

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**November 2, 2016**

**BOARD MEMBERS PRESENT:**

		Weighted Vote
<i>Beacon Falls...</i>	Christine Arnold	.7
	Sheryl Feducia	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Daisy Laone	1.3
	Roxann Vaillancourt	1.3
	Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Barbara Peck, Curriculum Director  
Pamela Mangini, Dir. of Finance and Business Operations  
Matthew Brennan, Director of Technology  
Shelly McNulty, Director of Special Ed/Pupil Personnel  
Kurt Ogren, Principal WRHS  
Derek Muharem, Principal LRMS  
Michelle Meyers, Assistant Principal LRMS

**I. CALL TO ORDER**

The Board of Education meeting was called to order by Sheryl Feducia at 7:02 p.m. in the Media Center at WRHS Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. APPROVAL OF MINUTES**

Minutes of October 12, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the minutes of October 12, 2016, Board of Education Meeting (Ex. I).

**ALL IN FAVOR**(weighted vote totals 6.6)

**16-199**

**V. TOWN OFFICIAL COMMENT**

**VI. PUBLIC COMMENT**

Carl Cicchetti, resident of Prospect, spoke in support of Principal Muharem's initiative to have students clean up after themselves in the cafeteria.

Chris Nichols, resident of Prospect, spoke in support of Principal Muharem’s initiative to have students clean up after themselves in the cafeteria.

Louisa Heeman, resident of Beacon Falls, spoke in support of Principal Muharem’s initiative to have students clean up after themselves in the cafeteria.

Shannon Kotsaftis, resident of Prospect, spoke in support of Principal Muharem’s initiative to have students clean up after themselves in the cafeteria.

John Butkevicius, resident of Prospect, spoke in support of Principal Muharem’s initiative to have students clean up after themselves in the cafeteria.

**VII. CORRESPONDENCE**

The following items were mentioned in respect to correspondence:

Email from parent praising LRMS teacher.

Letter from parent re TAG program.

Woodland Regional Hall of Fame Banquet; November 22, 2016.

State invitation on November 10, 2016 for Teacher of the Year recognition ceremony.

**VIII. TREASURER’S REPORT**

Nazih Noujaim read the Treasurer’s Report:

Balance in General Fund as of 11/1/16:	\$7,752,770.84
Tonight’s invoices total:	\$777,243.00
General Fund:	\$729,317.04
Federal and State Grants:	\$46,390.33
Adult Ed, Other Grants, Athletic Fund:	\$1535.63
School Construction Payments:	\$0.00
Balance of School Construction Project:	\$244,364.13

**IX. STUDENT REPRESENTATIVE’S REPORT (Anna Witkowski, Abigail Meliso)**

Miss Meliso shared a report with the Board highlighting Departments, Clubs, and Student Government. Also discussed was the “Fill the Bus” food drive which will take place on November 13, 2016, and will support local food banks.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

Recognition for Ralph Riello at WRHS for high school video productions.

Mr. Riello was unable to attend, but his students Isaac and Amanda were present to receive a certificate on his behalf. Also, Susan Agami from the Spooner House in Shelton attended to recognize the students for their excellent work on the documentary regarding the homeless population.

## **XI. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

1. Revised Facilities Plan  
Included in Board packet. The Facilities Committee looked it over as well.
2. LRMS update; First 60 days- new administration. (Derek Muharem)  
Mr. Muharem presented the Board with a slide show detailing his first 60 days at LRMS. Included in his discussion were the following topics; entry plan, vertical alignment, schedule, TAG, action steps to support growth, and culture.
3. One-to-one devices for students in Region 16  
Ms. Peck and Mr. Yamin spoke towards this topic. Presented to the Board was the plan to get the Region working at a one-to-one ratio in regards to students and devices. This presentation detailed and outlined the 3-year plan in respect to finances, who receives the devices and when, what types of changes would take place (i.e. digital textbooks), open source was discussed as well as inquiry based learning.

Mr. Yamin also included the following items in his update:

- Regional calendar-ACES
- Fall sports are in tournament season
- Internship program and career center ; 22 students last year; 30+ this year; opening the new career center this week
- New laws and guidelines on Alternative Education program: Public Act 15-133
- Last year of bussing contract: may extend an option
- Special education department: Established a Leadership Team & Implementing 3-year plan: parent satisfaction; student performance; fiscal responsibility

### **B. Action Items**

1. Act to approve resolution (1) for WRHS roof project: *RESOLVED, that the Regional District #16 Board of Education authorizes the Superintendent of Schools, Michael P. Yamin, to apply to the State of Connecticut Commissioner of Education and to accept or reject a grant for the WRHS Roof Project at Woodland Regional High School in Beacon Falls, CT.*

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve resolution (1) for WRHS roof project, as presented.

**ALL IN FAVOR** (weighted vote totals 6.6)

**16-200**

2. Act to approve resolution (2) for WRHS roof project: *RESOLVED, that the Woodland Regional High School Roof Project Building Committee is hereby established as the building committee with regard to the WRHS Roof Project as Woodland Regional High School in Beacon Falls, Connecticut. Said building committee is authorized to contract with an architect to prepare schematic drawings and outline specifications for the proposed project and to file the notice of the proposed project.*

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve resolution (2) for WRHS roof project, as presented.

**ALL IN FAVOR** (weighted vote totals 6.6)

**16-201**

3. Act to approve one-to-one devices three-year roll out plan.

A MOTION was made by Daisy Laone and SECONDED by Roxann Vaillancourt to approve the one-to-one devices three-year roll out plan.

**ALL IN FAVOR** (weighted vote totals 6.6)

**16-202**

4. Act to approve the 2016-2017 tuition rate.

A MOTION was made by Christine Arnold and SECONDED by Nazih Noujaim to approve the 2016-2017 tuition rate.

**ALL IN FAVOR** (weighted vote totals 6.6)

**16-203**

**C. Director of Finance and Business Operations Report**

Mrs. Mangini shared her report with the Board highlighting updates regarding meeting with secretaries regarding budget development, clearing up remaining class dues from student activity fund, CASBO workshop, and the “6-month rule” for school construction project change orders. Ms. Mangini also reported that the annual audit has begun; it was reported that the District signed a 36-month agreement for electricity through our consortium at a rate of \$0.07580 per KWh and, lastly, that the annual gasoline and heating fuel needs for the annual fuel bid are being reviewed. The budget procedural manual was also provided to Board members.

**D. Old Business**

1. Pilot elementary school World Language after-school program
  - a. All 25 slots filled at LLES & PES
  - b. We have a waiting list of four students at both LLES & PES/explore options
2. BOE policy on sponsorship
  - a. Policy #1230 & 1324- these were included in the Board’s packets and it was noted that it can be approved under the existing policy.

Mr. Hiscox gave direction to move forward in support of student’s cleaning up after themselves during lunch at LRMS; gloves will be provided if necessary.

**E. New Business (with possible action)**

**F. Items to be discussed at future BOE meetings**

Mr. Noujaim would like to discuss chronic absenteeism.

Mr. Brennan will conduct a trial period with “Go Guardian”.

A date needs to be set for a Building Committee meeting for WRHS roof project.

**G. Information Items**

1. Special Education staff and parent surveys included in packets.
2. LRMS parent survey on middle school schedule and course offerings.
3. Technology/Curriculum Committee minutes: October 17, 2016.
4. Interdepartmental Safety Meeting; Tuesday November 8th, 9:00 a.m., D.O.

## **XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee: Meeting this evening, 11/2/16, Executive Session re a personnel matter. Next meeting is 11/16/16 at LRMS at 5:00 p.m.
2. Facilities and Transportation Committee
3. Curriculum Committee: Meeting this evening, 11/2/16, WRHS, 6:00 p.m.; will add action item on next agenda.
4. Policy Committee
5. Public Communications
6. Technology Committee: Meeting 12/14/16 at WRHS.
7. Recognition Committee
8. Liaisons
  - a. Schools
  - b. Wellness Committee: Ms. Laone reported that there was a meeting a couple weeks ago and that there are changes to revamp the wellness policy. They are looking for more members to join the committee.
  - c. Professional Development Committee: Meetings 4th Monday of each month, PES, 3:30- 5:00 p.m.
  - d. 2COM: Meeting 11/3/16, 1:00 p.m.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to go into Executive Session at 8:37 p.m. regarding attorney-client privileged communication concerning steps for addressing a personnel matter to include Attorney Jessica Ritter of Shipman and Goodwin.

**ALL IN FAVOR** (weighted vote total 6.6)

**16-204**

The Board came out of Executive Session at 9:12 p.m.

## **XIII. ADJOURNMENT**

A MOTION was made by Daisy Laone and SECONDED by Robert Hiscox to adjourn the November 2, 2016, Board of Education meeting at 9:14 p.m.

**ALL IN FAVOR** (weighted vote total 6.6)

**16-205**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval  
Submitted by Kelly Blum, Board Clerk*