072**

7. Act to approve quote for dishwasher at Long River Middle School.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve quote for a new dishwasher at Long River Middle School.

ALL IN FAVOR (weighted vote totals 6.6) **17-073**

8. Act to accept teacher's letter of retirement/resignation, effective 6/30/17.

A MOTION was made by Roxann Vaillancourt and SECONDED by Christine Arnold to accept the letter of retirement from 6th grade teacher Diana Shiboski, effective 6/30/17.

ALL IN FAVOR (weighted vote totals 6.6) **17-074**

9. Act to appoint Patricia Iraci as Food Services Director, effective June 5, 2017, at a salary of \$65,000.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to appoint Patricia Iraci as Food Services Director, effective June 5, 2017, at a salary of \$65,000 for 2017-2018 (*pro-rated for days worked in 2016-2017*).

ALL IN FAVOR (weighted vote totals 6.6) **17-075**

C. Director of Finance and Business Operations Report

Mrs. Mangini updated the Board on the following: the state auditor will be arriving on June 13th to begin the audit process of the two building projects. Changeover to the most updated version of Alio is underway. The auditor will also be spending time in early June to help migrate the food services financials to the Alio system. We are still working with Anthem BC/BS to reduce the 2017-18 renewal.

D. Old Business (with possible action)

1. Review honor roll WRHS- June BOE meeting

E. New Business

1. Mr. Noujaim requested an absentee report for the number of students who missed school a few days before and/or after the 2017 April break.
2. Mr. Hiscox would like to continue the discussion on best practices to maximize educational time, i.e. arrival/dismissal.

F. Items to be discussed at future BOE meetings

1. High school enrollment numbers in courses for discussion at the July meeting.
2. There will be an update about science labs and use at the October meeting.

G. Information Items

1. PES fifth grade promotion ceremony, June 14, 2017, 1:30 p.m.
2. LLES fifth grade promotion ceremony, June 15, 2017, 2:00 p.m.
3. “Something Special” for Jack Walsh.
4. WRHS Newsletter: Summer School Announcement

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee: **non-union, non-certified/certified salaries**
2. Facilities and Transportation Committee
3. Curriculum Committee **will meet in September**
4. Policy Committee: **Mtg. this evening: First readings on updated policies at next meeting**
5. Public Communications: **LRMS brochure New Schedule Courses Program, May 23rd**
6. Technology Committee
7. Recognition Committee: **Teacher appreciation week was last week**
8. Liaisons
 - a. Schools - **Mr. Noujaim attended the internet safety presentation and reported it was a great program.**
 - b. Wellness Committee: **results of competition are being tallied; possible health fair in fall.**
 - c. Professional Development Committee: **Meets 4th Monday of each month, District Office, 3:30 p.m.**
 - d. 2COM

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to move to Executive Session at 8:15 p.m. to include the Superintendent to discuss personnel and negotiations.

ALL IN FAVOR (weighted vote totals 6.6) **17-076**

The Board came out of Executive Session at 8:29 p.m.

XIII. ADJOURNMENT

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to adjourn the May 10, 2017, Board of Education Meeting at 8:31 p.m.

ALL IN FAVOR (weighted vote total 6.6) **17-077**

Christine Arnold,

Board Secretary

These minutes are subject to Board approval

Submitted by Kelly Blum, Board Clerk