

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
June 8, 2016

BOARD MEMBERS PRESENT:

		<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i>	Sheryl Feducia	.7
	David Rybinski <i>arrived at 8:07 p.m.</i>	.7
	Christine Arnold	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Robert Hiscox	1.3
	Roxann Vaillancourt	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
Barbara Peck, Curriculum Director
Pamela Mangini, Dir. Of Finance and Business Operations
Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The Board of Education meeting was called to order by Sheryl Feducia at 7:04 p.m. at Woodland Regional High School, Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

A roll was taken. A quorum was present.

IV. APPROVAL OF MINUTES

Minutes of May 11, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the minutes of May 11, 2016, Board of Education Meeting (Ex. I)

ALL IN FAVOR (weighted vote totals 5.3) **16-094**

Minutes of May 18, 2016, Special Board of Education Meeting (Ex. II)

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve the minutes of May 18, 2016, Special Board of Education Meeting (Ex. II)

ALL IN FAVOR (weighted vote totals 5.3) **16-095**

Minutes of May 25, 2016, Board of Education Meeting (Ex. III)

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve the minutes of May 25, 2016, Board of Education Meeting (Ex. III)

ALL IN FAVOR (weighted vote totals 5.3) **16-096**

Minutes of May 31, 2016, Special Board of Education Meeting (Ex. IV)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the minutes of May 31, 2016, Special Board of Education Meeting (Ex. IV)

ALL IN FAVOR (weighted vote totals 5.3) **16-097**

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

VII. CORRESPONDENCE

1. Letter sent to staff re: Lisa Olivere
This correspondence was related to Ms. Olivere being chosen for Teacher of the Year.
2. Letter re: Jennifer Stewart
This correspondence was regarding Ms. Stewart becoming Assistant Director of Special Education.
3. Email from parent re: WRHS outdoor track team
This email complimented the WRHS outdoor track team.

Mrs. Feducia also commented about Operation Paperback and its positive effects.

VIII. TREASURER'S REPORT

Nazih Noujaim read the Treasurer's Report: dated 5/25/16

Invoices total:	\$351,435.84
General Fund:	\$283,235.88
Federal and State Grants:	\$34,805.40
Adult Ed, Other Grants, Athletic Fund:	\$2,835.90
School Construction Payments:	\$30,558.66
Balance of School Construction Project:	\$385,719.21

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 06/08/16:	\$8,245,385.44
Tonight's invoices total:	\$355,599.98
General Fund:	\$297,185.56
Federal and State Grants:	\$56,327.42
Adult Ed, Other Grants, Athletic Fund:	\$2,087.00
School Construction Payments:	0
Balance of School Construction Project:	\$355,215.70

IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Donovan White)

Mr. White shared the report with the Board highlighting some important information regarding the Departments at WRHS, Clubs, and Student Council.

X. EXEMPLARY PEOPLE AND PROGRAMS

1. 2017 Teacher of the Year
Ms. Olivere will speak at the staff breakfast on August 24, 2016.

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. BOE and Administrators' Retreat.
Will take place on August 16th and 17th.
2. Welcome new BOE Student Representative Abigail Meliso for 2016-2017.
Mr. White will pass along this welcome from Mr. Yamin.

B. Action Items

1. Act to approve the WRHS 2017 Tropical Marine Field Study in Belize.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve the WRHS 2017 Tropical Marine Field Study in Belize.

ALL IN FAVOR (weighted vote totals 5.3) **16-098**

2. Act to approve teachers' letters of resignation. (Tom Grancher; Emily Wentworth; Nichole Fredriksson Ellison; and Craig Skigen)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to accept the resignation of Thomas Grancher, Reading teacher at WRHS, effective end of 2015-16 school year.

ALL IN FAVOR (weighted vote totals 5.3) **16-099**

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to accept the resignation of Emily Wentworth, Foreign Language teacher at WRHS/LRMS, effective end of 2015-16 school year.

ALL IN FAVOR (weighted vote totals 5.3) **16-100**

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to accept the resignation of Nichole Fredriksson Ellison, Speech and Language Pathologist at Laurel Ledge School, effective end of 2015-16 school year.

ALL IN FAVOR (weighted vote totals 5.3) **16-101**

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to accept the resignation of Craig Skigen, Mathematics teacher at WRHS, effective end of 2015-16 school year.

ALL IN FAVOR (weighted vote totals 5.3) **16-102**

3. Act to hire new certified staff for 2016-2017. (R. Palmerie, J. DeGennaro)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold hire Raven Palmerie as a 1.0 FTE 7th Grade Language Arts Teacher at LRMS, at BA, Step 2, \$46,582.

ALL IN FAVOR (weighted vote totals 5.3) **16-103**

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold hire Jessica DeGennaro as a 1.0 FTE Spanish Teacher at WRHS, at MA, Step 5, \$51,495.
ALL IN FAVOR (weighted vote totals 5.3) **16-104**

4. Act to authorize the hire of a .5 FTE Personalized Learning Coordinator at WRHS for 2016-17.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to authorize the hire of a .5 FTE Personalized Learning Coordinator at WRHS for 2016-17. **ALL IN FAVOR** (weighted vote totals 5.3) **16-105**

This Personalized Learning Coordinator position will support alternative programs for the Region. The money to fund this position would come from the 16-17 retirement savings budget.

5. Act to authorize the hire of a .4 FTE English teacher for WRHS for 2016-17.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to authorize the hire of a .4 FTE English Teacher at WRHS for 2016-17.
ALL IN FAVOR (weighted vote totals 5.3) **16-106**

6. Act to authorize the Superintendent to hire certified staff during the summer for 2016-17.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to authorize the Superintendent to hire certified staff during the summer for 2016-17.
ALL IN FAVOR (weighted vote totals 5.3) **16-107**

7. Approve milk and bread bids for 2016-2017 school year.

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to approve milk and bread bids for 2016-2017 school year as read. (The milk bid was awarded to Wade's Dairy and the bread bid to Bimbo Bakeries USA.)
ALL IN FAVOR (weighted vote totals 5.3) **16-108**

8. First reading policy **3453** *School Activity Funds*.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the first reading of policy **3453** *School Activity Funds*.
ALL IN FAVOR (weighted vote totals 5.3) **16-109**

9. First reading policy **3542.22** *Food Service Personnel-Code of Conduct*.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve the first reading of policy **3542.22** *Food Service Personnel-Code of Conduct*.
ALL IN FAVOR (weighted vote totals 5.3) **16-110**

10. First reading Policy and regulation **4152.6** *FMLA*.

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to approve the first reading of policy and regulation **4152.6 FMLA**.
ALL IN FAVOR (weighted vote totals 5.3) **16-111**

11. First reading policy **5113 Attendance and Excuses**.

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve the first reading of policy **5113 Attendance and Excuses**.
ALL IN FAVOR (weighted vote totals 5.3) **16-112**
An error was found on page (c); this will be corrected for the second reading.

12. First reading policy **5113.2 Truancy**.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve the first reading of policy **5113.2 Truancy**.
ALL IN FAVOR (weighted vote totals 5.3) **16-113**

13. First reading policy **5131 Conduct and Discipline**.

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to approve the first reading of policy **5131 Conduct and Discipline**.
ALL IN FAVOR (weighted vote totals 5.3) **16-114**

14. First reading policy **5131.6 Drugs and Alcohol/Tobacco**.

A MOTION was made by Roxann Vaillancourt and SECONDED by Robert Hiscox to approve the first reading of policy **5131.6 Drugs and Alcohol/Tobacco**.
ALL IN FAVOR (weighted vote totals 5.3) **16-115**

15. First reading policy **5132 Dress and Grooming**.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve the first reading of policy **5132 Dress and Grooming**.
ALL IN FAVOR, except Nazih Noujaim, who opposed
(weighted vote totals 4.0) **16-116**

Mr. Yamin will send this to administrators to review and it will be back for a second reading with some possible changes as there was a discussion of concerns.

16. First reading policy **5141.21 Administering Medication**.

A MOTION was made by Robert Hiscox and SECONDED by Christine Arnold to approve the first reading of policy **5141.21 Administering Medication**.
ALL IN FAVOR (weighted vote totals 5.3) **16-117**

17. First reading policy and regulation **5144.1** *Physical Restraint/Seclusion*.

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to approve the first reading of policy and regulation **5144.1** *Physical Restraint/Seclusion*.
ALL IN FAVOR (weighted vote totals 5.3) **16-118**

18. First reading policy **5144.3** *Discipline of students with Disabilities*.

A MOTION was made by Christine Arnold and SECONDED by Roxann Vaillancourt to approve the first reading of policy **5144.3** *Discipline of students with Disabilities*.
ALL IN FAVOR (weighted vote totals 5.3) **16-119**

19. First reading policy **6146.1** *Grading*.

A MOTION was made by Nazih Noujaim and SECONDED by Robert Hiscox to approve the first reading of policy **6146.1** *Grading*.
ALL IN FAVOR (weighted vote totals 5.3) **16-120**

20. Act to modify elementary report cards.

A brief discussion ensued and some suggestions and concerns were voiced.
This item was tabled to the next meeting.

David Rybinksi arrived at 8:07 p.m.

C. Director of Finance and Business Operations Report

Mrs. Mangini provided the Board with the following update:

The business office has now relocated to the new district office. Janet Fleet attended the annual ED001 workshop provided by the state in order to help with the report. The automated time management with Aesop is still being pursued; however, we are still working with Alio to be able to have both systems interfacing for accuracy which will have an associated cost. This is currently being worked on in order to mitigate the cost. Mrs. Mangini briefly reported about her attendance at the CASBO Institute last week.

D. Old Business

1. Library usage at WRHS.

This report was included in the packet. It was suggested that the open hours should remain as is.

2. Update on after-school bus from LRMS on Tuesdays.

It was decided that for the month of May an after-school bus would be provided from Long River Middle School on Tuesday afternoons, and it would be tracked to see if it was beneficial to continue. The tracking resulted in the observation that in the 1st week there were only 3 students who took advantage of this late bus; the 2nd week there was only 1; the 3rd week 1; and the 4th week there were 0. Mr. Yamin suggested this route not be added due to lack of usage.

E. New Business (with possible action)

1. Senior project request to build permanent soccer shelter over team benches without Formica enclosure.

An email was included in the packet and read aloud at the meeting.

A MOTION was made by Robert Hiscox and SECONDED by David Rybinski to accept the donation of the roof shelter only without the Plexiglass.

ALL IN FAVOR (weighted vote total 6.0)

16-121

F. Items to be discussed at future BOE meetings

LRMS had an inspection of the kitchen, and it was reported that the coolers and freezers would need to be replaced. The Board expressed concern that this was not brought up during budget meetings. This will appear on the next agenda.

G. Information Items

H. Enrollment (May 2016 report)

Included in packet.

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee: **Meeting 6/22/16, 6:30 p.m., LRMS.**
2. Facilities and Transportation Committee: **Meeting held 5/25/16**
Minutes included in Board packet.
3. Curriculum Committee: **Meeting this evening at 6:00 p.m.**
4. Policy Committee
5. Public Communications: **Dedication of new District Office: June 18, 2016, 10:00 a.m., 30 Coer Road, Prospect.**
6. Technology Committee: **Meeting date TBD to review recommendations to website prior to implementation.**
7. Recognition Committee
8. Liaisons
 - a. Schools
Discussion of possibly having banners for schools during class pictures.
 - b. Wellness Committee
Meeting was held 5/4/16 at PES, minutes included in packet.
 - c. Professional Development Committee
Finished for the year.
 - d. 2COM

XIII. ADJOURNMENT

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to adjourn the June 8, 2016, Board of Education Meeting at 8:36 p.m.

ALL IN FAVOR (weighted vote total 6.0)

16-122

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*