

**REGIONAL SCHOOL DISTRICT NO. 16
BOARD OF EDUCATION MEETING
December 14, 2016**

BOARD MEMBERS PRESENT:

		Weighted Vote
<i>Beacon Falls...</i>	Christine Arnold	.7
	David Rybinski	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Robert Hiscox	1.3
	Daisy Laone	1.3
	Roxann Vaillancourt	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
 Barbara Peck, Curriculum Director
 Pamela Mangini, Dir. of Finance and Business Operations
 Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The Board of Education meeting was called to order by Vice-Chair Robert Hiscox at 7:00 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

A roll was taken. A quorum was present.

IV. APPROVAL OF MINUTES

Minutes of November 16, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by David Rybinski to approve the minutes of November 16, 2016, Board of Education Meeting (Ex. I).

ALL IN FAVOR (weighted vote totals 6.6) **16-213**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

Liz Untiet, resident of Prospect, spoke about her concern with safe bussing during times when there is a delay for Region 16 students who attend an out-of-district school. She requested additional information regarding school delays for such students.

VII. CORRESPONDENCE

Mr. Yamin asked the Board to check the emails he sent them re graffiti at the high school and the concrete work we will be doing.

VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 12/14/16:	\$7,381,621.25
Tonight's invoices total:	\$1,231,551.90
General Fund:	\$1,191,603.43
Federal and State Grants:	\$13,515.00
Adult Ed, Other Grants, Athletic Fund:	\$26,433.47
School Construction Payments:	\$0.00
Balance of School Construction Project:	\$244,398.18

IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Abigail Meliso)

Ms. Meliso shared a report with the Board highlighting Departments, Clubs, and Student Government.

X. EXEMPLARY PEOPLE AND PROGRAMS

John McKeown & Joe Riccio were recognized for raising \$5,500 for the track and field and cross country teams.

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. UPSEU off record conversations
Three conversations were had and an agreement is hoped to be made by January. Proposals will be brought to the next meeting.
2. Learning Walks at the secondary level
These are in full swing and being well received, as teachers are able to observe and learn from one another.
3. Hall of Fame dinner
This was a successful event, and pictures are included in the Insider.
4. RSD #16 Insider
Mr. Yamin brought copies to the meeting and recognized Ms. Sardinkas for her talents in designing the newsletter.
5. WRHS Building Committee roof update
Mr. Yamin updated the Board on the project and stated the roof was not in as bad shape as previously thought. Two meetings were held so far and a company was hired to assess the roof. The inspection should be done by January. It is unlikely that all funds set aside for the roof repair will be needed and can be repurposed.
6. Fast Pass
This was purchased through the security grant. It is a no cost device that will be used for safety purposes when checking backgrounds of volunteers who wish to serve in our schools.

Before proceeding Mr. Yamin took a moment to recognize Elio Gugliotti for his positive contributions regarding the Region in the Citizen's News.

B. Action Items

1. Act to adopt 2017-2018 school calendar.

A MOTION was made by Roxann Vaillancourt and SECONDED by David Rybinski to approve the adoption of the 2017-2018 school calendar (as presented).

ALL IN FAVOR (weighted vote totals 6.6) **16-214**

2. Act to approve revised job descriptions for Payroll Clerk.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve the revised job description for Payroll Clerk.

ALL IN FAVOR (weighted vote totals 6.6) **16-215**

3. Act to approve revised job description of Accounts Payable.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve the revised job description for Accounts Payable.

ALL IN FAVOR (weighted vote totals 6.6) **16-216**

4. Act to approve revised job description of Technology Support Technician.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve the revised job description for Technology Support Technician.

ALL IN FAVOR (weighted vote totals 6.6) **16-217**

5. Act to approve revised job description of Custodial Night-Time Supervisor.

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to approve the revised job description for Custodial Night-Time Supervisor.

ALL IN FAVOR (weighted vote totals 6.6) **16-218**

6. Act to approve revised job description of Special Services Secretary.

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to approve the revised job description for Special Services Secretary.

ALL IN FAVOR (weighted vote totals 6.6) **16-219**

7. Act to approve revised job description of Full Year Secretary.

A MOTION was made by David Rybinski and SECONDED by Roxann Vaillancourt to approve the revised job description for Full Year Secretary.

ALL IN FAVOR (weighted vote totals 6.6) **16-220**

8. Act to approve revised job description of School Year Secretary.

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve the revised job description for School Year Secretary.

ALL IN FAVOR (weighted vote totals 6.6) **16-221**

9. Act to approve revised job description of Lead Secretary.

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve the revised job description for Lead Secretary.

ALL IN FAVOR (weighted vote totals 6.6)

16-222

10. Act to approve **new** job description for Security Staff.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve **new** job description for Security Staff.

ALL IN FAVOR (weighted vote totals 6.6)

16-223

C. Director of Finance and Business Operations Report

Mrs. Mangini briefly reviewed the Financial Status report indicating where many of the savings had come from.

D. Old Business (with possible action)

E. New Business

F. Items to be discussed at future BOE meetings

Mr. Hiscox would like an update on the new bus contract. Mrs. McNulty, the District's Transportation Coordinator, will attend the next meeting to discuss bussing.

G. Information Items

1. Budget survey
2. 2016 Cohort Graduation Results

H. Enrollment

December 2016 (Ex. II)

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee: **On-going UPSEU off-record negotiations, 12/6/16.**
2. Facilities and Transportation Committee: **January 11, 2017 meeting at 6:15 p.m., WRHS.**
3. Curriculum Committee: **January 25, 2017 meeting at 6:00 p.m., LRMS.**
4. Policy Committee
5. Public Communications
6. Technology Committee: **February 2017 meeting at 6:15 p.m.**
7. Recognition Committee
8. Liaisons
 - a. Schools

Mr. Yamin has attended or will attend all winter concerts, so far great comments.
 - b. Wellness Committee: **Ms. Laone spoke of an upcoming Faculty Wellness Program.**
 - c. Professional Development Committee: **Meets 4th Monday of each month, at District Office, 3:30 p.m. Minutes from 11/28/16 meeting have been uploaded.**
 - d. 2COM

Before adjourning tonight's meeting, Mr. Yamin asked for a moment of silence for those affected by the tragedy at Sandy Hook, on this the 4th anniversary of the incident.

XIII. ADJOURNMENT

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to adjourn the December 14, 2016, Board of Education Meeting at 7:43 p.m.

ALL IN FAVOR (weighted vote total 6.6)

16-224

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*