

**REGIONAL SCHOOL DISTRICT NO. 16
BOARD OF EDUCATION MEETING
April 19, 2017**

BOARD MEMBERS PRESENT:

		Weighted Vote
<i>Beacon Falls...</i>	Christine Arnold	.7
	David Rybinski	.7
	Sheryl Feducia	.7
	Priscilla Cretella <i>arrived at 7:12 p.m.</i>	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Roxann Vaillancourt	1.3
	Daisy Laone	1.3
	Robert Hiscox	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
 Barbara Peck, Curriculum Director
 Pamela Mangini, Dir. of Finance and Business Operations
 Jeffrey Haddad, Assistant Principal PES
 Andrea Gaetano, WRHS Math Dept. Chair & Teacher
 Monica Fryc-Gabrys, WRHS Math Teacher

I. CALL TO ORDER

The Board of Education meeting was called to order by Sheryl Feducia at 7:04 p.m. at Long River Middle School, Prospect, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

A roll was taken. A quorum was present.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to add Action item #2 to accept letter of retirement from Mary Ellen Denley (Family and Consumer Sciences teacher at Long River Middle School).

ALL IN FAVOR (weighted vote totals 7.3) **17-052**

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to modify Action item #1 to reflect a 1% increase for a 2017-2018 proposed budget of \$40,937,282.

ALL IN FAVOR (weighted vote totals 7.3) **17-053**

IV. APPROVAL OF MINUTES

Minutes of March 22, 2017 Board of Education Meeting (Ex. I)

A MOTION was made by David Rybinski and SECONDED by Roxann Vaillancourt to

approve the minutes of March 22, 2017 Board of Education Meeting (Ex. I).
ALL IN FAVOR (weighted vote totals 7.3) **17-054**

Minutes of March 29 2017, District Meeting (Ex. II)

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve the minutes of March 29, 2017, District Meeting (Ex. II).
ALL IN FAVOR (weighted vote totals 7.3) **17-055**

Minutes of April 10 2017, Special Board of Education Meeting (Ex. III)

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve the minutes of April 10, 2017, Special Board of Education Meeting (Ex. III).
ALL IN FAVOR (weighted vote totals 7.3) **17-056**

Priscilla Cretella arrived at 7:12 p.m.

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

VII. CORRESPONDENCE

VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 4/5/17:	\$7,762,431.30
Tonight's invoices total:	\$576,326.75
General Fund:	\$563,941.62
Federal and State Grants:	\$11,506.94
Adult Ed, Other Grants, Athletic Fund:	\$878.19

Balance of School Construction Project:	\$244,556.33
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Balance in General Fund as of 4/19/17:	\$9,017,660.63
Tonight's invoices total:	\$315,891.05
General Fund:	\$314,046.11
Federal and State Grants:	\$1,382.90
Adult Ed, Other Grants, Athletic Fund:	\$462.04

Balance of School Construction Project:	\$244,556.33
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IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Abigail Meliso)

Ms. Witkowski shared a report with the Board highlighting notable students, clubs, and Student Government.

X. EXEMPLARY PEOPLE AND PROGRAMS

Hawk Wings video: Recognize Chris Decker

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Math Task Force Update

A presentation was delivered to the Board regarding the progress of the Math Task Force. Topics covered were the findings of the Task Force and the recommendations.

2. Update on elementary yearbook stipend

Mr. Yamin brought samples of past yearbooks to show to Board members. The two yearbook representatives corresponded with Mr. Yamin regarding the process of compiling the yearbooks. There was some concerns about the dissimilarity between the two, about whether there is a cost in one school and not the other, the difference in cost, and if it is being offered to just 5th graders or each grade. Overall the Board requested more alignment and continuity between the two books. Mr. Yamin plans to have a meeting with both advisors as well as the elementary principals.

3. Update on five-year plan; follow through from Facility Committee Meeting

The following topics were discussed:

- Updated/revised school calendar uploaded on website, reflecting snow days taken.
- BOE approved maintenance plan, explore additional seating for baseball field at WRHS, repair ballards, replace wood trim with Azek on dugouts, ticket booth, all outside painted wood at our facilities.
- Grounds bid: include mulch, weeding, edging. Two options were discussed to either go with the low bid or go back out to bid, the Board decided to go back out to bid with everything as an alternate.
- Video production studio at WRHS & LRMS.
- HVAC proposal for WRHS, currently have a bid with CES. Ms. Mangini plans to speak to Mr. Mazzati from Turner for recommendations. Mr. Yamin hopes to make a recommendation at the next meeting.

It was also noted about the lockers that when they are being replaced they will be tested for asbestos.

B. Action Items

1. Act to approve proposed budget of \$40,937,282 (1% increase) for fiscal year 2017-2018, and paper ballot method of voting at Annual District Meeting on May 1, 2017, to be held at LRMS.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve budget of \$40,937,282 (1% increase) for fiscal year 2017-2018, and paper ballot method of voting at Annual District Meeting on May 1, 2017 to be held at LRMS. **ALL IN FAVOR** (weighted vote totals 8.0) **17-057**

2. Accept letter of retirement of Mary Ellen Denley, Family and Consumer Science teacher at Long River Middle School.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to accept the letter of retirement of Mary Ellen Denley (Family and Consumer Science teacher at Long River Middle School), effective June 30, 2017,

ALL IN FAVOR (weighted vote totals 8.0)

17-058

C. **Director of Finance and Business Operations Report**

Mrs. Mangini updated the Board on the following: the computer lease was finalized, a legal notice will be placed in the paper about the May 1 District Meeting and the revised budget book will be available next week.

D. **Old Business** (with possible action)

1. Update science labs at elementary level - May 10th meeting
2. Update music program at WRHS- May BOE meeting
3. Review honor roll WRHS- June BOE meeting.

E. **New Business**

1. Executive Session: Superintendent's evaluation at end of meeting.
2. Mr. Noujaim asked that correspondence be sent to parents regarding the importance of taking the bus and arriving on time as to maximize instructional time.

F. **Items to be discussed at future BOE meetings**

1. Report card changes K-5 -May 10th meeting
2. Gifted criteria at LRMS

G. **Information Items**

1. Food Service- meal participation, eligible students, sales revenue
2. PES fifth grade promotion ceremony, June 14, 2017, 1:30 p.m.
3. LLES fifth grade promotion ceremony, June 15, 2017, 2:00 p.m.

H. **Enrollment** (Ex. IV)

Included in the packet.

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee: **proposed schedule for Dir. of Curriculum Search Committee, Mr. Yamin proposed a schedule of dates.**
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee: **May 10, 2017 meeting, WRHS, 6:00 p.m.**
5. Public Communications: **LRMS brochure New Schedule Courses Program, May 31st**
6. Technology Committee
7. Recognition Committee
Sent out letters for counselors.
8. Liaisons
 - a. Schools
 - b. Wellness Committee
 - c. Professional Development Committee: **Meets 4th Monday each month, District Office, 3:30 p.m.**
 - d. 2COM

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to move to Executive Session at 9:13 p.m. to discuss the Superintendent's evaluation and invite the Superintendent after discussion has finished.

ALL IN FAVOR (weighted vote totals 8.0)

17-059

The Board came out of Executive Session at 9:38 p.m.

XIII. ADJOURNMENT

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to adjourn the April 19, 2017, Board of Education Meeting at 9:38 p.m.

ALL IN FAVOR (weighted vote total 8.0)

17-060

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*