

**REGIONAL SCHOOL DISTRICT NO. 16**  
**BOARD OF EDUCATION MEETING**  
**November 16, 2016**

**BOARD MEMBERS PRESENT:**

		Weighted Vote
<i>Beacon Falls...</i>	Christine Arnold	.7
	Sheryl Feducia	.7
	Priscilla Cretella	.7
	David Rybinski (arrived 7:40 p.m.)	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Barbara Peck, Curriculum Director  
Pamela Mangini, Dir. of Finance and Business Operations  
Matthew Brennan, Director of Technology  
Derek Muharem, Principal LRMS  
Michelle Meyers, Assistant Principal LRMS  
Dr. Rima McGeehan, Principal PES  
James Amato, WRHS Teacher

**I. CALL TO ORDER**

The Board of Education meeting was called to order by Sheryl Feducia at 7:00 p.m. in the Media Center at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. APPROVAL OF MINUTES**

Minutes of November 2, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the minutes of November 2, 2016, Board of Education Meeting (Ex. I).

**ALL IN FAVOR** (weighted vote totals 4.7) **16-206**

**V. TOWN OFFICIAL COMMENT**

**VI. PUBLIC COMMENT**

Carla Perugini-Erickson, Prospect resident, spoke in reference to the gifted program. She is in support of expanding the criteria for eligibility for the TAGS program so that it includes more than just the results of standardized tests.

**VII. CORRESPONDENCE**

## VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 11/16/16:	\$8,750,712.60
Tonight's invoices total:	\$988,260.65
General Fund:	\$978,884.20
Federal and State Grants:	\$ 5,000.00
Adult Ed, Other Grants, Athletic Fund:	\$ 4,376.45
School Construction Payments:	\$0.00
Balance of School Construction Project:	\$244,364.13

**IX. STUDENT REPRESENTATIVE'S REPORT** (Anna Witkowski, Abigail Meliso)  
Miss Witkowski shared a report with the Board highlighting Departments, Clubs, and Student Government. Also discussed was the upcoming Spirit Week, taking place November 18th to November 23<sup>rd</sup> at WRHS.

## X. EXEMPLARY PEOPLE AND PROGRAMS

Recognition of PES fourth-grade student: Molly Stead.  
Dr. McGeehan spoke to Miss Stead's remarkable accomplishment: initiating and organizing a supply drive for United Way throughout the Region 16 community. Miss Stead was given a certificate from the Board of Education for her recognition.

## XI. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

1. Demonstration on Go-Guardian, Chromebook management software.  
Mr. James Amato, with the assistance from the two student reps to the BOE, demonstrated to the Board a new computer management software, Go Guardian, that will allow teachers to monitor their students' computers in the classroom through the teacher's computer screen.  
Technology Director, Matt Brennan, also referenced that funds can be redirected to purchase Go-Guardian for the current school year in lieu of the computer management software that has been in place.
2. Update 2016-17 Innovative Grants.  
Included in Board packet. Mr. Yamin discussed the innovative grants that were awarded to several teachers for 2016-17. Unused funds from the Innovative Grants will go to PES for additional standing high tables.
3. Update on 2COM.  
Mr. Yamin addressed this topic indicating that Lt. Nelson Abarzua is seeking a replacement for Chairperson of the 2COM committee. The next 2COM meeting is scheduled for January 12, 2017, at 1:00 p.m. at WRHS.

Mr. Yamin also mentioned Mr. Decker, Dean of Students at WRHS, who runs a program called HAWKS/WINGS and complimented Mr. Decker's leadership and involvement in 2COM.

4. New Building Committee schedule for WRHS roof repair.  
Mr. Yamin discussed agenda for the Building Committee meeting which included the following:
  - Review concerns and documentation with roof and need for replacement
  - Discuss process for selecting an architect to prepare documents and specification for roof replacement
  - Create RFP
  - Identify, complete, and submit State paperwork for reimbursement for roof replacement
  - Select a contractor to replace roof and any other necessary contractors as preceded by State, Architect, and/or building committee as necessary
  - Replace roof and receive reimbursement from State

The next meeting is set for 11/17/16, at 12 noon at the Region 16 District Office.

5. Chronic absenteeism.  
Mr. Yamin spoke regarding the data on absenteeism. As a district, chronic absenteeism will be monitored. Mr. Yamin referenced the new absence policy with regards to credit retention. A discussion took place with the Board concerning the new policy.

#### **B. Action Items**

1. Act to adopt new 7<sup>th</sup> & 8<sup>th</sup> grade Social Studies curriculum at LRMS.  
The curriculum was reviewed by all members of the Board.

A MOTION was made by Priscilla Cretella and SECONDED by David Rybinski to approve the adoption of the new 7<sup>th</sup> & 8<sup>th</sup> grade Social Studies curriculum at LRMS.  
**ALL IN FAVOR** (weighted vote totals 5.4) **16-207**

2. Act to approve WRHS out-of-country trip to Costa Rica for summer 2018.  
Mr. Yamin read the email from Mrs. Luddy to the Board. Ms. Cretella asked how the destination was chosen. Miss Witkowski explained that a survey was sent out to students who were interested, and the most popular destination was chosen.

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve WRHS out-of-country trip to Costa Rica for summer 2018.  
**ALL IN FAVOR** (weighted vote totals 5.4) **16-208**

3. Act on sponsorship for Bill Carangelo/WRHS's Electrathon car.  
Mr. Yamin read the list of sponsors from the email sent by Mr. Carangelo, which are: Skrips Auto Body, Napa Auto Parts, Swag Custom Designs, Oliver's Supermarket, Lions Club, Lawlor Construction, B & N Auto, Gabe's, Sloss Electrical Contracting, Land and Sea Marine, Beacon Falls Pizza Palace, Ami's Bagels, R.W. Hines Hardware, and RPM Performance. All Board members agreed that the list of potential sponsors was acceptable.

A MOTION was made by David Rybinski and SECONDED by Robert Hiscox to approve sponsorship for Bill Carangelo/WRHS's Electrathon car, from the list of acceptable sponsors. **ALL IN FAVOR** (weighted vote totals 5.4) **16-209**

4. Act on request to allow Camp Invention use PES in summer of 2017.  
Mrs. Peck spoke first regarding this matter. Mrs. Peck stated that Camp Invention was seeking a discounted rate to use PES for the summer of 2017. If not granted, the rate per student would increase this year.

A discussion took place among the Board members. Mr. Hiscox felt that the building usage fee should remain the same with no discount. Mr. Yamin recommended approving at 25% discounted rate or full rate. Ms. Cretella suggested changing the policy in order to change the room rate and called for a policy meeting in order to do so, while Mr. Noujaim proposed to keep the policy the same. An agreement was made by all that this summer (2017), Camp Invention would be given a 25% discount and the following summer they would pay the full rate.

A MOTION was made by Priscilla Cretella and SECONDED by David Rybinski to approve the usage of PES by Camp Invention at a 25% discounted rate for the summer of 2017 and would pay full price if used in summer of 2018. **ALL IN FAVOR**, except Nazih Noujaim, **WHO OPPOSED**.

**MOTION CARRIED** (weighted vote totals 4.1 )

**16-210**

**C. Director of Finance and Business Operations Report**

Mrs. Mangini shared her report with the Board highlighting updates regarding the current budget and the development of the upcoming 17-18 budget. The budget deadline for the input from the schools is December 12. All salaries will be budgeted by school location this year in accordance with the State Uniform Chart of Accounts. The most challenging part of the upcoming budget projections are the estimated utility costs due to PES, the Laurel Ledge expansion, and the new District Office, so electricity will continued to be monitored. Air conditioning for the high school was included in the projected cost for an electricity increase. Mr. Noujaim suggested a monitoring system to monitor the automatic switches in the buildings. Also, the district will be joining the BOWA Consortium to lock in a rate on natural gas now that most of our buildings are heated that way.

The paperwork for the state reimbursement for the building projects at PES and at Laurel Ledge has been sent to the state. Lastly, the Security Grant project will be finalized, and request for final reimbursement will be completed by the end of the year.

**D. Old Business (with possible action)**

1. Furniture Foot guards/slippers  
Mr. Yamin addressed this matter. All of the chairs and tables at PES and Laurel Ledge will have the furniture foot guards. Each piece will cost approximately \$.75.
2. Replace lockers at LRMS.  
Mr. Yamin spoke on replacing the lockers at LRMS for all 7th and 6th grades. Mr. Rybinski started the discussion regarding the money budgeted for the project. He was concerned that this budgeted project would take away from another budget project. Mrs. Mangini stated that it could possibly help the budget next year as an offset, if we are able to absorb the project in the 2016-17 budget. Mr. Noujaim suggested acquiring a quote to replace all of the lockers.

A MOTION was made by Nazih Noujaim and SECONDED by David Rybinski to approve replacing the lockers at LRMS for both 7th and 6th grade.

**ALL IN FAVOR** (weighted vote totals 5.4)

**16-211**

**E. New Business**

1. Sewing machines at LRMS.

Mr. Muharem spoke on this matter. One of the staff members is on FMLA leave and will be returning on 11/28/16, therefore, the students in that class will take part in more culinary classes as opposed to sewing, temporarily.

**F. Items to be discussed at future BOE meetings**

1. Approval of the 2017-2018 school calendar.
2. Review TAGS criteria at April BOE meeting.
3. Discuss H.A.W.K.S. (Helping All Woodland Kids Succeed).

**G. Information Items**

**H. Enrollment**

October 2016 and November 2016 reports were provided in BOE packet.

**XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee: **Met this evening at 5:00 p.m.**
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee: **January 11, 2017, Meeting at WRHS.**
5. Public Communications
6. Technology Committee
7. Recognition Committee
8. Liaisons
  - a. Schools  
WRHS: Fine Arts Night, November 17th at 7:00 p.m.; WRHS Homecoming Dance, November 18 at 7:00 p.m.; Thanksgiving eve Football Game, November 23rd at 5:30 p.m.
  - b. Wellness Committee: **Meeting on 12/6/16, PES, 4:30p.m.**
  - c. Professional Development Committee: **Meets 4th Monday of each month, PES, 3:30 - 5:00 p.m.**
  - d. 2COM: **Meeting on January 12, 2017, 1:00 p.m., WRHS.**

**XIII. ADJOURNMENT**

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to adjourn the November 16, 2016, Board of Education Meeting at 8:39 p.m.

**ALL IN FAVOR** (weighted vote total 5.4)

**16-212**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval  
Submitted by Laura Marvin, Acting Board Clerk*