

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**May 11, 2016**

**BOARD MEMBERS PRESENT:**

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Sheryl Feducia	.7
	David Rybinski	.7
	Christine Arnold	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Barbara Peck, Curriculum Director  
Pamela Mangini, Dir. Of Finance and Business Operations

**I. CALL TO ORDER**

The Board of Education meeting was called to order by Sheryl Feducia at 7:01 p.m.in the Media Center at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. APPROVAL OF MINUTES**

Minutes of April 27, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve the minutes of April 27, 2016, Board of Education Meeting (Ex. I).

**ALL IN FAVOR, except Christine Arnold who abstained**

**MOTION PASSES** (weighted vote totals 4.0) **16-081**

Minutes of May 2, 2016, District Meeting (Ex. II)

A MOTION was made by Robert Hiscox and SECONDED by David Rybinski to approve the minutes of May 2, 2016, District Meeting (Ex. II).

**ALL IN FAVOR** (weighted vote totals 4.7) **16-082**

**V. TOWN OFFICIAL COMMENT**

Jim Galligan, Town Engineer of Beacon Falls, spoke to the Board regarding the work in front of Laurel Ledge School. He provided the Board with a visual representation of the work to be done and discussed specifics. The project was awarded to Cocchiola Paving and would begin after school ends. The project will be completed by the beginning of the

2016-2017 school year. Mr. Hiscox expressed some concern about safety where students get dropped off. This concern was noted and will be looked into. Bussing for summer school is being finalized.

**VI. PUBLIC COMMENT**

**VII. CORRESPONDENCE**

Board members received an invitation to the WRHS National Honor Society Induction.

**VIII. TREASURER'S REPORT**

Nazih Noujaim read the Treasurer's Report:

Balance in General Fund as of 05/11/16:	\$6,383,546.37
Tonight's invoices total:	\$960,966.22
General Fund:	\$930,386.59
Federal and State Grants:	\$29,801.13
Adult Ed, Other Grants, Athletic Fund:	\$778.50
School Construction Payments:	\$0.00

Balance of School Construction Project: \$384,052.01

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to add Action Item #2 to the agenda: act to extend contract with auditing firm for 2015-2016 Fiscal Year.

**ALL IN FAVOR** (weighted vote totals 4.7) **16-083**

A MOTION was made by Robert Hiscox and SECONDED by David Rybinski to add Action Item #3 to the agenda: act to utilize up to \$25,000 from general budget to complete the paving project at the new District Office.

**ALL IN FAVOR** (weighted vote totals 4.7) **16-084**

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to add Action Item #4 to the agenda: act to approve budget transfers for 2016 Fiscal Year.

**ALL IN FAVOR** (weighted vote totals 4.7) **16-085**

**IX. STUDENT REPRESENTATIVE'S REPORT**

Ms. Witkoski shared the report with the Board highlighting some important information regarding the Departments at WRHS, Clubs, and Student Council.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

Ben Nuss- WRHS student in Marine Cadet Program, graduating with a perfect score.

Jeff Lownds - Outstanding Coach of the Year by CT High School Coaches Association. Mr. Lownds attended tonight's meeting and was presented with a certificate recognizing him for his achievement.

## **XI. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

1. District Calendar and Finals site website information  
Mr. Yamin reported that the subcommittee for Finals site (Region 16 website) is almost through with the website updates, and it will be completed by September 1, 2016. The District calendar will be accessible there as well.
2. Update on facilities work  
Mr. Yamin stated that the scheduled work is 50% completed. The track is the only item that is problematic due to unknowns, therefore, a walkthrough will be done.
3. Building Committee and project update  
District Office is being wrapped up. The last meeting for the Building Committee will be held in June. At that point, the Committee will be dissolved and any other remaining decisions would go to the Board of Education. The updated analysis was provided in the Board packet.

By next year, all BOE members will receive Blackboard Connect messages and have access to Schoology.

### **B. Action Items**

1. Act to accept teacher's letter of retirement (P. Malone)

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to accept Patricia Malone's letter of retirement, effective June 30, 2016.

**ALL IN FAVOR** (weighted vote totals 4.7) **16-086**

2. Act to extend contract with auditing firm for 2015-2016 Fiscal Year.

A MOTION was made by Robert Hiscox and SECONDED by David Rybinski to act to extend the contract with auditing firm (Zackin, Zimyeski, and Sullivan) for 2015-2016 Fiscal Year.

**ALL IN FAVOR** (weighted vote totals 4.7) **16-087**

Mrs. Mangini clarified that they would hold the same fees.

3. Act to utilize up to \$25,000 from general budget to complete the paving project at the new District Office (30 Coer Road, Prospect).

A MOTION was made by Robert Hiscox and SECONDED by David Rybinski to act to utilize up to \$25,000 from general budget to complete the paving project at the new District Office.

**ALL IN FAVOR, except David Rybinski who opposed**  
**MOTION PASSES** (weighted vote totals 4.0) **16-088**

4. Act to approve budget transfers for 2016 Fiscal Year.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to act to approve budget transfers for 2016 Fiscal Year. Those were highlighted as follows: FFE \$40,000; Annex \$50,000; Curriculum Improvements up to \$120,000.

**ALL IN FAVOR** (weighted vote totals 4.7)

**16-089**

C. Director of Finance and Business Operations Report

Mrs. Mangini shared her report with the Board and detailed some of the specifics.

Also included in her report Mrs. Mangini highlighted the projected revenue surplus, the offset to member town ECS payments for 15-16 as well as the estimated balance for revenue.

D. Old Business

E. New Business

F. Items to be discussed at future BOE meetings

1. Mr. Yamin will provide the Board with a copy of the letters that Laurel Ledge parents will be receiving regarding the road work at Laurel Ledge, which will include instructions for summer parking.
2. Mr. Yamin informed the Board that he may have a recommendation for a new hire but would have more information at the next meeting.
3. Mr. Noujaim suggested that the Board formulate a calendar that would keep track of events and who can attend to ensure there is Board presence at Regional events.

G. Information Items

**XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
Date for Asst. Dir. Of Special Ed. interviews: 5/16 from 6-9 p.m. at District Office.  
Review of Superintendent through the use of the Superintendent Evaluation Ratings Sheet to be completed at next meeting.
2. Facilities and Transportation Committee  
Next meeting is 5/25, 6:00 p.m., LRMS. Mr. Yamin will email the agenda.
3. Curriculum Committee
4. Policy Committee  
*Meeting held this evening at 5:30 p.m.*
5. Public Communications  
**Dedication of new District Office: June 18<sup>th</sup>, 2016, 10:00 a.m., 30 Coer Road, Prospect.**
6. Technology Committee
7. Recognition Committee
8. Liaisons

- a. Schools  
Cape Cod trip for 7<sup>th</sup> graders began today.
- b. Wellness Committee
- c. Professional Development Committee  
Next meeting will be the final meeting of the year.
- d. 2COM  
Next meeting will be held on May 25, 2016 at WRHS.

**XIII. ADJOURNMENT**

A MOTION was made by David Rybinksi and SECONDED by Nazih Noujaim to adjourn the May 11, 2016, Board of Education meeting at 8:12 p.m.

**ALL IN FAVOR** (weighted vote totals 4.7)

**16-090**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval  
Submitted by Kelly Blum, Board Clerk*